UNIVERSITY SPACE COMMITTEE MEETING
Wednesday, August 7, 2013
Holladay Hall, Chancellor’s Conference Room
10:30 AM – 12:00 PM


Guests: Terri Hemlinger-Ratcliff, Dennis Kekas, Duane Larick, Amy McNeil, John Royal, Laura Severin, John Streck.

Approval of the Minutes
The minutes of the June 19, 2013 meeting were amended as follows, approved, and will be posted.

Information Item 13.09: Trailers at Bldg 131
“Subsequent to the meeting, VC Leffler determined that the trailers would be not be needed for the BOCs and would be removed from the site as originally planned.”

Action Items
1. Industrial Extension Service, Research Building III Lease Request #13-07: M. Harwood stated that the request represented a consolidation of space and an innovative open layout intended to rebrand the unit. The consolidation would result in a substantial overall rent reduction for IES. M. Harwood stated that the move would occur after the Graduate School vacated the RBIII space, at the completion of their move to the College of Textiles in fall; IES would gain the vacated second floor space and the State Climate Office would gain the vacated first floor space. He stated that he would be discussing all changes with MESO, who occupied one office on the first floor. T. Hemlinger-Ratcliff stated that joint use with SCO of the first floor conference/classroom space (formerly the bookstore) was positive for IES. W. Arden stated that the move represented a very positive change and was the sort of proactive change in office utilization that the committee wanted to encourage on campus. T. Hemlinger-Ratcliff stated that the starting point for these changes was from an IES letter asking for reconsideration for the research subsidy and asked whether the request would be reconsidered at this time. T. Lomax stated that the first step was for IES to work toward better research utilization before reconsideration for the subsidy would go forward. *The committee approved the request and requested that T. Hemlinger-Ratcliff provide VC Lomax an update on the amount of F&A funding being generated by IES for reconsideration of the research subsidy.*

2. Computer Science, Venture III, Ste. 153 Strategic Lease Request #13-10: M. Harwood stated that his office was trying to get a one-year extension with Red Hat for the space, but if this was not possible, the request was to enter into a lease agreement before September 1, when the current lease would expire. He said the authority to enter into a direct lease was necessary so the college would not lose the space nor the equipment in which they had made investments. He added that there would be a nominal increase in the lease rate over the current rate. T. Lomax stated that the college was planning to add significant investment to the space for analytical technologies. *The committee approved the request.*

3. Animal Science, Trenton Road No-Cost Lease, Request #13-11: R. Recchie stated that the lease was for 30 acres of vacant land which the university had sold but continued to lease for
use by small ruminant animals. He said at the termination of the lease, the whole unit was moving to Lake Wheeler. The committee approved the request.

4. Global Training Initiative, Venture III Lease Request #13-12: R. Recchie stated that the request was for professional, Class A-type office on Centennial Campus, for a minimum of five years. D. Larick stated that a location with a professional atmosphere and which was easier to find than Harrelson and Daniels Halls was necessary, as GTI met with visitors from around the world. W. Arden stated that GTI was a receipts-based program and it made sense to move this group out of appropriated space. The committee approved the request with the conditions that: all Centennial Campus lease space locations are to be considered and a backfill plan for the space in Daniels Hall be submitted. The committee directed R. Recchie to return with the final lease location.

Information / Discussion Items

1. Violence Prevention & Threat Management, Central Campus: Pullen, First Year College, Harris or Talley Request #13-09: C. Williford stated that the department occupied two spaces in Pullen Hall and was in need of a total of two offices, a clerical space, and a waiting area by October 15, as a case manager, who would be tasked with reviewing faculty and staff issues, was being hired. She stated that the group was being considered in the Pullen / Harris Hall study for long term location, and that the request was currently an information item, as proposed space for the group had not yet been identified. She added that once the BOC’s space needs had been identified, space would become available for reassignment. W. Arden stated that the group should be well-coordinated and integrated with student support as the primary group served was students. The committee discussed that the greater Provost Office space needs needed to be studied, including moving Admissions to the proposed Joyner Visitor Center, Peele Hall, Holladay, and DASA’s space needs. W. Arden stated that DASA would not be moving to the second floor of Holladay and that they would either stay on the ground floor or expand into other space. C. Leffler stated that if Harrelson Hall was used for a short term solution for the unit that they would not remain in the building longer than the other current swing space commitments. The committee requested that staff forward the request for approval electronically if proposed space were identified before the next meeting.

2. Chancellor’s Faculty Excellence Program (CFEP) Update (Info Item 12.01): S. Jones-Humienny distributed a spreadsheet that tracked the completion of the projects. She requested that the Provost’s Office transfer the funds for the next phase of projects as soon as possible in order to start the projects. D. Larick stated that the Synthetic Systems Biology project proposed for Polk Hall should be removed from the list as the hires would not likely be located in that building.

3. Strategic Space Planning Initiatives: College Space Reserve Identification Update (Info Item 13.02): S. Jones-Humienny distributed a color-coded spreadsheet which detailed the list of spaces identified in the reserve and whether they were occupied, in need of renovation, available for reassignment. C. Leffler stated that the colleges needed to have a plan for the spaces indicated as ‘future college hires,’ and asked how should we track the ‘available for reassignment’ for highest and best use. He stated that the Centers under VC Lomax, ex. Forensic Sciences Institute, should be coded to ORIED.
Other Business

1. Fall Space Planning Retreat: C. Leffler requested that the committee and staff support plan an annual meeting to review all outstanding space needs and options to meet the space needs, as was held in December 2012.

2. Varsity Research Building (VRB) Status (Info Item 13.06): T. Lomax stated that she was considering the appropriate assignment of the space including a program that was related to the advancement of manufacturing institutes, the program required 10-15,000 SF, and would be advantageous to be in proximity to FREEDM Center. She said the proposal was due August 29, 2013 and added that the program was permitted to lease space. C. Leffler stated there might be an advantage to putting the program in leased space and that he did not want Plant Pathology’s space needs to fall off the active list of space needs. T. Lomax stated that WRRI and Sea Grant should proceed with their consolidation into modules 6 & 7, and that Solar Center should proceed with consolidation into modules 4 & 5. The committee requested that staff discuss implementing the departments’ consolidation with Matt Peterson in ORIED.

Meeting Adjourned at 12:00 PM.