

University Standing Committee on Admissions (Undergraduate)
Monday, February 13, 2023
Zoom meeting
Minutes

Call to Order: 10:05 am

- Members Present: Melissa Merrill (chair), Charles Clift, Tameka Whitaker, Traci Lamar, Carrie Zeln, Jordie Batts, Neal Parker, Cathy Crossland, Tameshia Baldwin, Antonio Planchart, Katie Cartmell, Daniel Monek, Dave Provost, Ethan Clark, Erin Dixon, Krista Ringler
- Meeting Adjourned: 11:12 am

Approval of minutes from 12/8/22 moved by Neal Parker, seconded and approved by members.

Members discussed the appeal review process over the Winter Break and how much they used or did not use the evaluation rubric in their voting decisions. Members asked Jordie if our approval and denial rates changed since the last review cycle and she mentioned that there was a slightly higher denial rate this time with 177 approved and 60 denied. Some members commented on the very short responses that many students provided and the group discussed the idea of suggesting a word count on each prompt, but most members said that was not a good idea. Most members thought that the two prompts that students are asked to respond to need to be reworded to get the students to provide the details the committee would like to see in their responses—such as specific course plans, expanding or limiting the information provided about what led to their situation, and what specific resources students will use upon their return to campus. The group also discussed the pros and cons of providing students examples of good and bad responses. After a lengthy discussion, the group decided that Erin Dixon and Melissa Merrill would work together to revise the two prompts and send the draft of the new wording to the members by email and collect feedback. The group also decided that providing students examples of good responses would be considered at a later time if the members were still not getting the information they wanted to see in the responses since the appeal guide was already 15 pages in length and adding examples would likely add several pages to the lengthy document.

Discussion that moved on to selecting a chair for the 2023-2024 academic year. Cynthia Zuckerman-Hyman had already reached out to the current chair indicating her interest in chairing the committee. After no other nominations, members unanimously selected Cynthia as next year's chair.

Jordie and Erin indicated that some appeals were pending for summer and fall and asked members to review those appeals so students could be notified as soon as possible. The term for summer is 2236 and the term for fall is 2238. The meeting ended by Melissa reminding everyone that our final meeting of the semester will be on April 17th in preparation for the appeal review cycle occurring over the summer.

Important Appeal Dates

Term	Appeal Available	Appeal Deadline*	Notification Date
Summer I 2023	September 12, 2022	May 15, 2023	May 16, 2023
Summer 2 2023	September 12, 2022	June 22, 2023	June 23, 2023
Fall 2023	January 30, 2023	August 14, 2023	August 16, 2023
Spring 2024	September 11, 2023	January 4, 2024	January 5, 2024

These dates are subject to change. Decisions may be returned prior to the final Notification Date.

*Deadline for students appealing for continuation eligibility. Students appealing for financial aid eligibility **only** are encouraged to submit the appeal prior to the first day of class for the appeal term.

International Students appealing for Fall eligibility should submit appeals by the Summer II deadline.

****Summer Appeals:** Students may only submit one appeal for Summer. Students who appeal by the Summer I deadline may enroll in any Summer term.