**Council on Undergraduate Education 2019-2020**  October 4, 2019

Talley Student Union 5101

Call to Order: 1:30 PM

**Members Present:** Chair Kim Bush, Past Chair Daniel Monek, Autumn Belk, Darby Orcutt, Jillian Haeseler, Carrie Pickworth, Alice Lee, David Gilmartin, Johnathan Casper, Robert Beckstead, Nancy Moore, John Kuzenski (Proxy RP)

**Members Absent**: Richard Podurgal, James Minogue, Carolina Gill, Katherine Annett-Hitchcock, Min Liu, Herle McGowan,

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Melissa Williford, Samantha Rich, Erin Dixon, Julia Law

**Guests**: Elizabeth Thompson, Betty Black, Hanna Gracz

**WELCOME AND INTRODUCTIONS (photo taken at the beginning of the meeting)**

* ***Remarks from Chair Kim Bush*** – Had the proxies and guest introduce themselves.
* ***Remarks and Updates from OUCCAS/DASA –*** Li provided an update on the CIM update related to the “see syllabus” discussion as well as other fields being removed that are not needed. The form changes will be developed the second week in January.
* ***Approval of the Minutes from September 20th 2019*** *– Approved with one abstention from Nancy Moore who wasn’t at the last meeting*
  + Discussion: Motion to approve the past minutes by member Robert Beckstead.

**Old BUSINESS**   
**PS 241 Introduction to Comparative Politics**: (SS, GK) – *Approved Unanimously*  
Discussion: Motion to approve by proxy member David Gilmartin. Reviewer commented this was well written and fulfilled the measures.

**NEW BUSINESS**   
*Consent Agenda*- *Approved Unanimously*

Discussion: Motion to approve the consent agenda by member Daniel Monek.

*GER>GEP Review*

* **BIO 140 Survey of Animal Diversity**: (NS) – *Approved Unanimously*Discussion: Motion to approve by member Alice Lee. Two of the three reviewers indicated the course looks good.
* **ENG 380 Modern Drama**: (NS) – *Approved Unanimously*Discussion: Motion to approve by member Robert Beckstead. Reviewer indicated this looks fine.
* **FTM 400 Major Fashion Designers**: (VPA) – *Tabled with Suggestions*Discussion: Motion to approve by member Carrie Pickworth. Members and the representative from the office of assessment indicated that the alignment is off. Member moved to amend the motion from approved to tabled, motion approved. The course is tabled to return to CUE after the following are addressed:

Suggestion to work with the office of assessment.   
Member did bring attention to option B and indicated this is well done.   
- Objective 1: Members had difficulty assessing the alignment of the measures (quizzes) to the outcome (discussion) with the objective ("deepen understanding”). Members indicated they aren’t sure if a discussion would provide a deepened understanding based on the measure “discuss major fashion designers form the mid-19th century…”. Members suggested moving the statement “Students will demonstrate their learning of major components of the history of fashion designers from the mid-19th Century through their performance on bi-weekly quizzes.” From the measure to the outcomes and leave the example question as the measure.

- Objective 3: “Apply”ing knowledge is not structured enough to be measurable, and the "historic dimension" doesn't provide a clear alignment to the creation, recreation, or evaluation of art. They did also mention that the measure of Option B was a great example of the recreation of art.

* **HS 201 The World of Horticulture; Principles and Practices**: (NS) - *Approved for Sunset Unanimously*Discussion: Motion to begin sunset process by member Robert Beckstead.
* **PY 125 Astronomy Laboratory:** (NS) – *Approved Pending with one abstention (Autumn Belk)*Discussion: Motion to approve by member Alice Lee. Member asked if the extra information will cause issues down the line and if the use of “measure” is appropriate. Presenter explained how the information is displayed. Member indicated the course meets the objectives, but provides additional information when there is a simpler way of illustrating the alignment between the objectives, outcomes, and measures.   
  For Objective 1 members suggested using the first paragraph starting with “students will know how and when to apply fundamental physics…” and in the outcome using the first paragraph and the measure including everything after “……For measuring the above objectives,…”   
  For the second objective members indicated the first sentence could be the outcome and everything below could be removed.   
  Motion to amend the motion from approved to approved pending the removal of the additional information. Members discussed that some felt comfortable with this just being a suggestion but are also fine with the amendment to approved pending. Members approved the amendment to approved pending leaving the first paragraph only and remove the “lab objectives and measures …..the above objectives” but keep everything after. For the second objective the first sentence should be the outcome and everything below should be removed.
* **TOX 201 Poisons, People and the Environment:** (NS) – *Approved Unanimously*Discussion: Motion to approve by member Alice Lee and introduced the instructor Elizabeth Thompson. Chair read from notes from an absent member indicating the information in CIM looks good and suggested matching the syllabus information.

*Courses New to GEP*

* **BCH 220 Role of Biotechnology in Society**: (IP) – *Tabled*Discussion: Motion to approve the new course by member Robert Beckstead and introduced the guest Hanna Gracz. Li Marcus let the committee know that the IP “disciplines” box will be moved to the top. Member complimented the clarity of the descriptions. Member indicated the outcomes are not clear. Member indicated in the measure for obj 2 pulling “students will demonstrate….” to the outcome. In the first outcome, rewording to “students will describe…”. In objective 3 the office of assessment indicated the outcome should be reworded to be “student centric”. Motion to amend the motion from approve to tabled, returning to the committee after meeting with the office of assessment to make the outcomes measurable. Motion to amend approved, motion is tabled.

Discussion:

Meeting adjourned at 2:27 PM

*Respectfully submitted by Lexi Hergeth*