

PHYSICAL ENVIRONMENT COMMITTEE  
MEETING MINUTES  
March 3, 2016  
Winslow Hall Conference Room

Barbara Fair called the meeting to order at 3:35 p.m. The following voting members attended the meeting: Dick Bernhard, Karen DeWitt, Barbara Fair, Gabriel Firestone, Stephen Puryear, Alan Tonelli, Joe Wells, and Willy Yamamoto.

**EX-OFFICIO MEMBERS ATTENDING:** Cathy Reeve, Jack Colby and Tom Skolnicki

**GUESTS:** Zac Lentz (representing Daniel Harper), Mike Kennon, Assistant Transportation Director, Planning and Operations

**ADDITIONAL DISTRIBUTION:** Steve Arndt, Lisa Bass, Liz Bowen, Gene Bressler, Julia Brooks, Chris Gunter, Rusty Earl, John Griggs, Daniel Harper, Shashank Hebbbar, David Kelly, Brandon Moore, Art Rice, and John Royal.

**OLD BUSINESS:**

Barbara Fair called for a motion to approve the minutes for the December 3, 2015 meeting. With no further discussion, a motion was made to approve the minutes as amended, was seconded and the minutes were unanimously approved.

**NEW BUSINESS**

Cathy Reeve presented the 2016/17 Proposed Transportation Program and Fees Report to the committee. Cathy said this report was compiled differently this year, as items were proposed internally. She has reached out to student groups, but due to adverse weather conditions, some items are out of order and awaiting student input. Information has been shared with Staff Senate, and will be shared with the Faculty Senate Resources and Environmental Committee on March 15.

Transportation Updates include:

- Parking
  - Five pay-by-space locations opened
  - Coliseum and Dan Allen paylots updated to comply with PCI (credit card security) requirements
  - Opened Ferndell "C" parking lot in January
- Wolfline
  - Additional Saturday service
  - Bi-directional service to Wolf Village
  - Increased service to E S King Village
  - Extended service in some areas for students with evening classes
- Facilities
  - Renovations and adding security cameras to MRC, Poulton and Toxicology decks in process.

16/17 Parking Program:

- North Campus late afternoon permit for adjunct faculty
- "EV" – Electric Vehicle Permit – fees to support station maintenance and upgrades

- The committee discussed the use of electric vehicles. An electric vehicle can only parking an EV space while it is charging (four hours maximum per day), it cannot remain there unplugged. The decal is placed on the driver's side back window and shows that they have the right to charge vehicle. Currently, visitors cannot use the charging stations without a visitor's parking permit. As this program goes, there may be more stations available.
- Jack Colby asked how this related to grant funding – Cathy said the stations on Centennial that were purchased with grant funding were managed by Centennial Campus Development Office for the first two years and are now turned over to transportation. We cannot charge for electricity, but users can be charged for parking permits. We can only charge up fees. Mike Kennon said the revenue from permit sales will go to support maintenance and new infrastructure.
- Gabriel Firestone asked if transportation is overselling the charging spaces. Transportation is selling charging per demand. Currently, there are enough charging spaces for use.
- Joe Wells asked where on the website where can one find this Electric Vehicle information. Cathy said it is listed within the Alternative Vehicle webpage.
- Mopeds require a motorcycle permit
- Shift employee/department renewal periods to July 1 – June 30.
- Decals move to driver's side of vehicle

#### 16/17 Alternative Transportation

- Wolfline
  - Expand service days to include Monday before classes begin
  - Farmers' Market Park & Ride service – Spring 2017
  - New 10-year service contract effective August 2017
- Carpools
  - Change requirements – two or more individuals split the cost of the permit.
- GoPass
  - \$5 processing fee for student GoPass orders to cover processing, packaging and issuance costs.
  - Numbers related to issued GoPasses may not be accurate, due to students not picking up their passes which go unused. Transportation has to report only what is issued. In the committee discussion, Gabriel Firestone suggested that it may be easier to include this processing fee in the Student Cashier billing. Cathy Reeve was amicable to looking into this suggestion.

#### 16/17 Repairs and Capital Projects

- >\$1.3M in Facility Repairs and Renovations
- Dan Allen Deck
- Partners Way
- West Deck
- CBC Deck
- Various lot resurfacing projects
- Gate system upgrades and expansion
- \$100K - Farmers' Market Park and Ride

#### Proposed Parking Fees

- Employees

- Increases between 25¢ and \$2/mo
- 98% will see 25¢, 50¢ or 75¢/mo increase
- Students
  - Commuter Permits - \$6 to \$49 annual increase
  - Resident Permits - \$18 to \$49 annual increase
  - Greatest increase with “P” permit
- Department Permits
  - Align fees for service and university vehicles to same rate.
  - Annual increases range from \$9 to \$81
- (Presented proposed parking permit rates)
  - Karen DeWitt asked about Adjunct Parking rate. Cathy said that this is considered “L” permit parking.

#### Other questions

- Barbara Fair asked about the lighting the Dan Allen parking deck. She said there are some lights on the stairwell, along the wall, that are not working and is very dark at night. These are not the LED lights that were retro fitted. Cathy said they would look into fixing these.
- Zac Lentz asked about the Varsity Lot. Cathy said the utilization of this lot is very low and the pricing is lower to entice users. Cathy also said this lot was once used for resident storage, but there were problems with vehicles being parked overnight and having break-ins. Now parking is for commuters during the day and overnight parking is not permitted. The lot is well served by buses going to both Centennial Campus and the Main Campus.

In addition, Cathy relayed that transportation is anticipating the increased costs with the new ten-year Wolfline contract because of the need for new replacement buses. Transportation has projected the long-range impact of these costs on customers and has tried to minimize the annual increase to parking and transit fees while still ensuring adequate revenues are available to cover expenses.

Barbara Fair thanked Cathy Reeve for her informative report. Barbara called for a motion to endorse this proposed 2016-17 transportation program and fees report. The motion was seconded and approved.

### **ROUNDTABLE DISCUSSION**

Barbara Fair then asked the committee their thoughts on the future of the Physical Environment committee, due to the duplication of duties with other university committees, as the Campus Design Review Panel (CDRP), and the Sustainability Council. She asked if we should make this an advisory committee instead of a standing committee; and to meet when needed.

Dick Bernhard agreed that the other committees make our committee one of duplication and is there a need for this committee? He also added, historically, this committee has made many useful recommendations, but he does see the committee changing, and he is ok with this change.

Jack Colby added that is consistent with what we have talked about in the past. That we are duplicating our functions in other places.

Parking information is the one area not covered by other groups. Zac Lentz asked Cathy Reeve if there would be a way to create an advisory group just for transportation to include the students groups. Cathy said they would have to have more discussion moving forward.

Barbara asked for a recommendation from the committees present and voting members to meet when necessary in an advisory capacity and no longer a standing committee. A motion was set forth for this change to abolish the Physical Environment Committee as a standing committee and remain available as an advisory committee. The motion was seconded and unanimously approved.

Barbara said due to this historical change, a chair is not needed for the advisory committee and no new chair appointment is necessary. She then thanked all committee members for their service, and especially the students for their participation in the Physical Environment Committee.

Dick Bernhard asked Julia Brooks to make sure the Physical Environment committee members receive an email from the VC OFA/AVC Facilities offices to confirm the changes made today.

The Physical Environment committee adjourned at 4:59 p.m.

Respectfully submitted: Julia C. Brooks, Executive Assistant, AVC Facilities