Committee on International Programs
SAS Hall, Room 3282 11:00-12:30

Members Present: Shea McManus (for Virginia Aldige), Roy Borden, Michael Bustle, Maria Correa, Vicki Martin (for Stefan Franzen), Michael Giancola, Helmut Hergeth, Percy Hooper, Michael Hyman, Kelia Hubbard (for Elizabeth James), Sung Woo Kim, Bailian Li, Kailash Misra, Ashle Page, Jose Picart, Taylor Rogan, Robert Sandruck (Chair), Ingrid Schmidt, Ronald Sederoff, Rudi Seracino, (co-Chair), David Shafer

Members Absent: Remil Aguda, Elizabeth James, Anna Lamm, Megan Landwehr, Trevor Little, Veronica Mbaneme, Hiller Spires

I.   Welcome and Call to Order

- CIP Chair Rob Sandruck began the meeting, thanked the members for their participation and gave a brief summary of the joint CIP-IOC meeting (October 15, 2014):
  - It was the first time that a joint meeting was held that included representatives from both international committees (University Standing Committee on International Programs / CIP and the International Operations Council / IOC).
  - The purpose was to bring together administrators (IOC) and academics (CIP) to enable greater communication at the college/unit level in development of plans to accomplish strategic goals for internationalization – and leverage ability to talk with deans about resources to achieve those goals.
  - Ingrid Schmidt (Director of the Study Abroad Office) gave a presentation about the Generation Study Abroad initiative to increase participation numbers as well as diversity/representation among minorities.

II.   Study Abroad – Curriculum Integration

- Julia Law (Associate Director for Curriculum Integration, Study Abroad Office) addressed how Curriculum Integration (CI) can help overcome barriers to study abroad by providing guidance on course/class options that align with a student's degree. CI efforts are undertaken in partnership with Colleges so that study abroad opportunities are tied into academic plans. Some examples noted: College of Textiles and Electrical and Computer Engineering. Information presented to students includes semester exchange as well as short term programs and when possible articulates diverse options and relevant coursework.
- The next iteration (2.0) is to include course equivalencies that serve as an advising tool created in collaboration with the coordinator of academic programs. Julia encouraged CIP members to have a general knowledge about study abroad programs and to become familiar with one or two examples within their discipline that could be highlighted when talking with students.
- Julia demonstrated where the information is available online (SAO website). With the importance of that information being the "go to" place for prospective students, there was a suggestion to bring it to a more prominent place on the SAO homepage. Hard copies of CI/major-specific materials are also distributed to students. The "advanced / program search" include a variety of parameters. Students, who participate in an "exchange" program, typically do so for one semester. Language of instruction is key consideration when a student considers where to study abroad. It was proposed to

highlight that component or make it more prominent. Julia re-iterated that a criterion (language of instruction) is incorporated in the advanced search. Students are also required to attend a General Advising session where this issue is covered among others.

- Another challenge faced by students in engineering programs is the difficulty to align courses and include general education requirements. Students can request a review of courses before their program begins. SAO encourages students to identify twice the number of courses to take at the partner institution initially to accommodate for any time conflicts when the classes are offered, especially if they are in different disciplines. Decisions of credit (and course pre-approval) are determined at the department/college level through the academic coordinators or directors of academic programs in consultation with faculty. Once a course is approved, it is entered into the database of course transfers.

- Going forward Julia will work with departments in CI efforts; expand pre-approved course list in the database; consult with coordinators of advising and degree audit. In terms of opportunities for students to study abroad, there needs to be a strategic approach to leverage the appropriate partners. While there are a diverse range of options, each department and college can identify the best matches that suit the needs of their students.
  - o The Study Abroad Office (SAO) helps facilitate communication with partners
  - o F-1 (international students) are able to participate in study abroad programs
  - o NC State students can take Distance Education courses while studying abroad; however, this is discouraged because of the full-time load required at the host institution.
  - o The current focus in SAO is to strengthen established short term programs rather than create new ones – two examples highlighted: South Africa (Water Woes: People, Parks and Pollution) and Germany (Accounting and Finance)
  - o SAO also provides resources and guidance for students considering study abroad – from how to fund (crowdsourcing, accessing financial aid and scholarships, etc. to putting together a budget.
  - o Research shows that participating in a study abroad experience DOES NOT delay progress to graduation.
  - o Encourage the development of a College perspective that study abroad is an integral part of overall student success.
  - o SAO collects data from the student from a post-participation survey

III.   CIP Seed Grant

- CIP reviewed the draft Call for Proposals (2015) and provided input and suggestions for modifying language in the document: eligibility, review process, criteria for evaluation, etc. The CIP Research sub-committee will be involved in the process this round. Following modifications of the document, it should be ready for release in the coming week or two. Some of the modifications discussed:
  - o Expansion of eligibility for those who can submit a proposal
  - o Clarification of Cost Sharing expectations for home department and partner institution
  - o Leveraging the Seed Grant program as a more institutionalized initiative
  - o Clarification that it funds are for seeding new programs (not for support of established projects)

        o Revision of evaluation criteria

    IV.   CIP sub-committees convened to review assignments and activities/efforts.

Meeting Adjourned @ 12:30 pm

Attachments:
- Agenda
- Subcommittee Assignments

Committee on International Programs (CIP)
Agenda
November 5, 2014

11:00 am   Introductions

11:05 am   Follow-up with joint October meeting outcomes

11:15 am   Curriculum Integration (Julia Law, Study Abroad Office)

11:35 am   Review and edit seed grant RFP

11:55 am   Sub Committees – break up to hold initial meeting

12:20 pm   Announcement & Wrap-up

12:30 pm   Adjournment

Committee on International Programs (CIP)
Subcommittee Assignments - 2014-15

Student Expereince   **Email**

Helmut Hergeth, Chair	hhh@ncsu.edu
Ingrid Schmidt, Co Chair	irschmid@ncsu.edu
Ashley Page	ampage2@ncsu.edu
Mike Hyman	mrhyman@ncsu.edu
Michael Giancola	mcgianco@ncsu.edu
Roy Borden	borden@ncsu.edu

- Two way street - generation study abroad
- Credit equivalencies/curriculum integration
- International awards - Gilman, Boren, Churchill, Rhodes

Regional Hubs and College Inventories

Maria Correa, Chair	correa@ncsu.edu
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Anna Lamm	anna_lamm@ncsu.edu
Stefan Franzen	franzen@ncsu.edu

- Looking at potential new hubs
- Further develop costa rica
- Cross/intra campus connections
- College inventories

Faculty Related Issues

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Sung Woo Kim	sungwoo_kim@ncsu.edu
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Elizabeth James	eajames2@ncsu.edu

- Award/recognition of international effort for P&T
- International sabbaticals/faculty exchange
- Jackson Rigney Award
- International graduate student recruitment

Research Committee

Kailash Misra, Chair	misra@math.ncsu.edu
Jose Picart, Co-Chair	japicart@ncsu.edu
Remil Aguda	rmaguda@ncsu.edu
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- Funding level of seed grant
- Evaluation of UPGN
- Coordinate seed grant process for AY14/15