**Council on Undergraduate Education 2019-2020**  November 1, 2019

Talley Student Union 5101

Call to Order: 1:30 PM

**Members Present:** Chair Kim Bush, Past Chair Daniel Monek, Autumn Belk, Jillian Haeseler, James Minogue, Carolina Gill, Johnathan Casper, Robert Beckstead, Carrie Pickworth, Herle McGowan, David Gilmartin, Coleman Simpson, Nancy Moore, Patrick Flynn (RP Proxy)

**Members Absent**: Richard Podurgal, Katherine Annett-Hitchcock, Alice Lee, Min Liu, Darby Orcutt,

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Melissa Williford, Samantha Rich, Bret Smith

**Guests**: Anne Auten, Alison Krowiak

**WELCOME AND INTRODUCTIONS**

* ***Remarks from Chair Kim Bush*** – Had the proxies and guest introduce themselves.
* ***Remarks and Updates from OUCCAS/DASA –***
* ***Approval of the Minutes from October 18th 2019*** *– Approved Unanimously*
  + Discussion: Motion to approve the past minutes by member Daniel Monek.

**Old BUSINESS**

* **HS 200 Home Horticulture**: (NS) – *Tabled with suggestions*   
  Discussion: Motion to approve by member Robert Beckstead. Presenter indicated objective 1 seems to have added information that didn’t clarify that they are using scientific methods. Member suggested focusing on the assignment they have, but the knowledge based questions don’t align with the objectives. Motion to table the action and return after reaching out to the office of assessment. Member indicated the objective is an application and saying “explain” is inappropriate. Members agreed that the assignment looks good, but the outcome needs work. Members suggested working backwards from the assignment and use measurable terms.

**NEW BUSINESS**

* **Consent Agenda**- *Approved Unanimously*

Discussion: Motion to approve the consent agenda by member Nancy Moore.

*GER>GEP Review*

* **BIO 141 Animal Diversity Laboratory**: (NS) – *Approved for Sunset Unanimously*Discussion: Motion to begin sunset process by member Herle McGowan.
* **FW 403 Urban Wildlife Management**: (NS) – *Approved for Sunset Unanimously*Discussion: Motion to begin sunset process by member Johnathan Casper.
* **HS 301 Plant Propagation:** (NS) – *Approved for Sunset Unanimously*Discussion: Motion to begin sunset process by member Carrie Pickworth

*Courses New to GEP*

* **HON 348 Emotion and Reason**: (IP) – - *Approved Unanimously*

Discussion: Motion to approve the course by David Gilmartin.

* **HON 360 Music and Oppression**: (IP,GK) – - *Tabled*

Discussion: Motion to approve the course by Jillian Haeseler. Members commented that saying they will give quizzes is acceptable for both, but that a sample question would be helpful for the two outcomes with the same measure. Member brought attention to where the CIM record indicates they will talk about all of the disciplines and “such as” is not appropriate in the measure.   
Li explained to the committee that there are two ways have IP credit, having two disciplines that do a deep dive into the disciplines or having more than 2 disciplines and doing a shallow overview of all the disciplines. Motion to amend the motion to table based on the need for a solid example of the IP measures. Member would like to know how the GK objective 1 is assessing the outcome. Member brought attention to the “synthesize” part of the outcome and indicated he doesn’t see how they are synthesized.   
IP:

- Outcome 1: Clarify how the differentiation would be achieved among these different disciplines. While courses in IP can cover multiple disciplines and perspectives, how each of these perspectives are introduced/incorporated in the course needs to be clarified.

- Outcomes 1 and 2: provide examples of how the outcomes are being evaluated will help them see the alignment to the outcome.

- Outcome 3: While a number of different verbs were used for this outcome, members were not sure how they resulted in "synthesis."

GK:

- Outcome 1 Measurement: How is the "discussion starter" assignment assessed?

*HON or Special Topics Courses*

* **HON 296 Dance on Screen**: (IP) – - *Approved Unanimously*

Discussion: Motion to approve the course by Autumn Belk.

Member asked if it should be normal practice to list the broad discipline instead of multiple specific disciplines, member asked as a general question, not specific to this action.

Li explained that we do not define what is and is not a discipline. Member indicated there is an issue with IP if we don’t have a definition of what a discipline is. Members discussed how multiple subjects can fall under the same department, the members asked if you can have two disciplines from the same department for example animal welfare and animal nutrition could fall under the same disciplines, but also cover very different materials, members asked themselves if they perceive that two disciplines are in the same department. Members expressed concerns with this because the college/department would have the most relevant information.   
Bret Smith indicated that it depends on how the discipline is structured. There could be times when there would be enough theoretical constructs and methods to consider disciplines in the same department being considered a separate discipline. Bret indicated there is value in discussing this, but the committee should ask themselves if there is a framework to consider them as separate disciplines.   
Members also indicated that if we go with the broader definition of a discipline this could cause issues later if a course doesn’t cover every aspect of the broadly defined definition, but does provide information relevant to the GEP category.

* **HON 299 Dance on Screen**: (VPA) – - *Approved Unanimously*

Discussion: Motion to approve the course by Autumn Belk. Member confirmed that this is the same course, but since students cannot receive GEP credit for both IP and VPA the students can choose which they would like to take for a specific GEP credit.

* **SSGK 295 Primate Conservation**: (SS,GK) – - *Approved Unanimously*

Discussion: Motion to approve the course by David Gilmartin.

* Discussion: OIED seat discussion about being added to the roster as an XONV (non-voting) member.  
  Member asked why this seat should be added, Bret explained that this seat would help us to identify things that the committee may unwittingly approve that could discriminate against students. Bret provided an example of a course that had applying for a honors society as an extra credit assignment, but the application fee was $300   
  Members asked for OIED to provide more information about what they are thinking before adding the seat to the roster. Members indicated they feel like it may be inappropriate to have a seat, they believe this would be better to have training by OIED personal. Member asked what it would hurt to have this OIED member here. Member indicated since this a faculty governance issue and since UCCC reviews the syllabus, it would be more appropriate for UCCC to have a seat. Members indicated they would like to have a better connection to the office of diversity, potentially giving feedback on courses.   
  Member indicated it would be good for the US Diversity category to have the seat and that being an XONV member would not influence faculty governance. Members indicated they feel it would be good to have an OIED seat on UCCC.   
  Bret Smith indicated the committee can ask for a presentation from OIED before voting on adding an XONV seat if members are uncomfortable. Member indicated that it would be a good first step to have someone attend a meeting to discuss what they would do during the meetings and provide more clarity.   
  Member suggested having a faculty member that has a background in diversity in the meeting. Member suggested that this should be recommended to the colleges when they provide   
  Member made a motion to include OIED in the next meeting to see what they do. Motion approved unanimously.   
  Member made a motion to discuss how to make a recommendation to the committee on committees about increasing diversity.   
  Member suggested asking the office to present why they would be beneficial at every meeting, and provide them with information to aid in their presentation.

Presentation from the office of Assessment- Asking for presentation on the 5 general education competencies and how they should be renamed. University Competencies or Pack Proficiencies. Member commented that these may incorrectly indicate that the university is being assessed, not the students. Member indicated specifying that this is for NC State and the old name is more like the SACSOCS language.

Meeting adjourned at 2:35 PM

*Respectfully submitted by Lexi Hergeth*