

UNIVERSITY SPACE COMMITTEE MEETING
Wednesday, April 13, 2016
Winslow Hall, Chancellor's Conference Room
10:30 AM – 12:00 PM

Present: Warwick Arden; Scott Douglass; Alan Rebar; Steve Arndt; Louis Hunt; Lisa Johnson; Sumayya Jones-Humienny; Duane Larick; Liz Moore; Margery Overton; Katie Perry; Matt Peterson; Ralph Recchie; and Cynthia Williford.

Guests: Eric Hawkes; Mary Peloquin-Dodd; Lori Johnson; Giana Malak.

Approval of the Minutes

The minutes of the March 7, 2016 meeting were approved and will be posted.

Action Items

1. Institute for Advanced Analytics, Alliance Bldg., Second Flr. Vacant Office Space, Strategic Lease Req. #16-03: R. Recchie stated that the institute was requesting space contiguous with their existing leased space to provide a point of entry to better maintain secure access to the suite and a dedicated conference room in which to conduct approximately 350 interviews annually. *The committee approved the request.*
2. Biological Sciences, Aquatic Research, Grinnells Lab, Req. #16-04, and Update: Yates Mill Renovation & Addition for Mussel Research (Info Item 15.03): L. Moore stated that the space would allow fish research to move into Grinnells Lab and vacate Yates Mill Research Center. The College of Agriculture and Life Sciences and the College of Sciences had agreed to the costs for upfits and the space reallocation in Grinnells in concept, but had not agreed to the specific location. *The committee approved the request in concept. The committee directed staff to draft a memo with a deadline for the colleges to establish a specific location; if a mutually agreed upon location cannot be determined the committee will make a determination.*
3. Chancellor's Faculty Excellence Program (CFEP) 2015 Cohort Space Reserve for Faculty Hires: CBC Flex Bldg. and Partners II (Info Item 15.08): M. Overton distributed a handout indicating the status of the cluster hires for Carbon Electronics, Microbiomes, and potential hires that would be suitable for location at the CVM Flex Bldg, and for shared spaces at Primrose Hall and DH Hill Library. She recommended that Partners II Suite 1500 be reserved and renovated for the Carbon Electronics cluster and 7,500 SF of space at CVM Flex Bldg. be reserved for cluster hires. The committee discussed the responsibilities for funding the lease and renovation costs at each location. W. Arden stated that funding partnerships between the hiring colleges and the Provost's Office would be negotiated. *The committee approved allocating Education a "110" classroom in Poe Hall (location to be determined) in exchange for Partners II Suite 1500, reserving Partners II Suite 1500 for Carbon Electronics, and reserving 7,500 SF of space at CVM Flex Bldg. for cluster hires, with the understanding the funding partnerships between the hiring colleges and the Provost's Office would be negotiated. The committee approved proceeding with the schematic design of the Partners II space in order to determine the total project cost for its renovation. Discussion regarding other potential locations was deferred.*

4. Harris-Pullen Student Success Center Funding, Harris Hall, Second Flr., (Info Item 16.05): L. Hunt described that the intent of the renovation was to create a “one-stop” shop for student services and the extent of the construction phases being considered. Phase I is on the carry-forward project list. W. Arden stated that the project was a high priority for the Provost’s Office.

Information / Discussion Items

1. University Recreation, Carmichael Rec. Ctr., First Floor, Former Port City Java Space, Req. #16-05: E. Hawkes stated that the request would allow Recreation to convert the former cafe space into an “active learning” space which would promote physical activity while learning, through the use of treadmill and bicycle desks, and other equipment. The equipment would be on a first-come-first-served basis. Recreation will collect data on equipment usage. *The committee approved the request with the condition that the department return with one year of usage data for discussion.*
2. Update: Office of International Affairs, Passport Acceptance Office, Req. #16-02: S. Jones-Humienny stated that the space request was being modified to locate the facility at SKEEMA in Venture II until a permanent location could be identified. She said that representatives from Talley Student Union were agreeable to locating the facility in the building and conversations regarding funding and staffing were going forward.
3. Update: Interfaith Prayer and Meditation / Reflection Space, Talley Student Union, Req. #13-14: S. Jones-Humienny stated that the proposal to locate the space in Witherspoon Student Center instead of Talley Student Union had been approved by both the Student Senate and the Student Board of Governors. Renovation of the Witherspoon 204 was anticipated to be completed for fall of 2016.
4. University Academic & Research Space Analysis 2016 – Overview: Current Analysis Methodology, Process, Existing Space Uses, Office Space Standard (Info Item 15.15): L. Johnson presented a comprehensive campus map that indicated space use by college, and locations and types of lease space on campus. She stated that her office was beginning the Academic & Research Space Analysis and that the Capital Plan was required to be submitted earlier than in past years. G. Malak presented summaries of space use by each college, including owned and leased square footage, and a comparison total for all colleges. She explained the methodology used for calculating present and future space needs by college and how, historically, the needs had informed space allocations in the Six-Year Capital Plan. *The committee requested future discussion on the topic at the next meeting.*

Meeting Adjourned at 12:00 p.m.