**Council on Undergraduate Education 2019-2020**  September 6, 2019

Talley Student Union 5101

Call to Order: 1:31 PM

**Members Present:** Past Chair Daniel Monek (Proxy for Chair), Jillian Haeseler, Carrie Pickworth, Autumn Belk, James Minogue, Carolina Gill, Darby Orcutt, Katherine Annett-Hitchcock, Robert Beckstead, David Gilmartin, Johnathan Casper, Herle McGowan, Tom Koch (DM Proxy)

**Members Absent**: Chair Kim Bush, Richard Podurgal, Alice Lee, Min Liu, Hatice Ozturk,

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Rudi Seracino (UCCC Chair), Melissa Williford, Logan Griffin, Bret Smith, Erin Dixon

**Guests**:

**WELCOME AND INTRODUCTIONS**

* ***Remarks from Proxy Chair Dan Monek*** – Had the members and guest introduce themselves and welcomed the committee. Chair explained the various votes used during the meetings, the GER to GEP review process and that courses sunset at this time would have the sunset process close in Fall 2020.
* ***Establish Quorum***- Quorum is set at 9 members and approved by the committee.
* ***Remarks and Updates from OUCCAS/DASA***
* ***Approval of the Minutes from May 3rd 2019*** *– Approved Unanimously*
  + Discussion: Motion to approve the past minutes by member Autumn Belk.

**NEW BUSINESS**   
**Consent Agenda**- *Approved Unanimously*

Discussion: Motion to approve the consent agenda by member Herle McGowan.

*GER>GEP Review*

* **AFS/HI 455/(555) History of the Civil Rights Movement**: (HUM, USD) – *Approved Unanimously*Discussion: Motion to approve by member David Gilmartin.
* **BIO 105 Biology in the Modern World**: (NS) – *Approved for Sunset*Discussion: Motion to begin sunset process by member Herle McGowan.
* **FOR 414 World Forestry**: (GK) – *Approved for Sunset*Discussion: Motion to begin sunset process by member Johnathan Casper.
* **HI 445/(545) Early American Borderlands**: (HUM, USD) - *Approved Unanimously with Suggestion*Discussion: Motion to approve by member David Gilmartin. Up for review HUM, new to USD. Presenter suggested on page 4 under the first HUM objective to change the title from frontier to borderlands.
* **HI 446/(546) Topics in Civil War and Reconstruction**: (HUM, USD) – *Approved Unanimously*Discussion: Motion to approve by member David Gilmartin.
* **HON 341 Time Travel**: (HUM (Dropping IP)) – *Tabled with Suggestion*Discussion: Motion to approve by proxy member Tom Koch. Member commented that the wording in the syllabus and the CIM GEP information doesn’t match and needs to. Member suggested wording in the syllabus is more specific and clear than the wording in the CIM fields. Members commented that objective 3 has information repeated twice and that the first outcome is vague. For objective one, the members are uncomfortable approving the information in the CIM fields as it is not enough, if the instructor agrees that the wording in the syllabus the course would be approved pending copying this wording. If the instructor does not wish for the syllabus wording, the action will be tabled to return for further review. Motion approved to amend the motion from Approved to Approved Pending the wording of the first HUM outcome with a suggestion to clean up the repeated information in objective 3. Members discussed Objective 3 and considered Tabling the action to allow for the instructor to amend and submit for review. Motion approved to amend the motion from Approve Pending to Tabled needing rewording of the first and third outcomes, with the suggestion that the wording in the syllabus could be used.
* **Motion to bundle the three Political Science, members wish to pull PS 241 from the bundle- Motion revised to include PS 202 and PS 314 for SS.   
  PS 202 State and Local Government**: (SS) – *Approved Unanimously***PS 314 Science, Technology and Public Policy**: (SS) – *Approved Unanimously*Discussion: Motion to approve by member David Gilmartin. Reviewers indicated both courses are good.
* **PS 241 Introduction to Comparative Politics**: (SS, GK) – *Tabled*Discussion: Motion to approve by member David Gilmartin. Reviewers commented that the SS measures don’t provide insight as to how the outcomes will be measured. The measures seem to repeat the information from the outcome, without providing insight for all three measures. Reviewer indicated the GK outcomes are vague, however the specificity in the measures provides insight to the outcomes. Member motioned to amend the motion from Approved to Tabled based on providing insight beyond repeating the outcome and suggested providing exam question examples and/or reaching out to the office of assessment for guidance. Motion approved to amend the motion from Approved to Tabled awaiting strengthened information or examples for the measures and outcomes in the SS category as a whole to provide clarity.
* **PY 123 Stellar and Galactic Astronomy**: (NS) – *Approved Unanimously with Suggestion*Discussion: Motion to approve by member Herle McGowan. Reviewers commented that this outcomes and measures were very well done. Member asked if the example in the first outcome “students will learn how and when to apply…” has confusing wording and suggested clarifying the order of operations in the example.
* **SOC 241 Sociology of Agriculture and Rural Society**: (SS) – *Approved Unanimously*Discussion: Motion to approve by member Jillian Haeseler. Reviewer indicated the outcomes and measures look good.
* **SOC 311 Community Relationships**: (SS) – *Approved Unanimously*Discussion: Motion to approve by member Jillian Haeseler. Reviewers commented that the outcomes and measures look good.

*Courses for GEP Review*

* **HI 470/(570) Exploring World History**: (GK) – *Approved Unanimously*Discussion: Motion to approve by member Jillian Haeseler. Reviewers indicated the outcomes and measures look good, align well, and have thoughtful measures.

*Special Topics Courses / Honors Offerings with GEP*

* **HON 293 Literature and Science**: (IP, GK) – *Tabled*Discussion: Motion to approve the by member Autumn Belk. Reviewer indicated there was confusion on objective two IP “Analyze texts and contexts for the purposes of critical argument” and asked if other members were able to identify what is meant by “critical argument”. Member also mentioned that for IP there should be information about how the two disciplines are related and work together. Member indicated the two IP disciplines seem to be addressed separately. Member expressed they feel the outcome meets the objective, but the example in the measure of the third outcome provides more insight as to the connections between literature and science.   
  In the first outcome, the members expressed that the outcome is too vague and doesn’t address the interdisciplinary nature.   
  Member brought attention to the IP box providing the disciplines being coved in IP and suggested moving this box to the top of the form.  
  Members discussed objective 2 and suggested indicating that the literature being reviewed is 19th century and evolutionary biology specifically.   
  Members discussed what type of amendment should be. Members reiterated the clarifications from last year that the two disciplines should be covered as well as the connection between the two. How science affects literature and how literature affects science, how the outcomes techniques and concepts are used from both disciplines and the impact on both. Motion amended from Approved to Tabled is approved unanimously.
* **HON 293 (002) Globalization of China, 1500-1840**: (IP, GK) – *Tabled to the next meeting with Suggestion*Discussion: Motion to approve by member Autumn Belk. Reviewers indicated the IP category has similar issues as the previously discussed course. Reviewer indicated the first IP outcome is a bit vague, but the second IP outcome provides a bit more information. Member expressed that the “apply ideas from other fields” as an outcome for the first IP objective and that there is no connection between the two in order to make the course interdisciplinary. Members, XONV members and the chair discussed the best course for students, if splitting the vote, approving GK and tabling IP. Members and XONV members discussed the issue of the Honors courses being approved for GEP credit in the same semester that the courses are being taught.   
  Bret Smith explained that the GEP designation is approved by CUE, for HON special topics courses, for non HON special topics courses, a new course would be approved as a course, if the GEP was not approved, the course would have the GEP information removed in order to complete the approval process to be an existing course offered at NC State. Bret asked the members to not be influenced by the fact that the courses are being offered this semester, and that the vote should be based on if the course meets the GEP standards for any course offered at NC State.   
  Chair clarified the procedure, there is the option to table, expressing that GK is okay and that the course is tabled for IP; or there is an option to split the vote, approving GK and removing IP and moving the course forward with only one GEP category.   
  Motion amended to Table the course to the next meeting with the understanding that at the next meeting, if nothing is received the committee will split the two GEP categories to be voted on at the next meeting. Amendment Approved.
* **HON 297 Interpreting American Cultures**: (IP, USD) – *Tabled*Discussion: Motion to approve the by member Autumn Belk. Reviewer indicated the measures are strong and reiterated the suggestion for the discipline box to be moved up. Reviewer indicated the use of the word “understand” and the use of “one or more” is inappropriate for an IP measure, because if they are using interdisciplinary there is a need for more than one discipline. Members indicated it is not clear by the outcome and the measure that the course is addressing multiple disciplines. Member also indicated the first measure needs more insight. Member also indicated the third IP outcome does not provide insight as to what outcome and application of multiple disciples are being taught.
* **IPGK 295 Research as a Profession**: (IP, GK) – *Approved Pending*Discussion: Motion to approve the by member Autumn Belk. Need for form reformation was reiterated for font consistency. Members motioned to amend the motion from Approved to Approved Pending the information in the attachment to be copied into the form for clarification. Amended motion approved.

Discussion: Members discussed the need to set a precedence for the year and for consistency throughout all actions.   
Nominations for Chair Elect opened. Li Marcus and Bret Smith explained the CIM fields being updated.

Meeting adjourned at 3:06 PM

*Respectfully submitted by Lexi Hergeth*