

UNIVERSITY SPACE COMMITTEE MEETING**Wednesday August 6, 2014****Holladay Hall, Chancellor's Conference Room****2:00 PM –3:30 PM**

Present: Warwick Arden, Charles Leffler, Steve Arndt, Lisa Johnson, Michael Harwood, Sumayya Jones-Humienny, Louis Hunt, Liz Moore, Ralph Recchie, and Cynthia Williford.

Guests: Sylvia Blankenship, Lori Johnson, Duane Larick, Tom Miller, Sallie Rau, Laura Severin, Brian Sischo.

Approval of the Minutes

The minutes of the May 29, 2014 meeting were approved and will be posted.

Action Items

1. Life Sciences First Year Prog., Bostian Hall 2717-2720 (Former Health PAC space), Req. #14-08:
L. Moored stated that the Life Sciences First Year Program was requesting additional space for the expansion of its advisors and programs; the space had been occupied by Health PAC, which VC Mullen had recently approved collocating with the Career Center. She added that VC Mullen had moved Health PAC to temporary space in Harrelson Hall until it would move with the Career Center back to Pullen Hall after completion of the second floor renovation. L. Hunt stated that the Career Center had gained space on the second floor of Pullen that had previously been occupied by the Caldwell Fellows Program and by Violence Prevention and Threat Management. C. Leffler stated that he was okay with the proposal as long as the space needs in Pullen were met. L. Moore stated that VC Mullen had requested a study of all Division of Academic and Student Affairs (DASA) space needs. *The committee approved the request and approved Health PAC remaining in Harrelson Hall until the end of the fall 2014 semester.*
2. Center for Integrated Pest Mgmt., Strategic Lease at Venture IV, Req. #14-10:
R. Recchie stated that the current lease would expire in the fall and that the program had a need for proximity to USDA, making it a strategic lease request; he noted that the request still needed to be signed by the college. *The committee approved the request dependent on getting the college signatures. (Signatures were obtained the week after the meeting.)*
3. Animal Science, Trenton Road, No-Cost Lease Amendments/Renewals, Ref. Req. #13-11: R. Recchie stated that the current lease was one dollar per year and that the proposal was to extend the agreement to one dollar for ten years. *The committee approved the lease.*

Information / Discussion Items

1. Center for Leadership & Entrepreneurship (The Garage) Update, Ref. Req. #14-05: L. Johnson stated that the original program for The Garage was for 20,000 square feet within the vicinity of the student housing now on Centennial Campus, but since then new synergies with other programs had emerged and the proposed building had grown to include these other programs. T. Miller distributed two handouts indicating the programs, their square footage needs, building cost allocation for each, and first-order financial calculations. He said the goal was to have the project funded in three years. L. Johnson stated that the cost estimate was escalated to 60 months. *The committee requested that T. Miller work with the following to return with more information at the September meeting: M. Harwood to assist with a rent evaluation review; Lori Johnson to assist*

with carrying and borrowing costs over time that would add to the rental obligation; B. Sischo to evaluate impacts on the capital campaign.

2. CVM & CALS Joint Equine Unit, Acreage at 5100 Reedy Creek Rd., Req. #14-09: R. Recchie stated that the university had an agreement with the NC Department of Agriculture to use the State Fair remote-parking site property for 11 months of the year; CALS used the land as pasture during these months. He stated that CVM and CALS had formed a joint equine unit and were seeking to formalize the use of the acreage as pasture land specifically for this initiative between the colleges, and not for other university purposes. *The committee approved the request for the duration of the agreement with NCDA with the conditions that the land remain in use on a year-to-year basis (not be allowed to lay fallow), and that the colleges are responsible for the maintenance of the land.*
3. Tagging People to Space Update (Info. Item 12.14): L. Johnson stated that the project was ready to implement and reviewed a draft memo that would be distributed requesting employees update their location information in MyPack Portal. S. Rau stated that the reporting function of the program would help catch errors and that after the initial request, she approximated that it could take up to a year to confirm and correct data. C. Leffler stated that including a screen view of the portal page would be useful to include with the instructions. *The committee approved distributing the memo.*
4. Harrelson Hall Closing Update (Info. Item 11.01): L. Johnson distributed a handout indicating the steps necessary to relocate the final teaching functions remaining in Harrelson and the associated costs to implement the projects that were required to move these functions, in order to demolish the building in the summer of 2016. The plan assumes that the Bureau of Mines would be renovated to include the construction of a mezzanine. C. Leffler stated that funding would be allocated toward the demolition of Harrelson over the next three fiscal years. *The committee requested that staff verify with Bob Beichner whether the SCALE-UP lab courses can move during a spring semester, provided that the new location is fully equipped with technology and move-in ready.*
5. Varsity Drive Clean-Up Discussion (Info. Item 12.04): L. Johnson stated that her office was working on solutions to relocate the existing functions on the site of the future recreation fields. L. Moore discussed the costs for relocation and proposed schedule for relocating some of the storage functions to the Lake Wheeler site. She stated that some of the existing functions were research related and others were field storage. The committee discussed the possibility of constructing fewer buildings to house these needs and whether the need could be approached in two phases. L. Johnson stated that staff were gathering more information about the proposed use of the Solar House for K-12 extension. *The committee requested that staff return with utilization information on the Solar House and garage.*
6. CHASS Space Needs and Opportunities, Potential Lease Locations for Dean's Office Relocation (Info. Item 14.03): R. Recchie stated that no request for proposals had been submitted for two locations he thought were promising for this use, and thus he had no hard data to report as to potential lease costs. The committee discussed other options for space for the dean's office. *The committee requested that staff continue to look for strategies for dean's office space.*

Other Business

1. L. Johnson stated that Cynthia Williford had announced her resignation and would be leaving her position with the university at the beginning of September.

Meeting Adjourned at 3:50 PM