

**UNIVERSITY SPACE COMMITTEE (USC) MEETING**  
**September 30, 2022**  
**Video Conference**  
**2:00 PM – 3:30 PM**

Approval of the Minutes

Arden  
(5 mins)

Consent Agenda on Page 2:

1. College of Engineering (COE) Mechanical and Aerospace Engineering (MAE), Temporary Storage Buildings, MAE West Green Space, Space Request #22-15
2. Upper Coastal Plains Learning Council (UCPLC), 1701 Sunset Avenue, Rocky Mount, NC - Strategic Lease, Space Request #22-20

Arden  
(5 mins)

Action Items

1. Physical Master Plan (2020), Follow-up on Staff Growth (Info Item 21.07) S. Jones-Humienny  
(10 minutes)
2. COE Growth Planning (Related to 2022 Academic Space Analysis (Info Item 22.04)) Staff Support  
(15 minutes)
3. Capital Projects Planning: FY 2023-2025 Biennial Six Year Capital Plan (Info Item 22.03) Staff Support  
(15 minutes)
4. Space Requests for Partners II, Suite 1200:
  - a. CALS International Programs, Space Request #22-11
  - b. COS Chancellor's Faculty Excellence Program (CFEP) Carbon Cluster, Space Request #22-12L. Moore  
(10 minutes)
5. COE Chemical Biomolecular Engineering (CBE), Partners II Suite 2100, Space Request #22-22 L. Moore  
(5 minutes)
6. Leaders in Innovation and Nonwovens Commercialization (LINC) Warehouse Space, Strategic Lease, Space Request #22-21 A.Knight/C. Ross  
(5 minutes)

Information / Discussion Items

1. N/A

Next Meeting: Friday, October 26, 2022, 10:30 AM – 12:00 PM

Adjourn

**CONSENT AGENDA**

ALL ITEMS ARE RECOMMENDED FOR APPROVAL

1. **College of Engineering (COE) Mechanical and Aerospace Engineering (MAE), Temporary Storage Buildings, MAE West Green Space, Space Request #22-15**
  - a. **Description:** MAE requests green space adjacent to MAE West to place (2) 400 SF temporary buildings for a 5-year period. These buildings will allow for the staging of research equipment outside of active laboratory facilities, freeing up square footage that can then be assigned to additional faculty who are being recruited for engineering expansion. The facilities at MAE West house research in the field of power generation and combustion. The operations cycles in and out research apparatus in the active laboratory on regular basis depending on the current design of experiment.
  - b. **Strategic Lease Requirements:** N/A
  - c. **Location:** Must be adjacent to MAE Lab at West Research Annex in the West Campus Precinct.
  - d. **Square Feet: Square Feet:** Two 400 SF storage buildings = 800 SF total.
  - e. **Lease Terms:** N/A
  - f. **Funding Source:** The estimated cost is \$25,000 to purchase and install the temporary buildings. Departmental funds account 201476 will pay for them.
  - g. **Duration:** Five years.
  - h. **Timing:** Starting fall of 2023 and ending fall of 2028.
  - i. **Other:** Parking is available in the area for new faculty.
  
2. **Upper Coastal Plains Learning Council (UCPLC), 1701 Sunset Avenue, Rocky Mount, NC - Strategic Lease, Space Request #22-20**
  - a. **Description:** The UCPLC is home to a few programs which contain tangible objects, such as the Wisdom Tooth Program, the Wilson Engineering Camp, the STEM Closet, and the Mental Health First Aid. For our programs to exist and grow, we need additional space for inventory that has overflowed into other space that is not always readily accessible. Additional space will allow teachers/staff access to peruse and check out items/kits to enhance their lessons.
  - b. **Strategic Lease Requirements:** Additional storage space must be adjacent to our current office suite, which has 1.060 SF with an annual lease cost of \$12,000. The additional 488 SF will cost \$450/month.
  - c. **Location:** Adjacency to current lease space.
  - d. **Square Feet: Square Feet:** The adjoining office has 488 SF available for lease.
  - e. **Lease Terms:** The existing lease will be amended to add the 488 SF adjacent office and the term will have the same end date.
  - f. **Funding Source:** Lease costs are funded from State Appropriations 211002, Educational Supplies line item.
  - g. **Duration:** Two years with two renewal terms available.
  - h. **Timing:** None.
  - i. **Other:** N/A.