**Council on Undergraduate Education 2017-2018**  April 20, 2018

 Talley Student Union 5101

 Call to Order: 1:33 PM

 **Members Present:** Chair Ghada Rabah, Past Chair Peggy Domingue, James Minogue, Hatice Ozturk, Daniel Monek, Alice Lee (Tim Petty Proxy), James Knowles, Carrie Pickworth, Erin Sills, Robert Beckstead, Richard Podurgal, Tania Allen, Jeff Joines, William Kimler (Jessica Jameson Proxy), Adam Rogers (Cynthia Levine Proxy)

**Members Absent**: Coleman Simpson, Jessica Jameson, Cynthia Levine, David Auerbach,
**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Bret Smith, Melissa Williford, Stephany Dunstan, Rebecca Stojancic

**Guests**: Deborah Littlejohn, Matthew Peterson,

**WELCOME AND INTRODUCTIONS**

* **Remarks from Chair Ghada Rabah** – Chair welcomed the members and had the guests and proxies introduce themselves.
* **Remarks from OUCCAS**- Li Marcus reminded the committee that the last CUE meeting of the year is May 4h
* Approval of the Minutes from April 6, 2018 *– Approved Unanimously*
	+ Discussion: Motion to approve the past minutes made by member Peggy Domingue.

**NEW BUSINESS**

*GEP Review*

* **GD 203 History of Graphic Design**: (VPA) – *Approved Unanimously with Friendly Suggestions*Discussion: Presented by member Tania Allen. Member commented that the GEP information in CIM look great, but the syllabus needs to include the GEP outcomes and student learning outcomes in the syllabus. Reviewers agreed the information looks good.
* **GD 303 Graphic Design Theory and Practice**: (VPA) – *Approved Pending*Discussion: Presented by member Tania Allen. Member commented similarly that the syllabus should include the GEP outcomes. Member asked how the outcome in objective 2 map to objective 2. Guest explained the course and the member asked for the measure. Guests Deborah Littlejohn and Matthew Peterson explained that the study guide is similar to quiz questions that would be asked. Member stated the clarification to the second outcome and include a quiz question for the measure instead of study guide questions. Member asked how the measure in supports objective 3, and asked if the focus was on technology. Guest said they are focusing on the technology. Member thanked the guests for the explanation. Member changed the motion from approve to approved pending the clarification of objective 2 to include structure, form, and style, and to amend the measures to be quiz or test questions.

*New to GEP*

* **ENG/WGS 308 Contemporary Issues in Ecofeminism**: (HUM, IP) – *Approved Unanimously with friendly suggestions.*Discussion: Presented by proxy member William Kimler. Members clarified that there was a course, WGS 244, that was previously reviewed for IP but the outcomes have changed. Member asked if objective 3, using course readings and using supplemental sources appropriate for the humanities GEP. Another member commented the readings provided in the syllabus provide the “appropriate resources” needed. Member indicated that the new learning outcome should read “using the methods from literary, history, and philosophy” to list out the topics being covered to explain how this is linked to humanities. Member said for objective 1 and 2 there was a statement, but the sample measurement seems to repeat the question. Members discussed and concluded that the first objective is fine. Member stated that the measures seem to be the same, members discussed and concluded that the measure and the outcome being similar and acceptable. Members indicated that the HUM ad IP objectives have been crossed during the meeting discussion. Chair discussed that elaborating on objective one HUM example on ecofeminism discussion and that providing an example question would be helpful. Members indicated by turning the question to explain the history, practices, similarity and differences in various cultures in reference to ecofeminism to focus more on the cultural aspect for the HUM category.

**Discussion:** GER>GEP and process mapping. Members discussed the last meeting on May 4, 2018 that has one action on the consent agenda and confirmed they would like to have an electronic meeting.

Bret Smith explained there will be a two year time table, evenly distributing courses on the GER to GEP review list. He explained the associate deans have accepted the schedule for review and explained that colleges will have a set number of courses per meeting and will be able to swap which of their courses they would like to be placed in the schedule. Bret explained the “sun setting” process that would occur if a course were to not be approved for GEP, the sunset would happen if no updates are made in the sun setting time frame. Courses up for review would go to CUE first, and any major changes occurring would then route to UCCC for approval. Proxy member indicated this may be an additional burden on UCCC for reviewing course changes. Minor changes would just go onto the consent agenda. Bret explained that any documentation that OUCCAS has will be put into CIM and available for the individual departments to edit and submit this information. Bret reminded the committee members they can reach out to OUCCAS this Summer for assistance and that if there are gaps between what was approved before 2009 and now OUCCAS will try to include this information in notes. Li Marcus will send out the review list, which is now broken down by college, and has been formatted for certain cells are view only and other cells can be adjusted. Li Marucs showed the members where to find the list under “committee charge” on the CUE website. Bret encouraged the members to take advantage of help this summer.

Bret Smith and Li Marcus showed the now published, vertical, process map and the tabs that provide additional information. Overtime, we can build this process map to link to college curricula committees. Linking to the colleges websites should allow the colleges to maintain ownership of the college committees websites and resources because curricula is owned by the academy. Li Marcus will send a link to the process map and invited members to send her any questions or resources or suggestions for their colleges.

Meeting adjourned at 2:25 PM

*Respectfully submitted by Lexi Hergeth*