

MEMORANDUM

TO: **Tuition Review Advisory Committee**
Warwick Arden, Executive Vice Chancellor and Provost, Co-Chair
Timothy Reid, Student Body President, Co-Chair
Margaret Baker, President, University Graduate Student Association
Peter Harries, Dean, Graduate School
Mark Hoversten, Dean, College of Design
Arianna Jenkins, Black Students Board Director
Jeff Joines, Department Head, Graphic and Industrial Design
Charlie Maimone, Vice Chancellor, Finance and Administration
Herle McGowan, Chair of the Faculty
Stephen McGuinness, President, Student Senate
Krista Ringler, Director, Scholarships & Financial Aid
Doneka Scott, Vice Chancellor, Academic and Student Affairs

Non-Voting Members

Adrian Day, Vice Provost for Business Operations and Strategic Resource Management
Helen Chen, Senior Vice Provost for Instructional Programs
Jennifer Coltrane, Assistant Director, Systems Data and Reporting
Barbara Moses, Associate Vice Chancellor for Budget and Resource Management
Margery Overton, Senior Vice Provost for Institutional Strategy and Analysis
Kelly Wick, Chief of Staff and Director of Projects and Planning

FROM: W. Randolph Woodson, Chancellor 

SUBJECT: Charge to Tuition Review Advisory Committee

DATE: September 18, 2022

Thank you for accepting an appointment to the Tuition Review Advisory Committee (TRAC). During your brief cycle of work this fall, I ask TRAC members to thoroughly consider tuition and its related uses for the 2024-25 academic year. Proposed increases are subject to approval by the UNC Board of Governors, who "shall fix the tuition and fees, not inconsistent with actions of the General Assembly at the institutions of higher education ... in such amount or amounts as it may deem best." (NCGS sec. 116-143)

Last year, institutions were instructed by the UNC System Office (System Office) to submit a one-year (2023-24) tuition and fee plan which allowed increases for graduate resident, undergraduate and graduate non-resident students and no increase for undergraduate resident students. In addition, last year institutions were advised that premium tuition requests would be accepted. Based on discussion at the September full Board of Governors meeting, we expect to receive similar guidance in the next couple of weeks regarding this year's process.

I am asking this committee to recommend 2024-25 campus initiated tuition increases (CITI) for my

consideration. The co-chairs who will help guide the work of this year's committee are Executive Vice Chancellor and Provost Warwick Arden and Student Body President Timothy Reid.

Revenue from CITI has traditionally been used to: 1) enhance the student experience through quality and accessibility improvements; 2) support need-based financial aid and graduate student support; and 3) fund faculty promotional increases. The Board of Governors, in its 2014 four-year tuition and fees plan, set a 15% cap on the total tuition dollars that may be used for need-based financial aid. NC State's 2024-25 projected tuition use for need-based financial aid is below the 15% cap, and therefore we believe we will have an opportunity to use tuition towards need-based financial aid if recommended.

The work of the Tuition Review Advisory Committee is critically important. I am asking the committee to proceed with the CITI review and recommendation process focusing on resident tuition rates for only graduate students and non-resident tuition rates for undergraduate and graduate students. I request that TRAC members perform the following functions:

- Review relevant materials relating to tuition, including guidance that comes from the UNC Board of Governors and the System Office.
- Review the 2023 actions on tuition increases and formulate new recommendations for a) changes in the amount of increase, and for b) allocation of the additional funds that might be generated for the 2024-25 academic year.

Your recommendations should be submitted to me by October 10, 2023. A Conference Committee will consider your recommendations and the recommendations of the Student Fee Review Committee and will submit a final set of recommendations to me. The NC State Board of Trustees will ultimately receive TRAC's recommendations for the 2024-25 proposed tuition increase.

The first meeting of the Tuition Review Advisory Committee is scheduled for Thursday, September 21, 2023 from 3:30 - 5:00 pm via Zoom. The subsequent meetings are scheduled for September 25, 2023 and October 3, 2023. Members will receive additional notification and materials in advance of each meeting.

Thank you again for your willingness to serve on the Tuition Review Advisory Committee.