

ANNUAL REPORT

University Standing Committee	University Library Committee
Academic Year Covered by Report	2017-2018
Date Report Submitted	May 31, 2018
Report Submitted by	Edward J. Sabornie, Ph.D., Chair, ULC
Number of times committee met	6

SUMMARY OF DISCUSSION ITEMS/ACTIVITIES OF COMMITTEE

The University Library Committee (ULC) is a Standing Committee of North Carolina State University. In 2017-2018, its membership included 12 faculty members, 1 staff/EPA member, 4 graduate students, 5 undergraduate students, and an ex-officio representative from the Association of Retired Faculty. The Vice Provost and Director of Libraries also serves as an ex-officio member.

The ULC is consulted and advises on issues of library policy related to the allocation of collection funds, the allocation of library space, and the development of resources for instruction, research, and the general program of library service to the institution as a whole.

Collections Budget

In the Fall, the committee approved the proposed collections budget, allocating a projected total of \$11,416,731. Through an additional one-time funding allocation plus endowment funds, yearly expenditures amounted to \$11,578,731. Projections for inflation indicate that without an increase in funding it is likely that the Libraries will have to undertake a collections review and cut in FY20.

Library Space

Planning for the renovation in the D.H. Hill Library was a recurring agenda item for the committee this year. Collections will be moved from stack levels 2, 3, and part of 4 to make space for these renovations. Major features will be the creation of an Academic Success Center, comprising several units of the Division of Academic and Student Affairs (Tutoring, Undergraduate Research, Career Services), improved study and collaborative space, as well as

new services and technologies. The extent of renovation of Libraries space on the 3rd floor is dependent upon the budget – with the potential for doing only the infrastructure work as part of the project, allowing the Libraries to complete the work in phases as funding becomes available. The main staircase in D.H. Hill will be expanded up to the 3rd floor.

The impact of the D.H. Hill renovation project on housing and accessing the collections was discussed, and recommendations approved by the committee. 192,000 volumes will be transferred to the bookBot in the Hunt Library during the Spring 2018 semester. The entire collection will then be shifted during the summer to stack levels 5 – 9. During that time, and throughout the course of the renovation, users will be able to request books to pick up at any library location at no cost. If users request articles from the Libraries' print journals, those will be scanned and delivered at no cost. The Libraries will evaluate the feasibility of continuing this service beyond the renovation.

The renovation will also displace some of the group studies in D.H. Hill. There are a limited number (20) of these and they are in very high demand. The Libraries is attempting to identify and secure funding to create some new group study rooms to replace those lost in the renovation and ultimately provide a greater number than now available. Construction of new study rooms began in the Spring with end-of-year, one-time funding.

The committee was briefed about some challenges that the Libraries is facing regarding the Libraries Satellite Shelving (LSS) facility. The Libraries leases this building from NC State Materials Management (part of the Finance Division) in order to house materials of the Special Collections Research Center. The building needs HVAC and roof repair or replacement. The Libraries will keep the committee apprised of the situation.

Initiatives and Services

The committee heard presentations on selected major initiatives, services, and programs, including: WolfTales: Capturing Voices of the Pack, an oral history program of the Special Collections Research Center; creation of the Data & Visualization Service department and associated updates to the Hunt Library to provide a Dataspace; Libraries Workshops and Peer Scholars program; Teaching and Learning Partnerships (librarians and teaching faculty).

Library Policies and Procedure

The committee endorsed the Libraries plans for operating during Adverse Weather: Maintain normal operations during Condition 1; Open D.H. Hill only on a partial schedule during Condition 2; Close all Libraries during Condition 3.