

**Admissions Committee Meeting
Tuesday, November 20, 2018**

Meeting Summary*

approved on March 26, 2019 as an accurate summary of the discussion and events of this meeting

- I. Introduction of student members Cameron Bowen, Khadija Parker.....**TABLED**
- II. Review of feedback from Associate Deans Meeting
 - A. The colleges were all united in that they'd like us to put the greatest emphasis on the advisor feedback that is included in the readmission submission when we make our decisions. The colleges then asked to see what we as a committee were looking for in the advisor comments.
 - 1. Our discussion revealed that we'd like to see advisor comments include clear indicators of expected success, for example:
 - a) What has changed for the student
 - b) What has the student accomplished during their absence from school; failure can be mitigated by evidence of success
 - c) What plan is in place to help the student succeed if readmitted
 - d) Overall, the advisor comments need to present an argument for the success of the student
 - 2. We discussed how to proceed when the evidence (i.e. past performance, grade point deficit, student comments) are in opposition to the advisor comments
 - a) [ICT](#) (Inter-College Transfer): we discussed the process by which a student could be recommended for ICT. Moving to ICT requires that the student be onboard with the move.
 - b) [College-Level Progress Deficiency](#): we discussed college-level options when students are not moving forward in the degree
 - (1) Progress Watch
 - (2) Progress Warning (prevents enrollment; could use this to require an initial consultation with ICT in order to get enrollment hold removed)
 - B. The colleges indicated that they'd like some means of notification when/if a student is readmitted.
 - 1. We verified that:
 - a) advisors receive an alert when a student starts an application
 - b) the 'Provide feedback' button is always available in the student's SIS screen if they have been suspended so advisors can submit feedback even if the student has not started the appeal process

- c) Sometimes, based on turnaround time, the student submits the appeal and the committee acts on it before advisors have an opportunity to submit comments
 - d) Only those students who have been previously suspended are *required* to include advisor feedback
 - C. The colleges have asked whether there's some way to provide focused, intentional support for students who have been readmitted.
 - 1. This topic plays into III below.
 - 2. We suggested that the voting portal be updated to include a drop-down menu of 'suggested success interventions' from which reviewers could choose thus providing feedback to the student (with a copy also routed to advisors)
 - 3. Is there an option for provisional readmission?
 - a) Built into the contractual readmission process but contractual readmission requires a three year period of non-enrollment
 - b) Remember that readmission does require students to maintain a 2.0 to avoid another suspension
 - D. The colleges requested that the Admissions Committee attend an Advisors Roundtable to discuss process and procedure around appeals for readmission
 - 1. In contact with Tremaine Britton to schedule for the spring
 - 2. In the meantime, a summary of the process including our preferences for advisor statement content will be sent to associate deans for distribution to their academic advisors.
- III. Discussion of UAAC proposal for support of readmitted students.....**TABLED**
- IV. Review of [Deadlines](#) for appeal submissions
 - A. Spring 2019 Appeal Submission Deadline: January 3
 - B. Notification Deadline: January 4
 - C. Meeting scheduled to review outstanding appeals: January 4, 2-4pm, Talley 3220
 - D. If the appeals queue is empty we will cancel this meeting.
- V. Open Discussion
 - A. Group review of a couple of appeals yielded the following insights:
 - 1. Need for an additional column that indicates enrollment status by semester
 - 2. There needs to be a catch in place to prevent students who are suspended following contractual readmission from submitting subsequent appeals for readmission
 - B. Data analysis
 - 1. We discussed the need to assess how readmitted students are performing post-readmission. This work has been done in the past but we need new numbers
 - 2. Also a request to see the distribution of scores entered by advisors

