

UNIVERSITY SPACE COMMITTEE MEETING
Wednesday, January 9, 2013
Holladay Hall, Chancellor's Conference Room
2:30 PM – 4:00 PM

Present: Warwick Arden, Charles Leffler, Terri Lomax, Michael Harwood, Louis Hunt, Lisa Johnson, Sumayya Jones-Humienny, Kevin MacNaughton, Liz Moore, Katie Perry, Matthew Peterson, and Cynthia Williford.

Guests: Jayne Fleener, Ellen Vasu, Lilia Collazo, Steven Amendum, Kristin Conradi, Marc Grimmett, Cathy Crossland, Ed Saborni, Walter Robinson, Astrid Schnetzer, and Duane Larick.

Approval of the Minutes

The minutes of the November 28, 2012 meeting were approved and will be posted.

Information / Discussion Items

1. EDU: Curriculum, Instruction & Counselor Education, Cherry Bldg. 2nd Floor and Poe Backfill Plan, Request #13-01: C. Williford stated that request was in response to the committee's directive to staff to investigate colleges/programs that would have a programmatic fit with the Early College High School for allocation of space on the second floor of the Cherry Bldg. She added that the College of Education proposal would vacate approximately 1,200 ASF in Poe Hall, which would be backfilled by the college's Chancellor's Faculty Excellence Program hires and grant funded research. J. Fleener described how the proposal would allow the college to fulfill strategic plan goals for the university and the college by: offering an extended and innovative training model for graduate students, supporting the engagement mission of the college by providing an opportunity for graduate students and faculty to provide educational and mental health services to underserved populations, and capitalizing on synergies between the depts. E. Vasu introduced the faculty in charge of the programs and described the mission, services, funding, staffing and benefits to students and research initiatives for each clinic. J. Fleener stated that another significant advantage of the request was that the space to be vacated in Poe Hall would provide critically needed research space (as there was no research space in Poe today) and that the vacated space in Poe would also allow flex space for research programs and office space for four hires sharing an office today. When asked to prioritize the programs in the proposal, J. Fleener stated that the programs having the highest priority were those that impacted student experience and had the potential to be the least invasive to the high school (Counselor Education, Literacy, and Diagnostic Teaching Clinic). E. Vasu stated that the college had fiscal year-end funding to contribute to begin design, if the request were approved. C. Williford stated that the request was for information and discussion at this point. *The committee deferred action on the request until all space required for the Chancellor's Faculty Excellence Program hires had been confirmed and approved by the committee.*
2. MEAS, Varsity Dr. Research Building (VRB), Lab #1603, Request #12-22: C. Williford reviewed a diagram indicating what labs were allocated to which researchers in VRB modules 8, 9, and 10. She stated that labs 1603 and 1611 were supposed to be vacant, as the grant proposed for this space had not materialized, however MEAS had already allocated lab 1611 to Dr. Schnetzer without approval by the committee. Williford stated that the request was to: allocate VRB lab 1603 (adjacent to 1611) also to Schnetzer, and vacate Schnetzer's current labs at VRB 1602 and Jordan Hall lab 4120. T. Lomax stated that Dr. Schweitzer's research

was occupying more space than needed and would have to be consolidated. W. Robinson introduced A. Schnetzer and described the current VRB space allocations. A. Schnetzer stated that it may be possible for her research to share instrumentation space with Dr. Schweitzer but other functions had to remain separate. C. Williford stated that labs 1815 & 1816 in module 10, which had been observed by the committee in February 2012 to be underutilized, remained unchanged; the plan for Dr. Philbrick to vacate the space and Drs. Yuter and He to occupy the space had not been implemented. W. Robinson described that Dr. Yuter had moved into room 1816A, and that Drs. Russell and Hans were evaluating how much of the space would be needed by their program and that Dr. Philbrick was maintaining some space in the labs and needed access to the loading dock in room 1811. W. Robinson said that the Jordan Hall wet lab 4120, which would be vacated by the request, would be used for one of the two clusters to be housed in Jordan/Biltmore. He also described that there was a shortage of graduate computer lab space in Jordan hall which could be rectified by converting some existing wet lab space to graduate space. *The committee approved the request on the recommendation of VC Lomax with the following conditions: the department will use the vacated Jordan Hall lab 4120 to solve the Chancellor's Faculty Excellence Position cluster hires; the college will submit a plan to consolidate and reduce Dr. Schweitzer's current spaces to VC Lomax's office, with the outcome that enough lab space shall be vacated for reassignment to at least two additional faculty (allocations to be determined by VC for ORIED); the department will submit a plan to consolidate uses of lab space in labs 1815 and 1816 to free up space for reallocation (allocations to be determined by VC for ORIED); all field equipment should be stored elsewhere, not in VRB; the department shall be reminded that all proposed space allocations in the Varsity Research Lab Building are to be directed to the VC for ORIED for approval; empty spaces shall not be allocated or occupied without approval from ORIED.*

3. Holladay Hall Space Allocation Proposal to Chancellor: Provost Office, ORIED, and OIT, (Info Item 12.08): C. Williford stated that the committee had deferred a decision on two options presented on 6/6/12 regarding making space allocation changes in Holladay until the VC for DASA had been hired and given the opportunity to give input on his unit's space needs. She stated that that effort had been completed, funding for proposed changes to the second floor was being discussed, and stated that the committee still needed to make a recommendation to the Chancellor for reallocation of spaces on three floors, before any physical changes to the space could be made. The committee stated that they were in agreement with adopting the plan for space reallocation recommendation and that resolution of the funding, timing and phasing for the changes would follow. T. Lomax stated that space configuration changes were needed to the space she was requesting on the ground floor. C. Leffler stated that VC Hoit had requested some lighting and other improvements to the space he was requesting on the first floor. *The committee approved recommending the June 6, 2012 Option 1 space reallocation changes to the Chancellor for approval: ORIED vacates all of its existing first and second floor space and occupies all space in suite 1 on the ground floor; OIT vacates its ground floor suite 1 space and occupies former ORIED suite 103; the Provost's Office (DASA) vacates its temporary space in suite 1 on the ground floor and occupies all spaces on east side of the second floor.*
4. 4H Youth Development and Family & Consumer Sciences, 516 Brickhaven, Request #12-21: C. Williford stated that at the last meeting the committee had asked for more information regarding the storage needs of Stewart Theater and for programmatic information regarding the suitability of the staff identified for backfill plan at 512 Brickhaven. She said that the Talley Student Center Project Manager was investigating the mechanical systems and security of

potential space in Broughton Hall and that she had not had a response yet from the college. *The committee approved the request with the conditions that: appropriate secured storage space that meets the theater's storage needs is identified in Broughton Hall and that the timing for the end date for 4H's use of the spaces in 516 Brickhaven coincides with the temporary approval given to the other existing 4H staff now in the building (end date December 2013).*

5. Chancellor's Faculty Excellence Program (Cluster Lab Space) Update, (Info Item 12.01): S. Jones-Humienny reviewed the status of the planning effort and timing for memos to the deans. W. Arden stated that one communication to the deans should be made. C. Leffler stated that decisions had to be made quickly to give the ability to encumber funds for construction by June 30th. *The committee tasked OUA with scheduling the meetings to confirm which cluster's space needs had been solved; attendees to be: OUA, the cluster coordinators, and the deans or dean's representative.*
6. Tagging People to Space Update (Info Item 12.14): Deferred.

Meeting Adjourned at 4:15 PM.