

University Standing Committee on Admissions (Undergraduate)

Thursday, September 8, 2022

Zoom

Meeting ID: 98874988423; Passcode: 309192

Minutes

Call to Order: 11:02 am

- Members Present: Melissa Merrill (chair), Antonio Planchart, Cathy Crossland, Charles Clift, Daniel Monek, Dave Provost, Jon Westover, Krista Ringler, Tameka Whitaker, Tameshia Baldwin, Traci Lamar, Erin Dixon
- Meeting Adjourned: 12:05 pm

Welcome by Melissa Merrill

Self-introduction of members by the members

Review of committee charge by Melissa Merrill—Melissa will reach out to new members who could not attend to briefly walk them through how to find appeals, appeal committee assignments, and how to review appeals

Review and approval of minutes from previous meeting on April 28, 2022

Update on undergraduate admissions by Jon Westover

- Incoming freshman class largest in history: 5500
- Plus: 1275 transfer students
- Continued growth in number of students from underrepresented groups
- First year of increase in engineering students and exceeded expected yield
- Waiver of standardized test scores:
 - 47% submitted scores
 - Not uniform across colleges (COE had highest % of submitted test scores)
- Melissa Merrill asked if the waiver is going to be permanent. Jon Westover indicated that no decision has been made yet but that requiring scores puts NC State at disadvantage for recruiting athletes if other NCAA schools do not require scores.

Updates on resource guide, communications and position description by Charles Clift

- The updated [letter](#) containing language proposed by this committee last year was sent to readmitted students over the summer and Charles will report on the rates students clicked on the different resources at our next meeting
- This committee's [proposal](#) to the Provost asking for a readmission position was denied
- Feedback indicated that R&R should work to create better reports to departments and colleges about readmitted students and Admissions Committee should create a guide for how colleges can help those students
- A [student's resource guide](#) with advice and guidance is in the works

- Some members indicated disappointment that the committee did not receive any formal communication about the request from the Provost's Office
- Last year's subcommittee members indicated that Colleges do not have policies in place to address readmitted student needs
- Members also questioned what information can be communicated to the college about each student and who would be contacted at the college or departmental level

Open Discussion / Topics to discuss at subsequent meetings:

- Charles requested that committee work to develop rubric for how appeals are reviewed
- Katie has a rubric from another institution that may be a good starting place for our rubric
- Melissa suggested we create a subcommittee to create a draft that can be used for the upcoming appeal cycle
- Subcommittee members: Charles Clift, Katie Cartmell, Traci Lamar, Cathy Crossland, Melissa Merrill
- Some members asked if someone from the Counseling Center could be added to this committee roster, Melissa will ask Provost's Office
- Others requested someone from the Counseling Center be invited to our next meeting to discuss the effect of readmission on student's progress and mental health—Melissa will contact Monica Osburn with an invitation
- Cathy questioned the legal responsibility at the individual and university levels associated with voting yes or no on a readmission application and what access a student has to comments and voting records

Scheduled upcoming meeting dates

- **Thursday, October 6th, 11:00 – 12:30** (tentative if issues we need to discuss)
- **Thursday, November 10th, 11:00 - 12:30**—feedback on rubric draft
- **Thursday, December 8th, 11:00 – 12:30**—post-classes and pre-grade submission to review/refresh process and walk through a couple of examples

Important Dates:

Term	Appeal Available	Appeal Deadline*	Notification Date
Summer II 2022**	September 13, 2021	June 23, 2022	June 24, 2022
Fall 2022	January 31, 2022	August 15, 2022	August 16, 2022
Spring 2023	September 12, 2022	January 4, 2023	January 5, 2023
Summer I 2023	September 12, 2022	May 15, 2023	May 16, 2023

These dates are subject to change. Decisions may be returned prior to the final Notification Date.

*Deadline for students appealing for continuation eligibility. Students appealing for financial aid eligibility **only** are encouraged to submit the appeal prior to the first day of class for the appeal term.

International Students appealing for Fall eligibility should submit appeals by the Summer II deadline.

****Summer Appeals:** Students may only submit one appeal for Summer. Students who appeal by the Summer I deadline may enroll in any Summer term.