

**UNIVERSITY SPACE COMMITTEE MEETING**  
**Wednesday, February 3, 2016**  
**Holladay Hall, Chancellor's Conference Room**  
**2:00 p.m. – 3:30 p.m.**

Present: Warwick Arden; Scott Douglass; Mary Peloquin-Dodd; Alan Rebar; Steve Arndt; Louis Hunt; Lisa Johnson; Lori Johnson; Sumayya Jones-Humienny; Duane Larick; Liz Moore; Margery Overton; Katie Perry; Bill Martin (for Ralph Recchie); and Cynthia Williford.

Not Present: Ralph Recchie; Matt Peterson

Guests: Montse Fuentes

**Approval of the Minutes**

The minutes of the January 4, 2016 meeting were approved and will be posted.

**Action Items**

1. Office of Technology Transfer, 310 S. Harrington St., Raleigh Lease Renewal #16-01: B. Martin stated that the request was to renew the lease for the business incubator at HQ Raleigh (approximately 99 SF), for a term of three years from 3/1/16 to 3/1/19. *The committee approved the request.*

**Information / Discussion Items**

1. College Space Analysis 2016; (Info Item 15.15): S. Jones-Humienny distributed a handout which described the Capital Planning Process used to develop the 6-Year Capital Plan proposal. The Enrollment Planning Committee's final 2025 projections will be used by the Office of Institutional Research & Planning, the Office of the University Architect and college deans to generate the College Space Analysis, a data driven methodology which uses space standards to calculate each college's current and projected space needs. L. Johnson stated that the College Space Analysis was just one of the metrics used to inform the Capital Plan, and that a project's program and goals may change over time as the university's priorities change. The committee discussed the need to include projects that provide for overarching institutional needs, stimulate more collaboration, and create interdisciplinary space. *The committee agreed to arrange a series of separate meetings to prioritize cross-college needs and strategically plan for a more integrated institution.*
2. Chancellor's Faculty Excellence Program (CFEP) 2015 Cohort, Process and Update; (Info Item 15.08): M. Overton distributed a handout and stated that the 2011 Cohort effort acquainted the committee with the difficulties of finding space for cluster hires. The last three years resulted in 41 faculty hires and a robust research program. For the current Cohort effort, 33 faculty positions were anticipated, and the computational versus wet lab needs differed from the 2011 effort. She stated that meetings to identify spaces had resulted in three ideas: create an identity in Partners I and Research Bldg. II for Carbon Electronics; locate an interdisciplinary mix of 7-8 principal investigators on the second floor of the Centennial Biomedical Campus (CBC) Flex Bldg.; and plan for office-type clusters to share typical office support spaces. The committee discussed options for locating space for the hires. Discussion continued regarding the need to: have a better understanding of the ex-

tent and locations of existing core facilities; hire senior scientific personnel to staff core facilities; and to analyze shared spaces. *The committee asked that future agendas reserve time for strategic planning and core facilities discussions.*

3. Comprehensive “110” Classroom Studies (Info Item 16.02): L. Johnson stated that, although studies had been done regarding various aspects of classroom utilization, this would be the first fully comprehensive series of studies that would be undertaken. Funding for the first study was in place and additional funds were needed for the second and third studies. The studies support university strategic goals numbers 1 and 4. The committee had assigned all of the 233 “110” classrooms to Registration and Records, but no funding to support or maintain the rooms came with the change and only a portion contained common technology supported by ClassTech. L. Moore distributed a handout showing a timeframe for completing the studies. She stated that the first study would gather qualitative, pedagogical, and experiential data to understand whether the rooms allowed for course delivery that met student and faculty needs now and would in the future; workshops would begin in early April. *The committee supported moving forward with all three studies.*
4. Engineering Building (EB) Oval – Program Update (Info Item 14.02): L. Johnson stated that EB Oval was the first project on the 6-Year Capital Plan and distributed a handout to the committee members indicating the space allocation that had been agreed to by the dean and the committee at the 1/16/2014 USC meeting. The college was rethinking whether to move their academic affairs staff to EB Oval, as had been approved by the committee. All the groups would be programmed (Dean of Engineering Administration, ITECS, Engineering Online, Fitts Industrial & Systems Engineering, & Civil, Construction and Environmental Engineering); growth for the departments was intended to move to the future Engineering Building North. She confirmed that the college was in agreement that EB Oval would vacate Page, Broughton, Mann and part of Daniels Halls.

### **Other Business**

1. Harris Hall Study: S. Jones-Humienny stated that the master plan effort would make recommendations for long term improvements to the building in phases. The first phase would propose the “one-stop shop” for student services in Harris. Subsequent phases would include a comprehensive utilization study.
2. CBC Flex Building Lease Space: The committee discussed having a separate meeting to evaluate the pros and cons of leasing additional space in the building.

**Meeting Adjourned at 4:35 p.m.**