UNIVERSITY LIBRARY COMMITTEE MEETING

Friday, 27 October 2017

9:30 a.m. –11:00 a.m.

Administrative Conference Room, Ground Floor

D. H. Hill Library

**MINUTES**

1. [**Collections Budget FY2018**](https://committees.provost.ncsu.edu/library/wp-content/uploads/sites/14/2018/02/CollectionsBudget_FY2018-1.pdf) - Hilary Davis, Department Head, Collections & Research Strategy; Ed Sabornie, Chair, ULC.

Plans for allocating the collections budget were presented and approved. *See presentation*

1. **Libraries Satellite Shelving: Facility Issues/Concerns** - David Goldsmith, Associate Director for Materials Management

Goldsmith briefed the committee on concerns with the Libraries Satellite Shelving (LSS) facility, a building that that the Libraries leases from NC State Materials Management (part of the Finance Division). The LSS facility is a **crucial part of the Libraries building infrastructure**. This secure building, located on Sullivan Drive and occupied by the Libraries since 2002, houses rare and unique materials from the Special Collections Research Center (SCRC). If our ability to use this facility in an acceptable condition were to be discontinued, the costs of 1) renting new space; 2) deconstructing, moving, and reconstructing the high-density and specialized shelving; and 3) moving the collections, would amount to **nearly $1 million in one-time funding and $200,000 annually**. For the past several years, there have been serious roof leaks and deficiencies with the HVAC system in the facility. The temperature and humidity are fluctuating well beyond acceptable limits. The Libraries has made good-faith efforts to resolve these issues with Materials Management, but to date we have been unable to reach an acceptable agreement. The Libraries will continue to pursue a solution and will keep the ULC apprised of the situation.

1. [**WolfTales: Capturing Voices of the Pack**](https://committees.provost.ncsu.edu/library/wp-content/uploads/sites/14/2018/02/WolfTales_ULC20171027.pptx)- Eli Brown, Acting Associate Director for Collections & Research Services; and Virginia Ferris, Outreach & Engagement Program Librarian

*See presentation*

1. **Institutional History Subcommittee: Background** - Eli Brown, Acting Associate Director for Collections & Research Services; **Call for Volunteers** - Ed Sabornie, Chair, ULC

Brown and Sabornie described the work of the subcommittee, plans for the coming year, and made a call for volunteers.