

UNIVERSITY SPACE COMMITTEE MEETING

Wednesday March 2, 2015

Holladay Hall, Chancellor's Conference Room

2:30 p.m. – 4:00 p.m.

Present: Warwick Arden; Charles Leffler; Mladen Vouk; Steve Arndt; Lisa Johnson; Sumayya Jones-Humienny; Liz Moore; Katie Perry; Louis Hunt; Matt Peterson; Michael Harwood; and Ralph Recchie.

Guests: Duane Larick; Laura Severin; Lori Johnson; Harry Daniels; Reid Evans; Sylvia Blankenship; John Royal and Justin Schwartz.

Approval of the Minutes

The minutes of the January 14, 2015 meeting were approved and will be posted.

Action Items

1. College of Engineering (COE), Materials Science & Engineering (MSE), Request #15-08, Research Building II, First Floor Lab and Office Space with Guests John Royal and Justin Schwartz: Approximately 3,000 ASF of lab space plus approximately 1,000 ASF of office space is needed for Professor Franky So, a strategic hire for MSE. COE estimated the upfit costs at \$75,000 and will cover it with a college fund source. F&A will cover \$67,560 and COE will cover \$38,440 of the anticipated \$106,000 total rent. Professor So's lab will not be self-sufficient for 5 – 10 years; however, he averages \$1.2 million in expenditures and will bring \$1.8 million with him in research grants and equipment. *The committee approved the request.*
2. College of Engineering (COE), Computer Science (CSC), Net Lab Manager Office, Request #14-19, Engineering Building II, 2234 & Corridor: Approximately 84 ASF of corridor space adjacent to office 2234 is requested for a departmental AV Control Room. This location is central to the rooms needing connection on floors 1 – 3. Office 2234, for Netlabs Manager Marhn Fullmer, would be reconfigured to allow access from inside Netlab 2 in 2232. CSC will fund the renovation. *The committee approved the request.*
3. College of Engineering (COE), Computer Science (CSC), Grad. Student Services & Engagement, Request #15-03, Engineering Building II, 1222 and Corridor: Approximately up to 135 ASF of corridor space, where overflow seating is located adjacent to Open Lab 1222, is requested for a Graduate Student Services & Engagement suite with two offices for new positions and two four-person conference rooms. CSC will fund the renovation. *The committee did not approve the request to extend into the corridor because it conflicts with the design of the building, interrupts the flow of circulation, and removes and/or relocates the overflow seating. The committee approved the request to reconfigure Open Lab 1222 to accommodate two new offices and two small conference rooms within its existing footprint. Please contact the Office of the University Architect for assistance with design.*
4. College of Humanities and Social Sciences (CHASS), Psychology, Chancellor's Faculty Excellence Program (CFEP) Azevedo Strategic Lease, Request #15-04, 2526 Hillsborough St., Raleigh, NC: Open space with modular furniture configurable to house 17 current lab members plus 20% anticipated staff growth per year is unavailable within CHASS's space allocation and is requested for Dr. Roger Azevedo, a CFEP hire in the Digital Transformation of Education cluster. Space proximate to Poe Hall and adjacent to the CHASS space in the Electric Company Mall at 2526 Hillsborough St. would be advantageous. One-time upfit costs of about \$83,000 plus \$40,000 per year rent for a term of up to 5 years is needed. D. Larick noted that these start-up costs are consistent with other CFEP hires. W. Arden stated that five years from now, the space solution

may involve the Engineering Building Oval backfill or funding derived from F&A grant activity. *The committee approved this strategic lease request.*

5. Academic Outreach & Entrepreneurship, Distance Education and Learning Technology Applications (DELTA), Lease Request #15-06, Venture IV, Suite 240: Previously approved for up to 17,000 ASF of proctoring facilities for Distance Education (DE) courses, DELTA currently occupies 13,954 SF located in Venture II, Suite 500 (11,754 SF) and Partners I, Suite 2400 (2,200 SF) and is rapidly approaching capacity with growing DE demand. Approximately 6,284 SF has been identified in Venture IV, Suite 240 with McKim and Creed's vacation. This suite is located on the ground floor and can accommodate the anticipated student traffic and 111 testing carrels, 4 testing spaces, 4 special needs rooms, plus 12 offices and work spaces. DELTA is proposing to use the Partners I space for swing needs until the Venture IV upfit is completed or until the lease expires on June 30, 2016. DELTA would like to consolidate those facilities and staff with staff currently located in D.H. Hill into Venture IV. The term desired would be 10 years, with renewal options. The 6,284 SF annual rent cost of \$150,000 would be paid from DELTA funds. Annual ongoing expansion additional costs are estimated at \$172,000 per year. *The committee questioned who pays for the additional costs and whether this is the right price point, given that it is premium space, for student testing facilities. The committee deferred this to the Office of the Provost Local Space Committee for a recommendation.*
6. College of Agriculture and Life Sciences (CALs), Lake Wheeler: Mid Pines Rd Property (Former DHHS Property) Request #13-18 & Mid Pines Rd Property (Former NCDA Property) Request #13-19 with Guests Sylvia Blankenship and Reid Evans: This is the second review of these requests. L. Moore distributed maps showing the 60 + acres requested for National Guard operations at the northwest portion of the Lake Wheeler property between the intersections of Gorman St. and Midpines Rd. with Tryon Rd. Currently, the Navy has approximately 7 acres, but their scope continues to grow. Reassignment of this portion to the National Guard would allow for a land swap deal of the Navy Operations Support Center on Western Blvd.; however, it would impact the CALs Lake Wheeler Master Plan negatively, as that area is currently assigned to CALs for feed production used to support the existing and growing animal population. S. Blankenship stated for the record that CALs is not in favor of moving the National Guard to this location and proposed the non-identified "finger" areas instead for their use. *The committee approved the two requests with the condition that the National Guard option at the NW corner remain open and discussion continue on how to address this with the least impact to CALs. Staff are to confirm the acreage needed for the National Guard.*

Information / Discussion Items

1. College of Agriculture and Life Sciences (CALs), Applied Ecology, A.E. Finley Center for Education & Research Bldg. Addn., Yates Mill Park (Info Item 15.03) with Guest Harry Daniels: H. Daniels explained that Applied Ecology would partner with the U.S. Fish and Wildlife Service, who would provide grant funding anticipated to come from DOT as part of the environmental mitigation process due to the building of bridges across streams for I-540. This funding would renovate and extend the research wing to the rear plus equip the facilities to support Greg Cope's research on raising endangered mussels. NC State University owns the land and leases the portion south of the Lake Wheeler Road Field Lab to Wake County Yates Mill Park. The university has a use agreement with Wake County for part of the A.E. Finley Center for Education and Research building. *The committee endorsed the expanded presence with the conditions that CALs report back to determine how to interface the current use agreement with an amendment and the addition receive architectural review by The Office of the University Architect.*

2. Sea Grant & WRRI relocation to Toxicology Funding (Info Item 13.06): Funding is needed to begin the design effort for Toxicology Ground Floor Office Suite renovation in order to move Sea Grant and WRRI out of Varsity Research Building (VRB) Modules 1 and 7. This is one of the first steps in making VRB ready for Plant Pathology to co-locate from various locations across campus. *The committee requested a follow-up email with the design fee amount needed. This information was emailed to the committee members on 3/17/2015.*
3. 110 Classrooms / Class Tech Support (Info Item 14.13): Historically, colleges received Education and Technology Fee (ETF) funds to provide and support AV equipment in 110 Classrooms. With the shifting of all 110 Classrooms to Registration and Records to maximize scheduling efficiency, funds also need to be shifted to provide support. D. Larick stated that a recommendation was made at the 2/3/2015 Strategic Resource Management meeting to combine Classtech and DELTA for consolidating and streamlining similar and potentially redundant services now that classroom AV equipment is more consistent for regular and Distance Ed (DE) courses. (The major difference is that DE has redundancy in its classroom video capture.) As both groups must stockpile equipment and replacement parts, business continuity would be better if services were consolidated. Provost Arden broached the subject with OIT Vice Chancellor Marc Hoit. *The committee tasked L. Hunt and D. Larick to lead the effort with Office the University Architect's (OUA) support in forming a subcommittee / working group to further discuss consolidation with Marc Hoit and Tom Miller. Ginger Burks Draughon, Director of Cost Analysis, and Marjorie Overton, Vice Provost for Academic Strategy, should be involved. Areas for investigation include: how a combined unit and its reporting structure would work; how it should be funded; and what the cash flow projection would be. A recommendation needs to be made by the end of the 2015 spring semester.*
4. Local Space Committee Update Memo (Info Item 15.02): S. Jones-Humienny noted that the Provost's webpage listing the Local Space Committee members is outdated. She distributed a draft memo addressed to the Vice Chancellor, Dean or Director of each college, school or division notifying them to appoint / reappoint the Chair and his/her primary delegate position and relay that information to her. OUA will lead the effort to update and maintain only these contacts as member rosters may change frequently. *The committee made edits to the distribution and cc list and approved the memo.*
5. Space and Lease Request Forms Combined (Info Item 15.05): L. Moore distributed the combined Space / Lease form, streamlined for easier use by requestors and updated to provide more relevant information to the USC Staff Support Committee. *The committee approved the form.*

Other Business

1. Provost Arden would like to revisit the D.H. Hill Backfill Plan, the Faculty Senate meeting location and the Meditation and Reflection space at the next USC meeting.
2. Provost Arden would like to consider opportunities for additional Disabilities Services Office testing facilities as the documented caseload of students with disabilities has risen.

Meeting Adjourned at 4:00 p.m.