

**Committee on International Programs
Talley Student Union, Room 5101 1:00-2:30pm**

Members Present: Ali Almalki, David Aspnes, Jill Blitstein, Marina Bykova, Maria Correa (Chair), Michael Garval, Martin King, Bailian Li, Lingjuan Li, Lian Lynch, John McCreery, Ashle Page, Megan Winzeler

Members Absent: Michael Bustle, Linyou Cao, Anna Dunaway, Michael Evans, Michael Hyman, Fikret Isik, Elizabeth James, Trevor Little, Ingrid Schmidt, Pallavi Singh

I. Welcome & Announcements (Bailian Li)

- The major task this semester is internalizing tenure code, and also to support international programming. We need to be prepared to accept opportunities, and the Task Force on International HR & Employment is helping us do that.

II. Task Force on Internationalization HR & Employment Update (Jill Blitstein, International Employment Manager, Human Resources)

- The university struggles with hiring US citizens overseas (for research, study abroad, and relocation), hiring foreign nationals overseas, facilitating timely payment for employees overseas, and many other challenging scenarios. The goal this semester is to come up with standard operating procedures for these activities.
- A website presence is needed where people can go to get consistent and timely answers to how you can make overseas transfers happen.
- Question: Degrees, ranks, certificates and licenses vary and may not always translate well. What are the implications of this?
 - Answer: That is part of the ongoing analysis. One size isn't going to fit all in these situations.
 - Suggestion: In other universities, they have created a foundation attached to the university that is independent. Moving money from the school itself to the foundation is one way of managing the issue, especially for a state university.
 - We have been trying to establish an LLC where grant money can be transferred. This has been a huge barrier. We need to be more flexible for opportunities like dual degree programs, without having to worry about employment and finance issues.

III. Jackson Rigney Award (Megan Winzeler)

- The call for nominations is now open for the Outstanding Global Engagement Award and the Jackson Rigney International Service Award. This committee will be responsible for the Jackson Rigney Award. The deadline is March 1, so please encourage your colleagues to nominate. The JR Award is more of a lifetime achievement award, specifically with service in an international community. Applicants should have a significant amount of development work, or service to NC State in a global capacity.
- Nominations will be share with all committee members for review and will be discussed at the next meeting. Nominees will be recognized and winners will be announced at the Global Engagement Exposition on April 18th.

IV. OIA Update (Bailian Li)

- Review of the International Affairs organizational chart. Passport services is a very new addition. By the end of the year, 3,600 passports will be potentially processed. The service is here on campus to make it accessible to the student population.
- Beginning July 1st, the Prague Institute will move to our office. 12 faculty members will be going during Spring Break for the Global Symposium in Prague.
- There has been distinct growth in personnel and budget in the last 5-10 years. Because of this growth, we are able to increase the number of program offerings, such as high impact global learning activity (including study abroad). There is also a bigger budget for seed funding: faculty travel assistance, Nagoya, Internationalization, Adelaide, UGPN, East Africa, etc. Suggestions welcome anytime for improving these programs.

V. Internationalizing the Tenure Code (Maria Correa & Marina Bykova)

- A letter has been drafted to share with the executive committee of the Faculty Senate next week. The initiative is the culmination of many years of work from this committee. We have the broad support from the faculty center, administration, and executive committee.
- Obstacles: RPT policies are individually written in each of the units of the University. If we want the tenure code to be revised, it should be revised at the departmental level rather than the University level.
- If the Dossier Requirements Checklist is revised to include the internationalization clause, the units will also be required to revise their policies. Next year, we need to be more proactive and potentially meet with the RPT committee and post-tenure review.
- Goals for today: Provide feedback, corrections, or edits by Monday, February 20.

Meeting Adjourned at 2:06pm.