

ATTENDANCE

Voting Members Present (Quorum Present): Chair Herle McGowan; Sarah Ash; Timothy Buie; Peggy Domingue; Ted Emigh; Cynthia Hemenway; Helmut Hergeth; Nathaniel Isaacson; Karen Keene; James Knopp; Andy Nowel; Kim Outing; David Parish; Adam Rogers; Ingrid Schmidt; Aaron Stoller; Candace Vick

Ex-Officio Non-Voting Members Present: David Auerbach; Catherine Freeman; Barbara Kirby; Michelle Johnson; Melissa Williford

Members Absent: Chris Ashwell (E); Karen Young (E)

Guests: Deborah Hooker (Women & Gender Studies); William Kimler (proxy for Karen Young; History); Deborah Moore (proxy for Stephany Dunstan; Office of Assessment); Callie Womble (Office of Assessment)

WELCOME and INTRODUCTIONS

Welcome and Introductions

Chair McGowan welcomed the Council on Undergraduate Education to the first meeting of the 2014-2015 academic school year. She welcomed all of the new members on the committee noting their college affiliation: David Auerbach (*College of Humanities & Social Sciences*), Sarah Ash (*College of Agriculture & Life Sciences*), Chris Ashwell (*College of Agriculture & Life Sciences*), Peggy Domingue (*Division of Academic & Student Affairs*), Andy Nowel (*Poole College of Management*), Kim Outing (*Division of Academic & Student Affairs*). She also welcomed the guests in attendance: Deborah Hooker (*Women & Gender Studies*), William Kimler (proxy for Karen Young; *History*), Deborah Moore (proxy for Stephany Dunstan; *Office of Assessment*), and Callie Womble (*Office of Assessment*). Chair McGowan noted that in the previous session of CUE, some question arose as to how to approve actions that might need further attention. She went over the form located in the CUE Member Resource Packet¹ that explains the differences in committee voting decisions. Chair McGowan explained to the council that part of their responsibilities is to communicate decisions back to their departments and colleges. Ultimately, it is important to get the information back to the instructor.

Remarks from Associate Vice Provost Academic Programs and Services, Barbara Kirby

Dr. Kirby welcomed the committee to the 2014-2015 year and thanked them for their service. She went over the [committee charge](#) with the council. Dr. Kirby stressed their importance as ‘gatekeepers’ of the [General Education Program](#) at NC State University. She updated the council on the [SACS re-accreditation](#) progress, noting that SACS affirmed, through approval, CUE’s role in the Undergraduate course process. Representatives from SACS were pleased with CUE’s work and asked no additional questions. Dr. Kirby noted that she knows CUE will continue its good job in this new cycle. Dr. Kirby noted that the [FUS](#) (*Fostering Undergraduate Success*) Regulation is now in place. Dr. Kirby also suggested members keep in contact with their college CCC’s, whether as participating members, or by being added to the list serve. She explained that this will keep members up to date on actions coming out of their college, since they will be presenting them to CUE.

Establishment of Quorum

The quorum was set using the standard 50% plus one on the voting members as has been the committee’s preference in establishing previous quorums. With 20 voting members, the quorum would be set at 11. A motion was made to set quorum at 11 and was seconded. The motion was **APPROVED** unanimously.

Approval of Minutes from April 25, 2014 Meeting

A motion was made and seconded to approve the Minutes as presented. Without discussion, the motion was **APPROVED** unanimously.

Presentations

Course Student Learning Outcomes

Deborah Moore, from the Office of Assessment, made a [presentation](#) on the course student learning outcomes for CUE. She

¹ [CUE Member Resource Packet](#), page 9.

noted that evidence is needed to prove a student is learning for SACS accreditation. She invited members to meet with the Office of Assessment if they have any concerns about their course; the Office of Assessment views the instructor as the content expert, and they are there to assist in explaining the assessment of the course.

Committee Agendas and Website

Director Catherine Freeman went over the agenda that will be sent out one week prior to every CUE meeting. She noted that an [Archive of 2013-2014 Minutes](#) is located on the [CUE site](#), which could be helpful to look through to see what was discussed. She noted that starting with the October 17th agenda, a two week submission deadline will become mandatory. Catherine Freeman also explained that regular attendance is essential to the committee workings. If a member is unable to attend, she noted that requesting a proxy can be helpful.

GEP Course Review and Submission Form

At the April 25, 2014 meeting, CUE approved the implementation of the new GEP Course Submission form. Catherine Freeman explained that these forms are now posted on the [CUE website](#). Each GEP category has its own form, doing away with the old GEP Rubric, GEP Short Form, and additional documents. Dr. Kirby noted that a new part to this form contains a section requesting additional information if the course is a 400-level, in the hopes that this will provide clarification for the council.

GEP Course Categories
Global Knowledge
Health and Exercise Studies
Humanities
Interdisciplinary Perspectives
Mathematics
Natural Sciences
Social Sciences
U.S. Diversity
Visual and Performing Arts

Additionally, forms were created for each GEP Special Topics Course combination. These forms are also located on the [CUE website](#).

Course Prefix & Number	GEP Special Topics Course Categories
GK 295	Global Knowledge
HES 295	Health and Exercise Studies
HUM 295	Humanities
HUMG 295	Humanities & Global Knowledge
HUMU 295	Humanities & U.S. Diversity
IPGE 295	Interdisciplinary Perspectives
IPGK 295	Interdisciplinary Perspectives & Global Knowledge
IPUS 295	Interdisciplinary Perspectives & U.S. Diversity
MSGE 295	Mathematical Sciences
NSGE 295	Natural Sciences
NSGK 295	Natural Sciences & Global Knowledge
SSGE 295	Social Sciences
SSGK 295	Social Sciences & Global Knowledge
SSUS 295	Social Sciences & US Diversity
USD 295	US Diversity
VPGE 295	Visual and Performing Arts
VPUS 295	Visual and Performing Arts & U.S. Diversity

NEW BUSINESS

Courses for GEP Category-*New Additions*

- **HI 214 History and Archaeology of Ancient Latin America-HUM, GK- APPROVED** unanimously.
Discussion: The presenter explained that the course was approved by UCCC in May 2014. He noted that the course incorporates archaeology and public history with the focus on pre-conquest Latin America. Additionally, the course is meant to coordinate with ANT 315. Without discussion, the action was **APPROVED** unanimously.

- WGS 224 Contemporary Issues in Ecofeminism-IP-APPROVED unanimously.
Discussion: A faculty member from Women & Gender Studies explained that this course has been created in response to the high demand for WGS 210. She noted that WGS 210 is offered on campus and via distance education and all the seats are filled. The goal for the course is that WGS 224 would help strengthen the Women & Gender Studies curriculum. Without discussion, the action was **APPROVED** unanimously.

- WGS 370 Advanced Studies of Gender in Science-IP-APPROVED unanimously.
Discussion: A faculty member from Women & Gender Studies explained that students who find interest in gender issues and science do not have a course that they can take after completing WGS 210. She explained that WGS 370 would serve as a more specific course in that it is more advanced than WGS 210. WGS 370 builds on what students have learned in WGS 210. One member asked why the course was not up for USD consideration. A faculty member from CHASS explained that this was so that the college could meet the demand for the course. Additionally, this allows for the course to be available to students for sequencing purposes. Without any additional discussion, the action was **APPROVED** unanimously.

- ANT 315 The Aztecs, Maya, and Their Predecessors: Archaeology of Mesoamerica-SS, GK- APPROVED unanimously with friendly suggestion.
Discussion: A faculty member from CHASS explained that there are two sets of faculty of archaeologists in two separate departments on campus; one in Anthropology and the other in History. They worked together to make sure that ANT 315 did not overlap with any other courses. One member made the friendly suggestion that HI 214 could be added as a pre-requisite for ANT 315. Without any further discussion, the action was **APPROVED** unanimously with friendly suggestion.

- A motion was made and seconded to approve the following as a package.

Presenter	Course	Action	GEP Category
Emigh	CH 103 <i>General Chemistry I for Students in Chemical Sciences</i>	New to GEP	NS
Emigh	CH 104 <i>General Chemistry Laboratory I for Students in Chemical Sciences</i>	New to GEP	NS-Lab
Emigh	CH 203 <i>General Chemistry II for Students in Chemical Sciences</i>	New to GEP	NS
Emigh	CH 204 <i>General Chemistry Laboratory II for Students in Chemical Sciences</i>	New to GEP	NS-Lab

Discussion: The presenter explained that these courses are similar to those that are CH 101, CH 102, CH 201, and CH 202, but are intended for Chemistry majors. One member asked if the course contained more content than the aforementioned sequence of courses. The presenter explained that this package is not intended to be service courses, and since it is intended for majors, it is much more in depth. Previously, Chemistry was separating the course sequence (CH 101, CH 102, CH 201, CH 202) into different sections; one for majors and one for non-majors. However, Chemistry majors were unable to receive NS credit for the sequence. The new course sequence would be required of Chemistry majors, but would satisfy their GEP requirement. Without any additional discussion, the action was **APPROVED** unanimously.

- T 101 Introduction to the College of Textiles-USD-TABLED- 12 in favor, 3 against, 2 abstentions
Discussion: The presenter explained that his college is following the example of M 100 and creating a USD course for textile majors. He noted that students outside of Textiles can enroll in the course with departmental approval. A faculty member from CHASS noted that this would cause a flood of students to head to the USD one credit hour course rather than the three credit hour ones traditionally taught. He noted that he believes this is an abomination and he moved to deny. On behalf of his college, he is bothered by it and feels that CUE is not following its own rules. He does not believe that the USD 1 credit hour courses would pass [SACS](#) accreditation. He believes that it is ultimately a disservice to the university. One member asked if all of the one credit hour USD courses should be considered for removal from the General Education Program. He noted that he does not believe any one hour course should fit anything in general education. The member would like to revisit all of the 1credit hour courses on the GEP. One member explained that these same differing arguments occur year after year, which is an indication of what the university has asked and what the GEP Task Force has asked. He noted that while there was not unanimous agreement, there was a majority agreement that within the co-requisites, Global Knowledge and U.S. Diversity, an experiential component could satisfy the GEP requirement. A member noted that he is not sure how an experiential course can be assessed, if there is nothing scholarly about the 1 credit hour USD courses that passed. He further explained that he thought CUE made a mistake when agreeing that all Study Abroad courses could meet the GK requirement for the GEP. A different member explained that is an opinion, but that it does not reflect the majority consensus when this was debated. A different member noted that the ‘original sin’ was the poorly designed General Education Program, which was developed without any regard to resources

to teach the courses that were mandated. Catherine Freeman noted that the Student Senate had a recommendation² in 2013 to add more USD courses to facilitate timely graduation or to consider merging USD and GK into a single category. She noted that students do not think there are a variety of courses and they do not think there are enough courses. The presenter noted that there was a reason when CUE decided that some categories did not carry credit hours. He noted that these co-requisites are often considered fulfilled by experience. He noted that if experiential courses are not on the GEP, then instructional formats such as internships may be up for debate as to whether or not they are meaningful. If internships do not have academic content, why are students then allowed to take them? He understands the concern that zero or one credit hour course cannot possibly fulfill all of the category objectives. One member explained that by approving one credit hour courses for a GEP category, it is redesigning the General Education Program without actually redesigning the General Education Program. A member asked if UCCC had reviewed the outcomes for the action. Catherine Freeman explained that since the course was not changing the student learning outcomes, only mapping the GEP category objectives to the current student learning outcomes, it does not need to be reviewed by UCCC. One member noted that the rank of the professors were not included in the paperwork for T 101. The presenter assured the council that while there are a variety of instructors, all meet the requirement of having at least a master's degree. One member expressed concern over the GEP student learning outcomes as he is not sure that they map to the objectives. He noted that other one credit hour USD courses showed the diversity components. One member suggested having the Office of Assessment involved to guide the mapping of the GEP student learning outcomes. Dr. Kirby noted that if the college comes back with the action, and works with the Office of Assessment to address the mapping concerns, the committee will then need to hold the action up to the same standard as the other one credit hour co-requisites. In the meantime, the GEP Rubric subcommittee will be working on compiling data on GEP category seats availability for students, course listings per semester, and takes in consideration the concerns of students. Without any further discussion the action was **TABLED** with 12 in favor, 3 against, and 2 abstentions.

Courses for GEP Category-Review

- MUS 330 Music Drama-VPA, GK-HELD to be reviewed at September 19, 2014 meeting.
- MUS 350 Music of Asia-VPA, GK -HELD to be reviewed at September 19, 2014 meeting.

Courses for GEP Category-Drop

- ARS 253 Arts of NC State-VPA-APPROVED unanimously without discussion.

Chair McGowan requested a ten minute extension at 3:00pm. She noted that the remaining actions would be reviewed at the next CUE meeting on September 19, 2014. The motion was made and seconded and approved unanimously.

ANNOUNCEMENTS and DISCUSSION

Chair Elect Nominations for 2014-2015 Academic Year

Members can submit their nominations to Catherine Freeman or Chair McGowan via email before the next CUE meeting or nominate publicly at said meeting.

GEP Rubric Subcommittee Data Review

Chair McGowan explained that there is currently a GEP Rubric Subcommittee that will be looking over data from Assessment concerning the GEP list and course offerings. She noted that there has been an issue with the GK and USD categories, and serve as a contributing factor at whether the courses on the list are truly doing justice to the objectives of the category. Chair McGowan noted that she believes there will need to be two subcommittees, one to finish the charge of the GEP Rubric Subcommittee, and the other to review CUE's charge as a committee to address the discussions that keep occurring regarding CUE's role. Chair McGowan asked for volunteers for either subcommittee, noting that the two may be merged once the focuses of the subcommittees have been defined. She reminded the council that one goal of CUE should be consistency year after year, despite changes in membership.

Meeting adjourned at 3:12pm.

Respectfully submitted by Gina Neugebauer

² [Resolution 61 of 2013-2014 Academic Year](#)