

UNIVERSITY SPACE COMMITTEE MEETING
Tuesday, April 9, 2013
Holladay Hall, Chancellor's Conference Room
2:30 PM – 4:00 PM

Present: Warwick Arden, Charles Leffler, Terri Lomax, Michael Harwood, Louis Hunt, Lisa Johnson, Sumayya Jones-Humienny, Liz Moore, Katie Perry, Ralph Recchie, and Cynthia Williford.

Guests: Duane Larick, Laura Severin.

Approval of the Minutes

The minutes of the March 11, 2013 meeting were approved and will be posted.

Information / Discussion Items

1. Chancellor's Faculty Excellence Program (CFEP) Update, (Info Item 12.01): S. Jones-Humienny distributed updated spreadsheets tracking the projects related to the cluster hires and stated that columns for cost estimates and actual bid cost had been added. L. Moore stated that a next step was to identify swing space that would be needed during construction. S. Jones-Humienny stated that having funds transferred earlier for next year's projects would be helpful for budgeting. *C. Leffler and W. Arden said they would meet to discuss funding for the projects.*
2. Strategic Space Planning Initiatives: College Space Reserve Identification Update (Info Item 13.02) & Tagging People to Space Update (Info Item 12.14): S. Jones-Humienny distributed a Strategic Planning Space Reserve spreadsheet detailing the space identified by each college for the reserve. L. Johnson stated that the committee allowed space intended for use by the CFEP hires to be included. S. Jones-Humienny stated that the next steps were to compare the space given back, assess the condition of the spaces that were currently occupied, and to determine an appropriate method of tracking the space through space coding. L. Johnson stated that OIT was leading the Tagging People to Space effort and would be hiring a PeopleSoft contractor. *The committee approved the draft memo to the College of Engineering requiring the college to resubmit their reserve proposal without excluding lease space.*
3. 3501 Avent Ferry Road Property Update (Info Item 13.03): R. Recchie gave an update on the cost of the building and stated that timing for meeting with the Board of Governors and Council of State would mean the acquisition might occur in June. L. Moore stated that the fit plan showed that the 88 people proposed to move to the building would be accommodated, with room for growth. *The committee approved allocating the space to house Foundations Accounting and Investment (FAI) and University Advancement Services (UA) (now in the Joyner Visitor Center), Annual Giving and Call Center (now in Park Alumni Center), and the future growth of these and/or other FAI or UA departments. Park Alumni Center will be backfilled by Planned Giving from Winslow Hall. The committee directed staff to hire a designer to review the programmatic requirements of these departments and prepare a plan for upfits to the building on Avent Ferry Rd. The committee requested that University Advancement submit a backfill plan for the Winslow Hall space being vacated by Planned Giving.*

4. Joyner Visitor Center (JVC) Update (Info Item 13.04): The Joyner Visitor Center Update was reviewed together with the Avent Ferry Road Property (Info Item 13.03) discussion (under item #3, above). C. Leffler stated that Nevin Kessler had approved the Option 2 plan, in which the Business Operations Center (BOC) would share space with University Advancement in Joyner Visitor Center for a year until the above-mentioned groups could move to the Avent Ferry Rd. property. *The committee approved: 1.) The On-boarding Business Operations Center (BOC), Undergraduate Admissions, and Parents and Families Services (PFS) will backfill the space in JVC which will be vacated by FAI and UA's move to the Avent Ferry property; 2.) The Option 2 fit plan for the BOC to move into JVC as an interim location for a year until the FAI and UA moves can occur. The committee has directed OUA staff to hire a designer to review Admissions, Visitor Center operations, and PFS programmatic requirements and prepare a plan for upfits to JVC. The committee approved allocating the Creative Services Building for interim assignment to the BOCs for three years after the Early College High School vacates the building in fall 2013.*
5. Varsity Research Building (VRB) Sequencing Plan (13.06): L. Moore reviewed the last space allocation approval given by the committee in 2012, which consolidated the Solar Center in modules 3, 4 & 5, and co-located Water Resources Research Institute and Sea Grant into modules 6 & 7. She reviewed a sequencing plan indicating a phased approach to renovations and moves needed to relocate Plant Pathology into modules 2 -7. She stated that, per the space standard, Plant Path. (including Dr. Lommel's research and the clinic) would need seven modules. Biofuels would have to move to either module 1 or 10; module 1, however, may not have adequate ceiling height for the research. The committee discussed whether a long term assignment in VRB to one department was in keeping with Vice Chancellor Lomax's plans for use of the building as a flexible grant-related research building. T. Lomax stated that PAMS had indicated to her that the storage in module 10 would be removed by June, and that J. Gilligan stated that the Solar Center could move out of modules 6 & 3 immediately by consolidating into modules 4 & 5, and could subsequently move out of modules 4 and 5, one module at a time, for the next two years. She added that IES was considering moving to space in Research Building III that would be vacated by the Graduate School. *The committee requested a proposal for where the groups now located in Varsity Research Building would move. The committee directed staff to continue to work with Plant Pathology on their space needs and to report back with what spaces would be vacated for repurposing for new faculty hires if the committee approved allocating space in VRB to the department.*
6. Cherry Building: College of Education Space Request # 13-01 Update: C. Leffler stated that Dean Fleener had contacted him regarding immediate needs of a special education pilot and clinic activities related to graduate student work. The issues were that the special education faculty were looking for a space to pilot their special needs transition program with 10-15 students by this summer, and that the students in the Counselor Education Clinic were having difficulty completing internship hours at assigned community agencies because the agencies' focus had shifted to obtaining billable hours. Dean Fleener's inquiry was about the status of the committee's decision regarding the college's space request for the second floor of the Cherry Building and about a possible incubator in Partners II. C. Leffler informed the dean that a decision regarding Cherry Bldg. was unlikely until after the Early College High School became operational and the potential impacts of the second floor's use could be evaluated. *The committee directed staff to meet with the dean and understand what the clinics' short term needs were.*

Other Business

1. Hunt Library Chancellor's Space (10.13): CHASS Request for Room 5161: L. Johnson reviewed the space allocations that the committee had made to CHASS and other groups in the fifth floor suite and stated that room 5161 had been held in reserve by the committee. She said that the college was requesting this space for use by the CFEP hire that they planned to locate in the adjacent offices. *The committee approved the request.*

Meeting Adjourned at 5:00 PM.