Pursuing Operational Excellence Task Force
June 26, 2020 Meeting Minutes

Task Force members present (check applicable):

Katharine Stewart, Vice Provost for Faculty Affairs	X	Warren Jasper, Professor, Textile Engineering, Chemistry and Science, Wilson College of Textiles	X
Marie Williams, Associate Vice Chancellor for Human Resources	X	Jim Broschart, Associate Vice Chancellor, University Development, University Advancement	X
Adrian Day, Assistant Vice Provost for Finance and Planning, Office of the Executive Vice Chancellor and Provost	X	Joyce Munro, Assistant Dean for Business Operations, College of Agriculture and Life Sciences	X
Amira Hijazi, Graduate Student	X	Jeff Baynham, Interim Associate Vice Chancellor, Advancement Services, University Advancement	
Barbara Moses, Associate Vice Chancellor, Budget and Resource Management, Finance and Administration		Leda Lunardi, Professor, Electrical and Computer Engineering, College of Engineering	X
Barry Olson, Associate Vice Chancellor, Division of Academic and Student Affairs	X	Mark Beasley, KPMG Term Professor of Accounting, Director, Enterprise Risk Management Initiative, Poole College of Management	X
Caroline Ortiz-Deaton, Director, Resource Analysis, Office of Institutional Research & Planning	X	Nancy Whelchel, Directory, Survey Research, Office of Institutional Research and Planning	X
David Rainer, Associate Vice Chancellor, Environmental Health & Public Safety, Finance and Administration	X	Rich Berlin, Associate Vice Chancellor, Campus Enterprises, Finance and Administration	X
Doug Morton, Associate Vice Chancellor, Facilities, Finance and Administration	X	Shawn Troxler, Associate General Counsel	X
Jason Painter, Director of the Science House, College of Sciences	X		

The following individuals were also present:

Kevin Rice, Director, Learning and Organizational Development, University Human Resources	
Kelly Wick, Director of Special Projects, Executive Vice Chancellor and Provost	
Rhonda Raynor, Business Officer, University Human Resources	

Co-Chairs Marie Williams, Associate Vice Chancellor for Human Resources and Katharine Stewart,Vice Provost for Faculty Affairs welcomed the task force and thanked members for their time and participation thus far. Marie reviewed highlights of the June 19 meeting, and major themes identified.

Themes from the June 19 meeting include:

- Embrace new workforce strategies,and build agility and resiliency in our work models
- Ensuring currency of technology, data and tools
- Support and streamline the research process to generate more F&A resources (more discretionary funding).
- Strategically think about space utilization using what we learned from COVID-19.
- Improve institutional data integration and analytic capacity.
- Efficiency and University Effectiveness
- Understand the strategies at the University level, and align processes to be in support of them
- Create and/or extend collaborations across units to build trust.
- Encourage diversity and inclusion
- Coordinate resource allocation with strategic priorities.
- Academic and business continuity
- Improve institutional data integration and analytic capacity. Technological resources
- Collaboration and trust, One Pack

Kevin Rice reviewed the task force roadmap and the current pathway to the future plan. Task force members determined there was overlap within themes and some could be combined to reduce to the top five.

Top five themes are:
- Embrace new workforce strategies,and build agility and resiliency in our work models, and academic and business continuity.
- Ensuring currency of technology, data and tools, and improve institutional data integration and analytic capacity.
- Support and streamline the research process to generate more F&A resources (more discretionary funding), and strategically think about space utilization using what we learned from COVID-19.
- Efficiency and University Effectiveness.
- Encourage diversity and inclusion and collaboration and trust, One Pack

Task force members also identified why themes are important to NC State and goals themes should accomplish.

- One University - Promote and reward collaboration in identification and pursuit of shared goals
- Improve How We Work - create and support agile work environments for business resiliency
- Cut the Red Tape - streamline and simplify core operational policies and processes.
- Leverage Technology and Data - invest in data, technology, and analytic tools to promote actionable intelligence

Goals for the next meeting include streamlining themes and developing strategies.

Next Meeting- July 7, 2:00 p.m. - 4:00 p.m.

Meeting adjourned at 4:07. p.m.