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| Date | 02/08/2023 Time: 10:00 - 11:00 am | | | | | |
| Invitees / Attendance | P | Danesha Seth Carley | P | Marko Hakovirta | P | Susan Osborne |
| | P | Susan Osborne | P | Erin Seekamp | A | Angela Smith |
| | P | Paul Williams | P | Gareth Washington | A | Paige Averett |
| | P | Peggy Domingue | P | David Thuente | A | Katharine Stewart |
| | Guest Presenter: Dr. Maria Gallardo-Williams | | | | | |
| Action Items from last meeting | <p>The Meeting was called to order in Zoom at 10:02 a.m. with a quorum present.</p> <ol style="list-style-type: none"> 1. It was advised that the meeting would be recorded for use in capturing the Minutes and the recording would not be shared publicly. 2. The January 11, 2023 meeting minutes were approved. Motion to approve by Dr. Susan Osborne , seconded by Dr. Paul Williams . | | | | | |

Mentoring

- Dr. Maria Gallardo-Williams spoke to the committee regarding Mentoring.
 - Mentoring is provided at NC State campus wide, but varies in numerous ways across departments/units..
 - What had not been provided in the past was a general program/plan to provide mentoring to everyone at NC State and to everyone across every career stage.
 - The Office for Faculty Excellence (OFE) spent a year studying the different mentoring efforts that occur campus wide and created the [Faculty Mentoring Central](#) website.
 - The idea for the website is to provide mentoring for every career stage and it is divided into four sections.
 - Resources for Mentees
 - Resources for Mentors
 - Resources for Department Heads and Deans
 - Mentoring Support
 - The website is geared towards opening up a mentoring network to everyone at any career stage at NC State to make more connections with colleagues campus wide.

- The Office for Faculty Excellence (OFE) has partnered with the company Cronus in an effort to provide a mechanism that will allow the NC State community to get paired with prospective mentors or mentees.
- The Office for Faculty Excellence (OFE) is in the final stages of launching the website called “Mentoring The Pack” which should be available by March 1, 2023. The site will include:
 - A section for an individual to sign in and include your interest, what you are good at, and what areas you desire help in.
 - This will allow Cronos to match an individual with one or more individuals across campus from other departments or other criteria.

Association for Retired Faculty (ARF)

Social Mixer

- Would the committee like to get involved in supporting the Association for Retired Faculty (ARF) in helping to publicize and send invitations out to individuals who are preparing to retire?
 - The committee has agreed to help in planning the social mixer.
- A suggestion was made to provide a table with mentorship information that would be helpful for faculty who have retired or/are preparing to retire.
 - The committee will invite a representative from The Office for Faculty Excellence (OFE) to give out information regarding the Cronous matching software and how to utilize it as a resource.
- The rental cost for the venue at Lake Wheeler is \$700.00.
 - Dr. Seth Carley has volunteered to write a grant proposal to help cover the funding for the event.
- The social mixer is tentatively scheduled for late April or early May.

Policy 05.20.02 and SOP/

Review and Approve

- The committee has reviewed and discussed the revised changes from [Policy 05.20.02](#) and the [SOP](#).
- Motion to approve the revised changes were made by Dr. David Thuente seconded by Dr. Paul Williams.
 - The vote was unanimous by the committee.

Adjourn

The meeting was adjourned at 10:34 a.m.

- Motion to adjourn was made by Peggy Dominique and seconded by Dr. Marko Hakovirta.

Next Meeting:

Wednesday, March 8, 2023, 10:00 - 11:00 a.m.