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Date	02/17/2025 / Time: 11:00 - 12:00 pm
Agenda Items:	<ol style="list-style-type: none">1. Approval of November 5, 2024 meeting minutes.2. Discussions/topics from Committee Members.<ol style="list-style-type: none">a. Dr. Keisha Ray - February 2025 (updates)3. Future of the committee - Granting vs. Planning Committee
	<p>Notes:</p> <ol style="list-style-type: none">I. Creation of a rubric and a form soliciting collaboration and cosponsorship<ol style="list-style-type: none">A. This provides a consistent review and evaluation process/procedure for the committee.B. A calendared promotion protocol is needed with information on how the event will be promoted.II. Speakers and Lecturers marketing<ol style="list-style-type: none">A. How are we soliciting partnership and collaboration?B. Does the University Calendar have a curation function on the institutional calendar?<ol style="list-style-type: none">1. Collaborative Programmers Group - List serve <p>New Business</p> <p>Adjourn</p>