

**Standing Committee on International Programs
Meeting Minutes**

October 26, 2017

I. Call to order

Michael Garval called to order the regular meeting of the Standing Committee on International Programs at 2:08 pm on October 26, 2017 at Witherspoon Student Center, Room 126.

II. Roll call (✓ indicates present)

1. Garval, Michael	✓	2. Rodriguez, Claudia (substituted by Kimberly Fernandez)	✓
3. Evans, Michael	✓	4. Kaiprath Veettil, Sujith	
5. McCreery, John		6. Litvinova, Valeriia	✓
7. Thakur, Siddhartha		8. Bustle, Michael (XO)	✓
9. Dunning, Rebecca		10. James, Elizabeth (XO)	✓
11. Armstrong, Helen		12. Schmidt, Ingrid (XO) (substituted by Julia Law)	✓
13. King, Martin W.		14. Li, Bailian (XONV)	
15. Aspens, David	✓	16. Lynch, Lian (XONV)	✓
17. Isik, Fikret	✓	18. Li, Lingjuan (substituted by Mohamed Youssef)	✓
19. Cao, Linyou		20. Wust, Markus (substituted by Shaun Bennett)	✓
21. Bykova, Marina		22. Chatterjee, Kony	✓

Also present: Chantell LaPan, Megan Winzeler, Kelsey Stulzenbach

A quorum was present, with 12 of the 22 voting members present, and the meeting could conduct business.

III. Approval of minutes from last meeting

Michael Garval made a motion to approve the minutes from the last meeting, held on September 21 from 2:00pm – 3:30pm. Motion approved with 0 nays.

IV. Meeting Roster Updated

Markust Wust from the Libraries has been added to CIP and Cynthia Istook from Textiles and Anna Dunaway (XO) from the Confucius Institute have been removed. An updated roster is here -

<https://committees.provost.ncsu.edu/international-programs/wp-content/uploads/sites/13/2017/08/Intl-Prog-Roster-17-18-1.pdf>

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V. Discussion Items

- 1) **European Center in Prague**, was presented by Megan Winzeler and Julia Law, to educate the committee on the European Center in Prague. Students and staff can contact Megan Winzeler, Associate Director, NC State Prague (mmmlandwe@ncsu.edu) for more information.
- 2) **Internationalization Seed Grant, review of RFP**
 - i. Committee incorporated changes discussed from the previous meeting.
 - ii. Committee agreed that the amount of the awards should remain \$5000.
 - iii. Committee suggested a timeline for the Seed Grant as follows –
 - Get the information out by November 2, 2017.
 - Proposal deadline: January 12, 2018
 - Packages out for review to the committee in the week after January 12, 2018.
 - January 25, 2018 meeting would be to discuss the reviews
 - Announcement of Awards: Early February
 - iv. Committee was in agreement with this proposed timeline.
 - v. Changes made to the proposal document were as follows –
 - The web link text was added to the proposal instead of the word itself being hyperlinked for accessing the online form.
 - In the EVALUATION CRITERIA, the phrase “during the grant period” was added at the end of the description of the Feasibility point.
 - Changed the criteria lists to “four” instead of “five” since there are four points of criteria.
 - vi. Global Engagement meeting shifted to November 30, 2017 whereas January 25, 2018 meeting would be about Seed Grant review. Other meeting agendas would remain the same.
- 3) **Student Global Engagement – Meeting with Tanner Purvis** was discussed. It was suggested that next time a graduate student could talk about their experience with a study abroad program. Committee pondered on whether there is any plan or way in which the committee can turn this into actionable feedback, or if there are any recommendations the committee could make to the Distance Education Program. Committee was also in favor of continuing such programs wherein students can come and talk about their experiences in the CIP meetings.

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- 4) Dr. Fikret Isik proposed a motion to shift the CIP meeting times in the Spring Semester from 12:00pm – 1:30pm rather than the current 2:00pm – 3:30pm to facilitate better attendance. Motion passed with 0 nays. Dr. Michael Garval sent out a doodle poll to the committee members to get feedback for the time shift.

VI. Adjournment

Michael Garval adjourned the meeting at 3:23 pm.

Minutes submitted by: Kony Chatterjee

CHAIR SIGNATURE		
Chair Name (print): <i>Michael D. Garval</i>	Chair Signature: 	Date: <i>11/27/17</i>