

Council on Undergraduate Education 2017-2018

November 17th, 2017
Talley Student Union 4140
1:30pm-3:00pm

Call to Order 1:30pm

- Welcome and Instructions, Chair Ghada Rabah
- Remarks from UCCAS/DASA

New Business

- Approval of CUE November 3, 2017 Minutes
- Course and Curricular Business

Consent Agenda Notifications		
GEP Category	GEP Action	Notes
VPA	HESM 328 Dance Composition II	UCCC: Adjusting term offering. Not up for GEP review.
GK, HUM	HI 307 Jewish History	UCCC: S/U grading added and removing requisites. Not up for GEP review.
IP	HI 321 Ancient and Medieval Science	UCCC: Removing requisites. Not up for GEP review.
IP	HI 322 Rise of Modern Science	UCCC: Removing requisites. Not up for GEP review.
GK, HUM	HI 338 Empire, War, and Revolution in Russia	UCCC: Removing requisites. Not up for GEP review.
IP	HI 341 Technology in History	UCCC: Removing requisites. Not up for GEP review.
GK, HUM	HI 370 Modern Egypt	UCCC: Removing requisites. Not up for GEP review.
GK, HUM	HI 374 Visual Culture of Modern South Asia	UCCC: Removing requisites. Not up for GEP review.
GK, HUM	HI 381 NGO Nonprofits in a Global Context	UCCC: Removing requisites. Not up for GEP review.
USD	USC 101 Introduction to University Education I	UCCC: Minor description update. Not up for GEP review.

Courses New to GEP				
Presenter	Reviewers	GEP Category Under review	GEP Action	Notes
Domingue	Joines, Simpson, Sills	HES	HESF 113 High Intensity Conditioning	New Course

Discussion: Electronic Voting Parameters

Notes:

- All linked course actions are viewable in CIM.
- To view actions, please click on the hyperlink. You may need to use your Unity ID to log in.
- If you experience issues logging in, please go to <https://next-catalog.ncsu.edu/courseadmin/> and type the course prefix and number into the search bar.

Council on Undergraduate Education 2017-2018November 3, 2017
Talley Student Union 4140
Call to Order: 1:30 PM

Members Present: Chair Ghada Rahba, Tom Koch (Proxy PD), Hatice Ozturk, James Knowles, Tania Allen, Cynthia Levine, Alice Lee (Proxy TP), George Hodge (Proxy JJ), Carrie Pickworth, Nathaniel Isaacson, Richard Podurgal, Daniel Monek

Members Absent: Past Chair Peggy Domingue, James Minogue, Jeff Joines, David Auerbach, Erin Sills, Robert Beckstead, Coleman Simpson

Ex-Officio Members Present: Li Marcus, Lexi Hergeth, Bret Smith, Erin Dixon, Melissa Williford

Guests: Susanna Lee, Carolyn Veale, Kristen Schaffer

WELCOME AND INTRODUCTIONS

- *Remarks from Chair Ghada Rabah* – Welcomed the committee and introduced herself as chair, the proxies, and the guests.
- *Introductions*- Dr. Bret Smith introduced himself and informed the committee about the current process mapping project being worked on by OUCCAS and the chairs of UCCC and CUE.
- *Remarks and Updates from OUCCAS/DASA* – Li Marcus reminded the committee that all actions coming to the final CUE and UCCC meetings need to be at the OUCC Review Step by November 15, 2017.
- *Motion by the member Tania Allen to move the New GEP section first. Vote approved.*
- Approval of the Minutes from September 22th 2017 – Approved Unanimously with one abstention from Daniel Monek who was not present for the last meeting
 - Discussion: Motion to approve the past minutes by member Tania Allen.

NEW BUSINESS

Consent Agenda: (DAN 272, HON 293 001, HON 296 003, PS 205) -Approved Unanimously
Discussion: The approval of the consent agenda was moved by member Nathaniel Isaacson.

New GEP

- ARC 141 Introduction to Architectural History: (GK, VPA) – Approved Unanimously
Discussion: Presented by member Tania Allen. Presenter complimented the way the prompt for GK and VPA are addressed.
- HI 346 The Civil War Era in Popular Culture: (HUM) – Approved Unanimously
Discussion: Presented by member Nathaniel Isaacson. Presenter introduced the guest Susanna Lee who explained the course. Members complimented the course outline and the syllabus.

GEP Review

- ENG 420 Major American Author: (HUM) – Approved Unanimously
Discussion: Presented by member James Knowles. Member asked if the course is set up for the instructor to choose which American Authors to cover. The presenter confirmed and all members voted to approve.
- REL/HI 320 Religion in American History: (HUM & UDS) – Approved Unanimously
Discussion: Presented by member James Knowles. Member complimented each learning objectives and the defined categories. All reviewers agreed the course is well structured for the attributes.
- REL 323 Religious Cults, Sects, and Minority Faiths in America: (HUM & UDS) – Approved Unanimously
Discussion: Presented by member Nathaniel Isaacson.

GEP Honors Packet First Offerings

- **HON 290 sec 001 & 002 Literary Critiques and Contexts in 20th Century America:**(HUM, USD)– Approved Unanimously
Discussion: Presented by proxy Tom Koch.
- **HON 293 sec 002 Music and Oppression:** (IP & GK) – Approved Unanimously
Discussion: Presented by proxy Tom Koch. Member commented that a few unorthodox methods are used but indicated the nature of the course makes these appropriate, other reviewers agreed.
- Proxy Tom Koch motioned to combine the courses. Member seconded but pulled out section 005.
- **HON 296 sec 005 Classical Liberal Tradition:** (IP) – Approved Unanimously with friendly suggestions
Discussion: Presented by proxy Tom Koch. Member commented that example sample questions would clarify the measures better. Members made the friendly suggestion to include sample questions for clarification.
- **HON 296 sec 001 Modern American Design Experience:** (IP) – Approved Unanimously
- **HON 296 sec 004 Culinary Botany: Edible Plants Across Cultures:** (IP) – Approved Unanimously with friendly suggestions
Discussion: Member indicated there is a discrepancy in the syllabus that the attendance indicating 2/3 then later 2/4 absences. Member said the means of assessment are not required for syllabus and seem to take up a lot of space and asked if this is a common practice. Li Marcus confirmed that courses have been approved in the past with example measurements in the syllabus, but that past discussion indicated that it may be a good idea to remove sample questions from the syllabus if the instructor would like to use them on exams. Two friendly suggestions, correcting the attendance discrepancy and removing any sample questions that may be used in exams.
- **HON 296 sec 006 Common Decency: Promoting Engagement Across Parties:** (IP) – Approved Unanimously
Discussion: Member complimented the course.

Discussion: Chair Rabah opened the floor for feedback on the Electronic Voting process done for the 9/22 meeting. Li Marcus went over the process last time and some possible parameters for how it may work in the future, stressing that the voting would want to allow all voices to be heard and to not override the in-person discussions that happen during in-person meetings.. Li emphasized this will be used rarely and offered to share the parameters from UCCC's electronic vote debrief and invited members to set parameters for themselves as well. Members indicated they might like to use electronic voting rarely. XONV member commented the in-person meetings are the preferred method as electronic votes makes discussion difficult for XONV members. Li Marcus confirmed that setting parameters will allow for earlier send-out and comment from XONV members as well as voting members. Member asked if discussion for an action began in an electronic vote if that would automatically delay or if the members would be able to discuss online. Li Marcus clarified that if discussion begins the action would be pulled and brought to the next committee meeting for in-person review.

Member indicated that the inability to meet quorum should not be a reason for electronic voting and other members generally agreed. Member indicated that barring a natural disaster they would be against electronic voting because of the numerous benefits an in-person CUE meeting provides. Member indicated a new GEP course would be a reason to meet in-person. Member suggested having discussion time build into shorter meetings. Li Marcus confirmed that Discussion time is always available and encouraged members to send discussion items to her or the Chair.

Chair commented that the current process mapping topic being discussed would be an appropriate topic to discuss to get member feedback about points in the process they or their college/department find challenging and OUCAS confirmed that they would like to get member feedback on the process map next meeting.

Meeting adjourned at: 2:10 PM

Respectfully submitted by Lexi Hergeth