

UNIVERSITY SPACE COMMITTEE MEETING
Monday, June 8, 2015
Holladay Hall, Chancellor's Conference Room
3:30 PM – 5:00 PM

Present: Warwick Arden, Charles Leffler, Mladen Vouk, Steve Arndt, Michael Harwood, Lisa Johnson, Liz Moore, Matt Peterson.

Guests: Sylvia Blankenship, Rick Davis, Chris Johnson, Duane Larick, Bill Martin, Margery Overton, Laura Severin.

Approval of the Minutes

The minutes of the April 8, 2015 meeting were approved and will be posted.

Action Items

1. PCOM, Management, Innovation & Entrepreneurship (MIE), The PCOM Entrepreneurship Clinic, HQ Raleigh, Lease Space Request #14-17:
B. Martin stated that as part of the six-month review, MIE provided information on the success of The Entrepreneurship Clinic. The program has been able to engage students with experienced and first-time entrepreneurs. The cost remains at \$2,000.00 per month, with no lease required and funding through an NC State Foundation grant. *The committee approved the request for a three-year extension until July 1, 2018.*
2. PCOM, Center for Innovation Management Studies (CIMS), The Frontier, RTP, Lease Space Request #15-17: CIMS needs space in RTP to better serve its corporate members in developing solutions that utilize faculty and students. B. Martin stated that this is a no-cost agreement with Research Triangle Foundation. *The committee approved the agreement with the stipulation that the success of the program be reviewed in nine months.*

Information / Discussion Items

1. Varsity Research Building Study for Plant Pathology Update (Info Item 13.06) and related relocations for WRRRI and Sea Grant: L. Moore provided a summary of the Varsity Building Plant Pathology Study, stating that modules 1-8 could accommodate 17 faculty (including 5 future faculty hires). The Plant Pathology vacate plan was reviewed including space in 3709 Hillsborough Street Building, Don Ellis, Fox Science Teaching Labs, Gardner Hall, Thomas Hall, and the Toxicology Building. *The committee approved moving forward with reallocation of modules 1-8 to Plant Pathology as a phased approach. Staff are directed to review space alternatives with Proposal Development Unit and NC Clean Energy Technology Center, consolidation with Biofuels, and consolidation within two modules for the College of Sciences space within two modules. Funding requirements to implement the SeaGrant and WRRRI relocation from VRB to the Toxicology Building shall be submitted subsequent to the meeting. Phased renovation cost estimates are to be provided at the next USC meeting.*
2. ALM Space Management Goals Update (Info Item 14.11) and Tagging People to Space Update (Info Item 12.14): L. Johnson distributed a handout outlining the goals from the September 2014 ALM meeting. She stated that progress had been made regarding utilization improvements for 110 Classrooms. The committee discussed options for personnel to lead the effort for 210 Class Lab utilization. C. Leffler asked if staff could provide the costs to the university for underutilized 210 Class Lab space. The effort of office utilization improvements is related to the Tagging People to

Space effort. The initial percentage of personnel with identified office locations is at approximately 60%. College HR personnel have been added to the meetings to assist in the process which is increasing the progress. M. Vouk noted that progress had been made on the goal for campus-wide strategy for shared equipment. *The committee deferred starting the Research Space utilization effort until the Vice Chancellor of ORIED is onboard.*

3. CFEP Space for 2016 Cohort (Info Item 15.08): L. Johnson stated that with this second CFEP initiative the 33 faculty and associated staff and students will require a significant amount of space. The “low hanging fruit” easier renovation options have already been completed for the CFEP 2011-12 cohort. The space options and renovations now available will be more difficult to establish and more costly. The Provost suggested that big-picture strategic options would be needed similar to the Strategic Space Reserve utilized for the CFEP 2011-12 cohort.
4. Holladay Hall Update (Info Item 15.06): L. Johnson stated that Legal has a new position that will require space in Holladay Hall. Two personnel with DASA development have been displaced out of the Gregg Museum that require space near DASA administration. The committee discussed if there were positions that could shift to Primrose Hall. *The committee directed staff to review options with Mark Hoit for the OIT support personnel in Holladay Hall.*
5. Feed the Pack Food Pantry, Relocation from Carmichael to Broughton and/or ES King Update, (Space Request #14-02): Two options for the Feed the Pack were reviewed at the April USC meeting. The preferred ES King option will require \$7500 annual payment to Housing. DASA has stated that the program could not support a space cost. The current location in Carmichael is not ADA compliant. A temporary location in Broughton Hall has been identified. *The committee requested staff to determine if ADA alternative accommodations can be made in Carmichael. If no ADA options can be made Broughton Hall would be acceptable. Subsequent to the meeting staff determined no ADA accommodations can be made within the existing Carmichael space. Temporary use of Broughton shall be revisited every 18 months for the duration of occupancy.*
6. EH&S Police Dept., Relocation from Ricks to Centennial Campus (Space Request #15-15): NC State Police do not have a satellite location in the Centennial Campus Precinct. The location should be in an appropriated building. The committee questioned the quantity of space required. *The committee directed staff to work with NC State Police to determine an appropriate program size and satellite location.*
7. DASA TRIO SSS-STEM (Space Request #15-16): TRIO has new staff positions to support the Student Support Services-STEM for NC State. L. Moore clarified that the TRIO space leased at Enterprise Street supports high school students. She stated that she is working with DASA on a space study to review space efficiencies and unit adjacencies. *The committee deferred action until the completion of the space study.*

Other Business

1. DH Hill Library Backfill Plan Update (Info Item 9.04): At the April 8, 2015 USC meeting, the committee asked that a code review be done to inform possibilities for an update of the Libraries backfill plan. L. Johnson updated the committee and stated that the code review on the building is depended on the intended program uses for each floor. *The committee agreed that staff should work with Vice Provost and Director of Libraries to establish program activities and update the backfill plan prior to a code review.*

Meeting Adjourned at 4:50 PM.