

**University Library Committee**  
**Monday, September 15, 2014, 10-11:30pm**  
**DH Hill Library**

**Members**

Walt Wessels (Chair), Cassie Brinkman, Art Cooper, Maria Gallardo-Williams, Chirag Gajjar, Zac Harris, Kerry Havner, Martin Hubbe, Michael Hyman, Suzanne Kennedy-Stoskopf, Gary Little, Susan Osborne, Nancy Powell, Taylor Rogan, Elvira Vilches, Alice Warren, Paul Williams

**Staff**

Susan Nutter, Vice Provost & Director of Libraries  
Wendy Scott, Associate Director for Organizational Design & Learning  
Chris Tonelli, Special Assistant to the Vice Provost & Director of Libraries

**Guests**

Carolyn Argentati, Deputy Director of Libraries  
Patrick Deaton, Associate Director for Learning Spaces & Capital Management  
David Goldsmith, Associate Director for Materials Management  
Steve Morris, Associate Director for the Digital Library

**Introductions and Orientation to the University Library Committee**

- Kerry Havner, Zac Harris, Gary Little, Chirag Gajjar, and Art Cooper volunteered for the Institutional History Subcommittee.
- Suzanne Kennedy-Stoskopf, Taylor Rogan, Alice Warren, Zac Harris, and Gary Little volunteered for the Food Service Task Force.
- Mike Hyman, Zac Harris, and Nancy Powell volunteered for the Alternative Textbook Review Committee.

**Budget Outlook for the Fiscal Year**

- A substantial number of students are asked to leave Hill or Hunt each night due to the reduction in hours.
- Because of budget cuts and 6% yearly inflation, 600-700K in journals was cut last year.
- The next round of cuts is expected to be ~1.2-2%, or roughly ~300-400K plus enrollment increase money for the Libraries.
- 27 positions have already been cut, and 7 more librarians have been hired away. The Libraries are 11% below pre-Hunt staff levels.
- 2-3 more years of this is expected, so with the committee's help, the Libraries will have tough decisions to make.

### **Report on New Hours**

- 1700 students have been asked to leave so far this semester as a result of the reduced hours. The Libraries is still gathering data.
- The Wolfline extended its hours to 3am.
- Both Libraries will be open overnight during the exam period.
- Zac Harris pointed out that he chose NC State in part because of the Libraries and finds it unfortunate that the hours have been reduced.
- Paul Williams asked why ETF can't be used for Libraries personnel as it is in other units and if a separate Library Fee could be instituted as it is on other campuses. He invited Susan Nutter to meet with the Faculty Senate's Resources And Environment Committee to discuss this fee.
- Chirag Gajjar asked about a continuing allocation for Hunt. Carolyn Argentati confirmed that ETF has been grandfathered for colleges, but will not be expanded to other units.

### **Proposed Rule Change Related to Lost/Returned Materials**

- The proposed change would impose a 6-month window for requesting refunds when a lost overdue item is found.
- Susan Nutter would like to separate technology and other materials under this policy.
- Michael Hyman suggested using a rental service.
- Susan Kennedy-Stoskopf and Paul Williams suggested a two-tiered policy, one for frequent offenders and one for first-time offenders.
- Kerry Havner would like to see the notification process clarified and would like for the consequences to be explicit. A previous notification prior to a block might be helpful.
- Walt Wessels suggests a "soft" block that results in limited access and asked that a revised version come up for discussion at a future meeting.

### **"Ask Us" Service Center in DH Hill**

- Like Hunt, DH Hill now has a single-service point ASK US desk. Under this model, users can request help from Libraries staff members from wherever they are in the building.

### **Plans for Renovation and Sprinkler Installation in the DH Hill's West Wing**

- The Graduate Commons and Visualization Studio are both open.
- There will be sprinkler work going on this semester in the West Wing.
- The Faculty Conference Room is now available, but still needs to be outfitted with technology.
- Work on the Makerspace is underway.
- The Libraries will be coordinating with the Faculty Senate staff, University Dining, and Registration & Records on closings and interruptions related to the work being done on the Faculty Research Commons.

**“Libraries” on the New University Website**

- Walt Wessels suggested that the committee follow up on this in a future meeting.