## Institutional History Subcommittee Monday, January 28th, 2013 2:00 – 3:30 p.m. 2<sup>nd</sup> Floor Conference Room, #2111 DH Hill Library

- 1. Committee Introductions
- **2. Charge to the subcommittee** Susan Nutter, Vice Provost and Director of Libraries
- **3. Mission and Role of University Archives -** Eli Brown, Head, Special Collections Research Center, Todd Kosmerick, Interim Associate Head, Special Collections Research Ctr; University Archivist
- **4. Status of Departmental Histories -** Eli Brown, Head, Special Collections Research Center; Todd Kosmerick, Interim Associate Head, Special Collections Research Ctr and University Archivist
- **5. Potential Roles/Projects for the Subcommittee -** Subcommittee Members

## **Directions to 2CR**

The entrance to D. H. Hill is on the ground level. Take the Tower elevators (located to the right of the Express Desk) to the second floor. When you exit the elevator, turn to your left and then take another left and go down the aisle between the study carrels and the bookstacks. At the end of the aisle, take a left, go through the breezeway into the East Wing, and continue to go straight. You will see a row of office doors to your left and immediately in front of you is the door for room 2111.