

Annual Report

University Standing Committee: University Housing Advisory Committee (UHAC)

Academic Year Covered by Report: 2019-2020

Date Report Submitted: May 15

Report Submitted By: Andy DeRoin and Donna McGalliard

Number of Times Committee Met: 4

Recommendations

It was recommended that the committee hold the first meeting of the year earlier in the fall semester to allow ample time to address questions and approve the budget by September 30th. The committee also recommends taking the 2020-2021 academic year to review the current charge and seek supporting documentation for committee activities such as bylaws, history of the committee, the expectations of other committees of UHAC. This review will also include the membership configuration of the committee since scheduling to meet quorum has been a challenge.

Summary of Discussion Items / Activities of Committee

The committee met four times in 2019-2020: Tuesday, September 10, 2019; Tuesday, November 19, 2019; Tuesday February 11, 2020; and Tuesday, April 14, 2020.

The September 2019 meeting topics were the 2019-2020 rate proposals, including completed and planned capital projects, revenues, and expenditures. There were three separate budgets: 1) Residence Halls, Wolf Village, and Wolf Ridge Apartments, 2) ES King Village, and 3) Western Manor. Upon motion duly made by Zack Lewis, seconded by Melissa Green and carried, it was resolved that the University Housing Advisory Committee approves the proposed budget and rate maintenance. Additional topics of discussion included updates from Dr. Donna McGalliard, Executive Director of University Housing, on the reorganization of the unit and review of assignment processes began in Spring 2019.

The November 2019 meeting consisted of an overview of the reorganization of University Housing into five main functional areas: Academic/Education, Residence Life, Housing Operations, Administration and Occupancy Management, and Finance. Academic/Education includes the residential curriculum and Living-Learning Villages. Residence Life includes staffing and event programming. Housing Operations includes daily operations, mail, and front desk procedures. Administration and Occupancy Management includes assignment and conference services. This meeting also reviewed the changes in first year student housing application procedures, mainly that they will no longer be able to preference a building but can preference roommate groups. There has also been progress establishing Off Campus Housing Services.

The February 2020 meeting consisted of a meet-and-greet conversation with Dr. Mary Haskett from the Pack Essentials Food and Housing Insecurity Study Task Force and Mike Giancola from Student Ombuds Service. The representatives described the various services offered by Pack Essentials, including the Student Emergency Fund, Pack Meal Scholarship, Pack Meal Share, and Player's Retreat Gift Cards. Applications for Pack Essentials services go to the

Director of Financial Aid and the Student Ombuds and are quickly dispensed. Dr. Haskett then reviewed future goals of the Taskforce, including the creation of a Host Home program to support students experiencing housing insecurity. Other discussion involved the Student Emergency Fund.

The April 2020 meeting took place virtually using the Zoom platform due to COVID-19 stay-at-home orders. Dr. Donna McGalliard reviewed the current status of residents on campus and plans for Fall 2020 move-in if allowable. Of particular note is the ability of University Housing to continue honoring the stipends of resident assistants and resident mentors via virtual outreach expectations. In regards to committee leadership, Dr. Zack Lewis was elected by the committee to serve as chairperson for the 2020-2021 academic year.

Recommendation For Revision of Charge and/or Membership Configuration

There are no formal recommendations to revise the current charge and/or membership configuration this year.