

**UNIVERSITY SPACE COMMITTEE MEETING****Wednesday September 10, 2014****Holladay Hall, Chancellor's Conference Room****2:00 PM –3:30 PM**

Present: Warwick Arden, Charles Leffler, Steve Arndt, Lisa Johnson, Sumayya Jones-Humienny, Liz Moore, Katie Perry, Louis Hunt, Michael Harwood, and Ralph Recchie.

Guests: Duane Larick, Laura Severin, Michael Rappa and Brittany Mastrangelo.

**Approval of the Minutes**

The minutes of the August 6, 2014 meeting were approved and will be posted.

**Action Items**

1. Institute for Advanced Analytics, Venture II Centennial Campus Lease, Req. #14-13:  
M. Harwood reviewed a handout outlining the current occupation of 14,967 RSF on parts of the 4<sup>th</sup> and 5<sup>th</sup> floors, which accommodates only 86 students (2 cohorts). The current lease expires November 30, 2018. The objectives are to grow the program to a maximum of 180 students over future years, consolidate operations to a single floor, and increase the number and size of classrooms. Two options were explored: ABB's vacation of Venture I 4<sup>th</sup> and 5<sup>th</sup> floors and Alliance I, which is slated for construction and tenant upfit completion in May, 2015. Due to the aggressive schedule needed to meet the 9/20/14 Board of Governors' approval deadline, the 6/24/2015 Advanced Analytics next program start date, and the need for a larger 180-seat classroom, Alliance I is the preferred option. *The committee approved the request for a strategic lease for a ten-year term for approximately 22,000 RSF in Alliance I with investigation of the possibility of the following: the 4-year lease overhang in Venture II be sub-leased to a non-university tenant; the base rental rate in Alliance I be negotiated down from the initial quote of \$31.50/RSF; and the special parking needs for students be addressed.*
2. Small Business & Tech. Developmt. Ctr. 46 Haywood Street, Asheville, NC Lease, Req. #14-12:  
R. Recchie stated that the SBTDC has three locations: Rocky Mount, Raleigh and Asheville. The Asheville location's current lease for 2,100 RSF expires Sept. 25, 2014. They are requesting a 1-year term with two 1-year renewal options. *The committee approved the request for these terms.*
3. Center for Integrated Pest Management (CIPM) Venture IV Lease Amendment, Req. #14-10:  
R. Recchie stated that CIPM will vacate Suites 300 & 400 and lease Suite 105 (2,539 RSF) to be adjacent to existing Venture IV lease space in Suite 110 (6,343 RSF) and the USDA. *The committee approved the lease.*
4. CHASS Psychology 20 Enterprise St. Lease, Req. #14-14  
L. Severin stated that approximately 1,000 RSF of lab lease space, located at 20 Enterprise St., Raleigh, NC, with easy public access and parking is needed to accommodate Dr. Laura Widman, whose research deals with health communication regarding sexually transmitted diseases. Dr. Widman will need lab space for herself and her graduate students to conduct surveys and interviews and to process those results. This request is for a spousal accommodation for a Chancellor's Faculty Excellence Program hire. CHASS will accommodate her office space needs in Poe Hall. *The committee approved a temporary three-year lease beginning May 15, 2015 and ending August 15, 2018.*

**Information / Discussion Items**

1. MRC Cleanroom Renovation Options (Info Item 14.07): S. Arndt reviewed the “MRC Clean Room HVAC Summary” dated 8/28/14 outlining the problems involving inadequate make-up air, which causes humidity level and moisture entrainment problems in the cleanrooms for the new Advanced Self-Powered Systems of Integrated Sensors and Technologies (ASSIST) research funded by NSF. Option 1 proposes incrementally repurposing 2 pods (12 offices) to mechanical space. Option 2 proposes to fill in new mechanical space between 3 pods, which minimizes office space loss and construction disruption, but costs an additional \$600,000. The funding source to cover the additional cost must be clarified. *Due to concerns about office space loss and construction disruption, the committee approved proceeding with Option 2.*
2. Campus Timetable for Fall 2015 Scheduling (Info Item 14.08): L. Hunt and B. Mastrangelo discussed consolidation of class scheduling into one unified timetable across campus, extension of the prime teaching time beyond the 10:00 a.m. to 3:00 p.m. time frame, and a hybrid scheduling system for more efficient utilization of teaching space. EMAS will present this timetable next to the Registration, Records and Calendar Committee on September 19, 2014 and then the Provost Office for final approval. *The committee endorsed the Campus Timetable proposal with the direction to monitor impacts to efficiency and utilization by using objective measures upon the proposed timetable’s implementation.*
3. Lake Wheeler Master Plan Update (Info Item 13.12): L. Moore reviewed the handout “Lake Wheeler Master Plan Update” dated 9/10/14 outlining the progress to date for quantifying the existing and future program requirements on a map with a time line. CALS requested an extension of the one-year deadline and approval to use Lake Wheeler property until November, when they will present the master plan. *The committee approved the extension of the Lake Wheeler Master Plan deadline and use of the property until the November meeting, with direction that they must substantiate their needs with charts and graphs.*

**Other Business**

1. L. Johnson recommended that CALS write a white paper to go through Campus Administration for a Food Processing Initiative involving 6 pilot plants in one building.

**Meeting Adjourned at 3:20 p.m.**