**Council on Undergraduate Education 2018-2019**  May 3, 2019

 Talley Student Union 5101

 Call to Order: 1:31 PM

 **Members Present:** Chair Daniel Monek, Past Chair Ghada Rabah, James Knowles, Carrie Pickworth, Richard Podurgal, Autumn Belk, James Minogue, Darby Orcutt, Hatice Ozturk, Chair Elect Kimberly Bush, Tania Allen, Darby Orcutt, Katherine Annett-Hitchcock, Robert Beckstead, Alice Lee, William Kimler (Proxy DG)

**Members Absent**: David Gilmartin, Charan Saravanan, Min Liu, Tiffany Kershner,

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Melissa Williford, Samantha Rich, Bret Smith, Erin Dixon

**Guests**: Annie Carlson Welch, Zachary Lewis, Carolyn Veale, Jason DeRousie, Werner Dogelogh, Melissa Edwards Smith

**WELCOME AND INTRODUCTIONS**

* ***Remarks from Chair Daniel Monek*** – Had the members and guest introduce themselves and welcomed the committee and thanked everyone for their dedication in this academic year.
* ***Remarks and Updates from OUCCAS/DASA*** *–* Bret Smith informed the committee that the associate deans have been discussing procedures for the approval process and encouraged members to review the draft that was sent and provide comments and feedback before June 1, 2019. He indicated a large portion of the conversation has been about the instructor’s individual approach to a course verses the CIM course record and the concerns with indicating “see syllabus” in CIM fields implying that the attached syllabus would be the official record which is hardly ever the initiator of the action’s intent. Bret indicated the college would be responsible for ensuring the syllabus meets the requirements and is up to standard based on the syllabus regulation page. Bret explained what members find in the syllabus wouldn’t necessarily need to be in the university record as some of this information has to do with timing within the course and the ongoing discussion will hopefully lead to an easier process with only the necessary, university record information prompted in the CIM form for the university level committees to review.
Li indicated she will resend the draft after the meeting and asked for feedback to be sent to her in written format (any written format) to ensure the feedback is considered.
* ***Approval of the Minutes from April 5th 2019*** *– Approved Unanimously*
	+ Discussion: Motion to approve the past minutes by member Robert Beckstead.

**OLD BUSINESS**

* **COM/HSS 392 International and Crosscultural Communication**:(GK) - *Approved Unanimously*Discussion: Motion to approve by proxy member William Kimler. (Approved for SS and USD, and Tabled to the next meeting for GK at the April 5, 2019 CUE Meeting). Chair read the minutes from the meeting the course was tabled to remind the committee. Members indicated the course meets the GK requirement with the revisions.
* **PY 211 University Physics I**: (NS) – *Approved*Discussion: Motion to approve by member Alice Lee. (Tabled with FS at Feb. 1, 2019 CUE Meeting). Chair read the minutes from the meeting the course was tabled to remind the committee. Member indicated the revisions address the issue from the last meeting. Reviewers indicated the instructor addressed the items requested at the meeting in which it was tabled.

**NEW BUSINESS**
*Consent Agenda* (CH204,HESS245,PB205,PS204) *Approved Unanimously*

Discussion: Motion to approve the consent agenda by member Tania Allen.

*GER>GEP Review*

* *Motion to combine the first three ENG courses for Review*
* **ENG 206 Studies in Drama**: (HUM) – *Approved Unanimously (All 3)*
**ENG/FL 224 Contemporary World Literature II**: (HUM, GK) – *Approved*
**ENG 249 Native American Literature**: (HUM, USD) – *Approved Unanimously*Discussion: Motion to approve by member James Knowles. Reviewers confirmed the courses looks good.
* **ENG/AFS 349 African Literature in English**: (HUM, GK) - *Approved Unanimously*Discussion: Motion to approve by member James Knowles. Reviewers confirmed the course looks good.
* **ENG/AFS 448/(548) African-American Literature**: (HUM, USD) – *Approved Unanimously*Discussion: Motion to approve by member. Reviewers confirmed the course looks good.
* **FOR 339 Dendrology**: (NS) – *Approved for Sunset*Discussion: Motion to begin the sunsetting process by member Kimberly Bush. No further discussion.
* **HON 202 Inquiry, Discovery, and Literature**: (HUM) – *Approved Pending with Friendly Suggestions*Discussion: Motion to begin approve by member Autumn Bellk. Member brought attention to Objective 2 and make a suggestion to remove “the subjective nature of interpretation…” and the office of assessment indicated the verb “understand” could also be amended to a stronger verb. Member motioned to amend the motion to approved pending using the term “analysis” in place of “understanding”. Reviewer indicated the syllabus was clear.

**PS 361 Introduction to Political Theory**: (HUM) – *Approved Unanimously*Discussion: Motion to approve by proxy member William Kimler. Reviewers indicated the course was well done and complimented the verb choice in the outcomes.
* **PY 131 Conceptual Physics**: (NS) – *Approved Unanimously*Discussion: Motion to approve by member Ghada Rabah. Reviewers indicated the course looks good.

*Courses for GEP Review*

* **HESM 328 Dance Composition – Group Forms**: (VPA) – *Approved Unanimously*Discussion: Motion to approve by member Autumn Belk. Reviewers indicated the course looks good. Member asked why this course was not on the consent agenda as it has similar actions, Lexi explained that the instructor provided the GEP information, so the new information is reviewed by CUE.

*Courses New to GEP*

* **E 480 Namibia Wildlife Aerial Observatory**: (IP, GK) – *Approved Unanimously*Discussion: Motion to approve the new course by member Hatice Ozturk. Reviewers indicated the course looks good.
* **IS 250 Globalizing North Carolina**: (IP, USD) – *Approved Unanimously*Discussion: Motion to approve the new course by member Hatice Ozturk. Reviewers indicated the course looks good and a reviewer complimented the clarity provided for the IP category.
* **M 380 Doing Business Globally**: (IP) – *Approved Pending*Discussion: Motion to approve by member Richard Podurgal, guest Jason DeRousie provided a bit of background on the course as a study abroad experience. Reviewer indicated the objectives 1 and 2 were not clear on how they are distinguishing the disciplines and indicated it seems the students are looking at the political outcomes. Member indicated the measures provide clarity, but the outcome could be reworded for more clarity because the outcomes indicate one discipline each, and the reviewer expected to see both disciplines represented in each outcome.
The first objective is to “distinguish between the distinct approaches of two or more disciplines” and reviewers stated this should provide both views from the political and economic disciplines. Members discussed amending the motion from approved to either approved pending or tabled, the language of the outcome would be reworked, but if the motion is approved pending the onus is on OUCCAS. Li Marcus explained that if the committee members indicate the motion is pending the inclusion of both disciplines in the first two outcomes.
* **PRT 385 Environmental Education in Practice**: (IP) – *Tabled*Discussion: Motion to approve the new course by member Kim Bush. Reviewer indicated the disciplines seem to be focused on education in objective 1 and objective 3 and that the outcomes are not contrasting educational techniques with environmental science because that is teaching a concept within education but not reaching the higher level of thinking in environmental science.
Members discussed that any education course that involves another topic (such as math) would have to be IP by this standard. Members indicated this isn’t enough for IP they see the education discipline but don’t see the environmental discipline. Member suggested wording such as “using environmental practices…”, potentially breaking apart what the disciplines within environmental science are covered in the course. Presenter indicated this course was modeled after another course instructed by Gail Jones, who also assisted with the creation of this course. Members indicated more discussion of the environmental education and how it synthesizes environmental science within education. Member indicated something such as learning the scientific theory would provide evidence that environmental science is a discipline. Member motioned to amend the motion to tabled to provide articulation of the environmental science approach in objectives 1 and 3. Member indicated objective 1 and 3 need the synthesis of the two approaches. Member indicated developing lesson plans to teach a subject is not the same as problem solving or instruction specifically in environmental science.
Chair reminded the committee of the procedural process that PRT 385 will move forward to be established as a regular course (without GEP attribute) then will return to CUE in the Fall for CUE review.
* **USC 260 Research as a Profession**: (IP, GK) – *Split Vote to Approve IP and Tabled for GK with Friendly Suggestions*Discussion: Motion to approve the new course by member Autumn Belk. Reviewer indicated the measures were good and realistic but indicated he didn’t understand the “global process”. Guest Annie Carlson Welch explained that while research can be conducted in one place the impact can be global.
Study Abroad course experiences apply to the GK requirement; however, if a course has a GK attribute, the committee will review the course's academic content for alignment with the GK Objectives.
Reviewer indicated there was a need for clarity on GK component and indicated the second GK outcome could be stronger. Member indicated the outcome is to identify and examine distinguishing characteristics and the questions provided in the measure could be used for a variety of topics. Members indicated the syllabus provides clarity as a support mechanism, other members indicated in preparation for the future, when syllabi may not be required, the outcomes and measures will need to be able to stand alone. Members asked how the students are fulfilling objective 1 in GK and the measure isn’t providing clarity.
XONV member suggested splitting the vote, approving IP, as this course will have a GK component through study abroad, and can come back to
Member suggested moving IP objective 3’s type of measure be moved down to support for the GK measure. Member indicated they weren’t able to identify two disciplines, Li explained that this course has multiple disciplines (5) and that there are two ways to view IP, having fewer disciplines with a deep dive and having many disciplines with a more shallow overview.
Member motioned to amend the motion to a split vote, approving IP and tabling GK. Member indicated the case studies need to be contextualized, but understands this may be limiting because the site of the course may change.
Member made the suggestion to correct the typo in the second GK objective.
Member motioned to split the voting to distinguish which category is being voted on, approved. 4 oppositions( Will Kimler, James Knowles, Hatice Ozturk, and Robert Beckstead) to IP and 1 abstention (KB), motion passes. Tabled GK vote unanimously.

Meeting adjourned at 2:51 PM

*Respectfully submitted by Lexi Hergeth*