

**University Library Committee Minutes**  
**Thursday, October 29<sup>th</sup> 2015 9:30 – 11:00 AM**  
**D. H. Hill Library**

**Members**

Walt Wessels, Chair; Richard Bernhard; Venkat Bollineni; Cassandra Brinkman; Art Cooper; Robert Golub; Martin Hubbe; Pedro Huebner; Chad Jordan; Suzanne Kennedy-Stoskopf; Mitchell Moravec; Susan Osborne; Ed Sabornie; Samuel Sotillo; Jocelyn Taliaferro

**Staff**

Susan Nutter, Director and Vice Provost of Libraries  
Wendy Scott, Associate Director for Organizational Design and Learning  
Tabitha Hunt, Administrative Support Specialist

**Guests**

David Goldsmith, Associate Director for Materials Management  
Greg Raschke, Associate Director for Collections and Scholarly Communication  
Hilary Davis, Head, Collection Management

**Collections Budget FY2016**

Hilary Davis and Greg Raschke reviewed the proposed Collections budget for FY 2016. The allocation of \$1,000,000 in continuing funds from enrollment increase receipts is a much needed influx of ongoing funds that will prevent any further cuts to continuing resources while enabling modest strategic investments in journals and electronic resources in areas of research by new faculty hires. New allocations in recent years had been on a one-time basis. One-time allocations are quite useful, but due to annual inflationary cost increases for subscribed resources, they do not sustain ongoing commitments to journals and electronic resources required by faculty, staff, and students. Davis and Raschke reported that the new continuing allocation helps close the gap for NC State from the average of the peer group (NC State is \$2.8 million behind the peer group average in collections expenditures) and sustains NC State's ranking of 13 among its 16 peer institutions in collections expenditures. They also reported that total uses of the print and electronic collections totaled over fourteen million uses.

**Division of Student Affairs “Learning Center” proposed for D.H. Hill Library**

Chancellor Woodson is proposing a partnership between NCSU Libraries and the Division of Academic and Student Affairs to offer an integrated Learning Center within D.H. Hill Library. DASA currently offers a variety of services to students, but they are not available in a one-stop shop environment. The proposal seeks to improve access and convenience for students requiring the services of both DASA and NCSU Libraries, and would possibly be located on one floor of the stack tower. Proposed services for the Learning Center include: academic coaching, peer tutoring, writing and speaking tutorial services, supplemental instruction, drop-in evening advising and career counseling, disability services office. ULC members raised concerns regarding space and available seating for students.

**Policies and Processes for Library Fees, Fines, and Appeals**

David Goldsmith reviewed the process by which library staff assigns library fees, fines, and how they handle appeals. It was noted that holding the ULC Appeals Committee later in the semester was problematic for students who may incur holds on their accounts, causing them to have issues registering for classes or applying for graduation. It was suggested by ULC members that we hold the Appeals Committee earlier in the semester, prior to class registration, and possibly plan for three meetings a year instead of one per semester.