

UNIVERSITY SPACE COMMITTEE MEETING
Monday January 4, 2016
Holladay Hall, Chancellor's Conference Room
2:00 p.m. – 3:30 p.m.

Present: Warwick Arden; Mary Peloquin-Dodd; Alan Rebar; Steve Arndt; Louis Hunt; Lori Johnson; Sumayya Jones-Humienny; Duane Larick; Liz Moore; Margery Overton; Katie Perry; Ralph Recchie; and Cynthia Williford.

Not Present: Lisa Johnson; Matt Peterson

Approval of the Minutes

The minutes of the November 2, 2015 meeting were approved, subject to the correction of Brian Sischo's title from Associate Vice Chancellor to Vice Chancellor in Information Item 2. The revised minutes will be posted.

Action Items

1. McKimmon Ctr. for Extension & Continuing Educ. (MCE&CE), Upper Coastal Plain Leadership Council (UCPLC), Gateway Tech. Ctr. (GTC), Rocky Mount, NC, Strategic Lease Request #15-38: The UCPLC is located in a rent free two-room suite on the first floor. The request is to relocate the UCPLC from their current suite to a larger (approximately 494 SF) suite on the second floor, beginning as soon as possible. The GTC Board of Directors is making the request to move the UCPLC in order to accommodate a local TV station in the Center's current space. Account 211002 will pay for the lease in its entirety. The basis for this Strategic Lease request is to continue collaboration with other programs located in the GTC that extend advanced education opportunities to Eastern NC: The Collaborative (another MCE&CE unit), and East Carolina University and Wesleyan College units. Upfit costs will be paid by Gateway Technology Center. The term requested is for 6 months, with annual renewals. *The committee approved the 6-month lease term (with no renewals) with the condition that further information be submitted as soon as possible regarding the following: 1.) Was the original agreement that the UCPLC would be located in the GTC rent free? 2.) Is the funding source grant-related and is it adequate to cover the lease costs? 3.) Does the rental rate include the cost of upfits to either the second floor suite or the suite being vacated? 4.) After the conclusion of the 6-month lease, will the long-term lease rate decrease? The information will be taken into consideration when the UCPLC returns to the committee in June to request annual renewal of the lease.*

Information / Discussion Items

1. Power America Update, Request #15-34: S. Jones-Humienny updated the committee on the planning for Plant Pathology's requirements at Varsity Research Building (VRB). The study is under review. Due to the electrical power requirements of the program's manufacturing line and high voltage testing area, it has been confirmed that an electrical capacity upgrade (above and beyond what would be required for typical lab needs) is necessary. *The committee requested that staff inform Power America representatives regarding the need for their program to fund the electrical upgrade. A. Rebar stated there would be resolution regarding renovating Springboard to house PDU by the end of January.*

2. CALS: Plant Pathology Renovation, Varsity Research Building (VRB), Authority Req. for April/May Board of Governors; (Info Item 13.06): L. Moore stated that the Advanced Planning funds were now in place. She reviewed a handout indicating the phasing plan for the renovation of the building and stated that the move of Lommel's and Pesic's research from Toxicology (TOX) into part of VRB module 3 was underway. The space Lommel will vacate in TOX, comprising two labs, lab support space, and one office, will be held in the CFEP reserve. To implement VRB phase 1 construction, which will move Plant Pathology into modules 4, 5, and some of 2 & 3, the following must occur: 1.) Biofuels will need to consolidate research labs into two lab spaces and move office functions that will be impacted by construction to swing space; 2.) NC Clean Energy Technology Center has to be relocated out of modules 4 and 5; 3.) The remainder of the \$2.6m funding for phase 1 will be needed in September 2016; 4.) CALS will need to identify funding for all furniture. She stated that Biofuels' office space needs would have to be confirmed and not include any redundancies. *The committee requested that staff draft a memo to Biofuels Research regarding the need for consolidation and relocation to swing space.*

3. Holladay (Info Item 15.12) and Winslow (Info Item 15.10) Halls Follow-up; and HR, Exec. Search Services (ESS), Park Alumni Center Lease Space Req. #15-24: S. Jones-Humienny gave the background from the Sept. and Oct. 2015 meetings. Staff investigation showed that the proposed renovation of Park Shops ground floor to relocate DASA from Holladay Hall would be short by 2-3 offices, as the computer lab continues to be in-use. Advancement had worked on updating their staff's office locations in FM:Interact, however the Butler Communications Bldg. data still needed updating. C. Williford stated she visited Butler to confirm vacant office locations with AVC Mark Minor. C. Williford stated there were enough vacant office locations in Butler to accommodate two Advancement staff from Winslow, and noted that there were many areas of underutilized square footage due to the building's current configuration. Butler has not been altered much since it housed large printing equipment and machinery, resulting in several lounge and lobby-type spaces. Storage and file areas throughout the building could likely be consolidated for better space utilization. Office of the University Architect proposed hiring a consultant to study Butler and put forward a plan to increase efficient space use. S. Jones-Humienny stated that other relocation opportunities for ESS were being considered. W. Arden stated that subsequent to the Nov. meeting, University Advancement agreed to relinquish two offices on the second floor of Winslow for reallocation to the Office of Institutional Equity and Diversity (OIED) in exchange for Holladay Hall room numbers 1F, 1G, 1H, 1J, 1K, 1L, 2B, 9, 9A, and rooms 7, 7A, and 7B (when the attorney's office moves from rm. # 7B to rm. #1E at the end of the hall). *The committee requested that staff discuss the forthcoming study of Butler with VC Sischo and opportunities for DASA's move with VC Mullen. [Subsequent to the meeting, W. Arden confirmed that only one office on the second floor of Winslow had been offered for reallocation to OIED.]*

4. OIED & Univ. Student Centers Board of Directors, Interfaith Prayer & Meditation/Reflection Space, Central & Centennial Campuses Req. #13-14: S Jones-Humienny stated that the Student Senate had passed a resolution which called for an Interfaith/Reflection Space to be established, preferably in Talley Student Union. A lounge area on Talley's fifth floor was proposed for renovation to serve as the Central Campus Interfaith/Reflection Space, as it was the appropriate size and was not one of the building's reservable meeting spaces. The committee concurred with the Senate resolution to locate the room

in Talley. *The committee approved repurposing Talley space #5200F to serve as an Inter-faith/Reflection Space, requested that staff discuss with Campus Enterprises, and provide a cost estimate for renovation. [Subsequent to the meeting, staff confirmed that 5200F Talley was not a space that was in the inventory of spaces rented by Campus Enterprises].*

5. College Space Analysis 2015; (Info Item 15.15): S. Jones-Humienny stated that the Office of the University Architect (OUA) had not yet received enrollment planning projections to 2025 from the Enrollment Planning Committee and needed them before Feb. 29th if the schedule for completing the College Space Analysis was to be met. S. Jones-Humienny stressed the importance of completing the College Space Analysis on-schedule, as the analysis findings were needed to inform the capital budget request for its submission deadline in fall of 2016. D. Larick stated that the committee was in the process of editing the text and that the projections would be complete and sent to OUA by 2/29/16.
6. Yates Mill Renovation & Addition for Mussel Research; (Info Item 15.08): This item was deferred to the February agenda.
7. Chancellor's Faculty Excellence Program (CFEP) 2016, Cohort Update; (Info Item 15.08): M. Overton distributed a handout and stated that 33 positions were in-process of being hired, 28 of which had been advertised. She stated that meetings to identify spaces had resulted in three ideas: create an identity in Partners I and Research Bldg. II for Carbon Electronics; locate an interdisciplinary mix of 7-8 principal investigators on the second floor of the Centennial Biomedical Campus (CBC) Flex Bldg.; plan for office-type clusters to share typical office support spaces. W. Arden stated that he was open to the idea of reserving the rest of the 7,000 SF of second floor space in the CBC Flex Bldg. for the hires and that discussions about when the groups would move-in and funding would need to occur. He stated that as the strategy of focusing on interdisciplinary hires continues, it will become increasingly difficult to find space for the clusters, and that there is a need to add an interdisciplinary research building to the capital plan.

Other Business

1. CHASS, Psychology, 1033 Wade Avenue, Raleigh, NC, Lease Request #15-36: The request is to renew the current lease from 03/2016 through 03/2022. The Adult Development Laboratory conducts research on aging and adult development, involving work with elderly participants in the local community. The Wade Ave. location is advantageous over an on-campus location as it is easy for participants to find and has adjacent parking. The current lease of approximately 1,462 SF expires at end of February 2016. The duration requested is from 03/2016 thru 03/2022. *The committee approved the request.*
2. CNR, Forestry & Environmental Resources, Forestry Sciences Lab, 3041 Cornwallis Road, Research Triangle Park, NC, Strategic Lease Request #15-39: The request is to renew the rent free lease from 01/01/2016 to 12/31/2018. The department collaborates with the Southern Research Station and Forest Health Monitoring Team that are located at the site. The collaboration and rent-free rate are the basis for this Strategic Lease request. *The committee approved the request.*

3. Research Triangle Nanotechnology Network Grant (Info Item #16.01): A. Rebar stated that a grant with the Research Triangle Nanotechnology Network, a partnership between Duke, UNC and NC State, was being considered for location on our campus. Hunt Library fifth floor space, now occupied by the Public Safety Leadership Initiative (PSLI) had been discussed; the grant needed 3-4 private offices. PSLI would relocate to Hillsborough St. lease space.

Meeting Adjourned at 4:00 p.m.