

Standing Committee on International Programs
Meeting Minutes

November 30, 2017

I. Call to order

Michael Garval called to order the regular meeting of the **Standing Committee on International Programs** at **2:08 pm** on **November 30, 2017** at **Witherspoon Student Center, Room 201**.

II. Roll call (✓ indicates present)

1. Garval, Michael	✓	2. Rodriguez, Claudia (substituted by Kimberly Fernandez)	
3. Evans, Michael	✓	4. Kaiprath Veetil, Sujith	
5. McCreery, John		6. Litvinova, Valeriia	
7. Thakur, Siddhartha	✓	8. Bustle, Michael (XO)	✓
9. Dunning, Rebecca		10. James, Elizabeth (XO)	✓
11. Armstrong, Helen		12. Schmidt, Ingrid (XO)	
13. King, Martin W.	✓	14. Li, Bailian (XONV)	
15. Aspens, David	✓	16. Lynch, Lian (XONV)	
17. Isik, Fikret	✓	18. Li, Lingjuan	✓
19. Cao, Linyou		20. Wust, Markus	✓
21. Bykova, Marina	✓	22. Chatterjee, Kony	✓

Also present: Chantell LaPan, David Hawley

A quorum was present, with 12 of the 22 voting members present, and the meeting could conduct business.

III. Approval of minutes from last meeting

Michael Garval made a motion to approve the minutes from the last meeting, held on October 26 from 2:00pm – 3:30pm. Motion approved with 0 nays.

IV. Discussion Items

- 1) **Meeting time was not changed**, because after taking a vote from the committee (conducted by Michael Garval) it was found that the committee was equally favorable for both suggested meeting times and hence the time remains the same for future meetings – 2pm to 3:30pm on pre-decided dates. Schedules would depend on the availability of the Chair and the Co-Chair.

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2) Internationalization Seed Grant, review of RFP

- i. RFP posted and announced on November 2, 2017 in the Global Eyes Newsletter.
- ii. Deadline for the applications has been extended from 5 p.m. on January 12, 2018 to February 9, 2018, online form closes at this time and no late submissions are accepted.
- iii. The meeting on February 22, 2018 will discuss the reviews submitted by the committee members and the scores obtained by the applications. Any committee member with conflicts of interest can still plan to attend this week's (January 25, 2018) meeting but may abstain from February 22, 2018 meeting.
- iv. The winning team would get their grant by July 2018.
- v. 25 applications have been received and there are 20 eligible reviewers on CIP. Hence, each committee member will be asked to review 5 proposals so each proposal is reviewed 4 times.
- vi. Google drive folders have been set up and shared to committee members by Chantell LaPan in an email dated January 12, 2018.
- vii. Some directives decided by the committee for reviewing the proposals –
 - If there is a large discrepancy in scores for the same proposal by different reviewers, members can raise questions during the discussion meeting.
 - Low score proposals of each review group should be discarded.
 - All proposals will be available on the Google Drive folder regardless of which committee member is assigned which specific proposal.

3) European Center in Prague, more information about this center can be obtained by contacting Ms. Megan Winzeler (mmlandwe@ncsu.edu). The center is interested in NC State University faculty using it for symposia, workshops, conferences, and professional meetings. It can also be appealing for faculty working with European colleagues because it can be used as a meeting location. There might be some work restrictions for US citizens working and teaching there as faculty but can be discussed with Ms. Winzeler.

4) Incentivizing Global Engagement, was discussed by the committee, with the committee members agreeing that NC State University has been doing more in global engagement now, than it has in the past. Michael Garval commented that people who are committed to global engagement are the ones that are going to be involved in global co-operation events, whereas people on the other end of the spectrum may not use global engagement resources present in the University. However, the people that need the most encouragement in terms of global engagement are the ones in-between the two ends. Michael Evans commented that it is important to make people aware of opportunities that already exist within the framework of the University. Marina Bykova raised the issue that RFP may not be enough, majority of departments do not have travel funding that is given directly to the faculty to facilitate faculty travel. Bykova also raised the issue of sabbatical, claiming that there is no established sabbatical system in the University, people may not be

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encouraged to travel and live abroad during sabbatical, and that establishment of a sabbatical system (every 7 years or so) is important. Other committee members noted that the sabbatical system in the University is department specific, there is however, a university level program such as “scholarly leave” that requires a justification.

Committee agreed that it could probably make a recommendation to the Provost and via the Provost to department heads so that a sabbatical foundation can be encouraged. The Provost could even provide some sort of funding to the department head so that the sabbatical can be a right that is provided to the faculty in the department. The suggestion from the committee would be an important one to the Provost. Some more recommendations made by the committee about the sabbatical suggestions are –

- Would be useful to come up with multiple suggestions list-wise. University should have money to allow the faculty to take a sabbatical leave.
- Divide incentives up into those that require funding and those that don’t require funding.
- Year-End Reviews, building global engagement into year-end reviews. Provost office may be looking into this via a software that can collate. It exists right now but it is not mandatory, it is by college and optional.
- global.ncsu.edu has a donation fund with “Giving” button where one can support global strategic initiatives. There was no such category earlier but now there is a specific category. The Committee should send this out to people in their colleges so that more people know about this. Should there be a donation category at the College/Department level like there is on global.ncsu.edu?
- Strategic Partners: Acknowledgments in publications would be good to track the impact of global incentives.
- **Fikret Isik and Marina Bykova** could independently put together a written text or paragraph about the Sabbatical program that they can send to Dr. Michael Garval by the time classes start Spring 2018. This would just be about the Sabbatical system, not just domestically but internationally: Policy Management
- Provost should put some money into encouraging department and college heads to incentivize global engagement: Resource Request

V. Adjournment

Michael Garval adjourned the meeting at 3:30 pm.

Minutes submitted by: Kony Chatterjee

CHAIR SIGNATURE		
Chair Name (print): Michael D. Garval	Chair Signature: 	Date: 1/22/18

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