**Council on Undergraduate Education 2016-2017** October 28th, 2016

 Talley Student Union 4140

 Call to Order: 1: 31 PM

 **Members Present:** Chair Peggy Domingue, Chris Ashwell, Sarah Ash, Jeff Joines, Karen Keene, Alice Lee (Proxy), Cynthia Levine, Ozturk Hatice, Frederick Parker, Erin Sills, David Gilmartin, Adam Skrzecz , Amanda Beller (Proxy), John Morillo (Proxy), Kathleen Rieder (Proxy), Jeremy Feducia (Proxy)
Members Absent: Tim Petty, Ghada Rabah, Tania Allen, Kim Outing, James Knowles, Ingrid Schmidt, Andy Nowel

**Ex-Officio Members Present:** Li Marcus, Lexi Hergeth, Dr. Barbara Kirby, Stephany Dunstan, Erin Dixon

**Guests**: Genia Sklute, Sue Carson, Jane Lubischer, Tom Koch

**WELCOME AND INTRODUCTIONS**

* *Remarks from Chair—* Introduced guests.
* *Dr.* Kirby – Reminded the committee that the Chancellor’s address is at 2:30. GEP taskforce for GEP corequisite has been appointed and has about 19 people. November 4 is potentially the first meeting and a report will hopefully come out Spring of next year.
* Approval of the Minutes from September 30th, 2016. *– Approved Unanimously*
	+ Discussion: The minutes were presented and approved without further discussion.

**NEW BUSINESS**

Consent Agenda(PS 306 and BIO 233) *—Approved Unanimously*

Discussion: Member Frederick Parker moved to approve the consent agenda. The consent agenda was presented and approved without further discussion.

New GEP Shell Special Topics

* IPGE 295 Biologically Inspired Design: (IP)- *Approved Pending*Discussion: Presented by Proxy Alice Lee. Presenter explained the IP classification. Member asks what the discipline’s synthesis, wondered if the course should say “Biological Design”. Member discussed the need to update the grading scale in the syllabus. Member asked how the distinct disciplines are being taught. Members discuss the strength of the course as an IP GEP because of the two instructors and the planned lessons showing the three distinct topics. Two categories are Biology and Design, not biological sciences and biomimicry. Approved pending update of the short form update to reflect the disciplines, syllabus update to include current grading scale and credit hours.

*GEP Review*

* ANT 252 Cultural Anthropology: (SS) – *Tabled*
Discussion: Presented by Proxy John Morillo. Members asked about what changes were made to the Student Learning Outcomes as all of the text in CIM is green (indicating the addition of information) and whether what was in CIM reflected the most current information. OUCC clarified that as the information was not previously in CIM that the text would appear green. OUCC reviews course student learning outcomes and compares them to the last submitted syllabus to identify any changes coming forward to UCCC and what is in CIM is the most updated information. As more information is added, changes will be more clearly evident. A member went through their review of the course and how it concretely matches outcomes for Social Science, especially including the mini-ethnography project. Members confirmed that what was directly under review was the Social Science GEP as the Global Knowledge had been last approved in 2012. A vote was called to approve ANT 252 for the Social Sciences GEP, but discussion continued. A member asked if the student learning outcomes had changed whether the committee also needs to consider the Global Knowledge category as well. Members noted that the GK information was not visible in CIM or in the syllabus. Dr. Kirby requested clarification regarding CUE’s previous vote last spring to require the inclusion of all GEP information in CIM – whether the committee still wanted to require this. Members pointed out that as faculty are inputting courses into CIM, this expands the information available in CIM, providing a database of information to more easily see and make changes in the future, and pointed out that the learning outcomes changed as well. A member related their experience in working towards GEP review that because information on the GEP category was not available previously, they have to create it now, so continuing to allow short-hand compounds that problem. Therefore all information should be required every time the course is touched. A motion was made: “CUE requires that people who are going to bring things to CUE to input all the information about all the categories that they might have into CIM before final approval can be reached.” A member asked whether, for categories that were already approved, whether CUE wanted the information from the last approval or the most updated information. Members confirmed that they wanted the most updated information as that reflects what is being taught. Members returned to the fact that the syllabus did not include any GEP information. Members noted that ANT 253 did have the GK information filled out. The Chair stopped the discussion as it was out of order and called for the vote on the Social Sciences GEP. Dr. Kirby clarified parliamentary procedure that the committee must vote on the current motion or amend the motion before moving on. Member Sarah Ash moved to table the action until a syllabus is provided to reflect the Global Knowledge outcomes. Motion to table: [13] in favor, 1 opposed, 0 abstentions
* ANT 253 Unearthing the Past: Introduction to World Archaeology: (SS) *– Approved Unanimously*
Discussion: Presented by Proxy John Morillo. Member made the friendly suggestion to put “N/A” for objectives 2 and 4 instead of “previously approved”. Presenter commented that a short answer question being a stronger learning outcome than a multiple choice question.
* MUS 202 Introduction to Music Literature II: (GK and VPA) *– Approved Unanimously*
Discussion: Presented by member Chris Ashwell. Member discussed GK objective one, how composers from different European societies responded to Beethoven.

New GEP

* HON 312 Outbreak: (IP) -  *Approved Unanimously*Discussion: Presented by member Chris Ashwell. Members discussed the sociology aspect and how the readings help to meet the sociology discipline. Members discussed the potential for the course to be sociology, or political science, or literature, depending on some readings and how the there are different ways for the IP category to be met.

Additional Motion

* Member Karen Keene moved to “require that people bringing something to CUE to completely fill out the form in CIM if they have more than one category so that we can look at the full picture of the motion with the friendly amendment that while it does not need to be present by the time of the meeting, it must be present before receiving full approval.” Members decided to remove the caveat regarding timing to state that courses must be fully updated before coming to CUE. Members affirmed that this applies also to previously-reviewed GEP categories and that language such as “previously approved” should not be used in the form. The motion came forward that CUE would require that all GEP categories be completed on the CIM form and in the syllabus for CUE to vote. The Chair reopened the discussion on the motion, and a member expressed the need to keep the process easy for faculty by asking only for what is absolutely necessary rather than also requiring additional information not relevant to review. Members relayed that because the GK category information for ANT 252 was not in the syllabus, it raised a red flag for their review. If the outcomes are not in the syllabus, then students are not being assessed on those outcomes. A member argued that while record-keeping can be onerous, the full information is indeed relevant to the review of courses. The chair restated the motion: “Require that all categories for the GEP to be provided in CIM or in the syllabus for the CUE committee to view.” A member adjusted that because CIM should match the syllabus that the “or” should be an “and” and the information should involve copy and pasting rather than more work. Final motion: **“CUE will require that all categories for the GEP to be provided in CIM and in the syllabus for the CUE committee to view.”**

Motion to Approve: [13] in favor, 1 opposed, 0 abstentions

**Discussion:**

* Follow up on IP category discussion. Comments for colleges about the IP discussion
	+ Jeff Joines brought forward that COT discussed the lack of a hard and fast rule for IP and the need to recognize that there can be different kinds of IP courses.
* Stephany Dunstan- Announcement from DSO is going through an external program review. Nov 17 and Nov 18 sessions will be held for faculty and staff to provide feedback about DSO and the various interactions in.
* The Chair shared an update regarding the survey for the new Carmichael construction and let members know that they can submit comments if desired.
* Dr. Kirby offered that in order to help the GEP review process, OUCC will provide information regarding the progression of that 2009 Provost’s charge and any courses that still require review. Li Marcus noted that information regarding courses that are still up for GEP review is available on the CUE website under the Committee Charge section, and that there are excel sheets organized by college that are updated once a year in Spring after the last meeting of the academic year as well as a google sheet that is updated after each CUE meeting of the list of courses overall, and that members were welcome to contact OUCC for help in finding available documentation for the project.

Meeting adjourned at 2:27 PM

*Respectfully submitted by Lexi Hergeth*