

**Committee on International Programs
Talley Student Union, Room 5101 12:00-1:30pm**

Members Present: David Aspnes, Marina Bykova, Maria Correa, Michael Garval, Michael Hyman, Elizabeth James, Martin King, John Lee, Bailian Li, Kailash Misra, Ruby Monn, Ashle Page, Amanda Pruitt, Rudi Seracino (Chair), Megan Winzeler

Members Absent: Michael Bustle, Mike Giancola, Percy Hooper, Fikret Isik, Anna Lamm, Trevor Little, Ellen Milroy, Robert Sandruck, Ingrid Schmidt, David Shafer, Rachel Stuckey

I. **Welcome** (Rudi Seracino)

- Rudi welcomed everyone to the spring semester.
- Introductions of committee members.

II. **Announcements** (All)

- [Tournees French Film Festival](#) is happening now through Feb. 11.
- IOC Update - Study abroad data and scholarship information was presented at the last meeting and members coordinated the East Africa Strategic Initiative funding review process.
- Emails in China - discussion on best way to access NC State email in China. Create yahoo or hotmail account and forward messages from gmail.

III. **Schedule review process of Internationalization Seed Grants** (Kailash Misra)

- A Google Folder will be shared with everyone which contains all 16 proposals, a review spreadsheet and a spreadsheet containing the overall list of proposals (PI names, proposal title, amount requested, etc).
- Study Abroad staff completed a preliminary review of all proposals, looking for feasibility of study abroad components (if included in proposals).
- Review Process:
 - Each member will review 4 proposals and each proposal will be reviewed 5 different times. Members are asked to submit scores on the review spreadsheet in the google doc. Please include notes that can be provided for feedback to PI's, if requested.
 - Scores will be analyzed using SAS software, a process done by Dr. Larry Nelson, Statistics Professor. This review design is meant to reduce reviewer bias. The software generates rankings of all proposals and will be provided back to committee members at least a week prior to the February meeting.
 - CIP will discuss the proposals at the February meeting and rank the top tier proposals (typically up to 6) to recommend the proposals to be funded to Dr. Bailian Li.

- Five criteria for review are outlined in the [RFP](#). Reviewers need to assign up to 20 points for each category; significance/relevance, novelty, feasibility, sustainability, financial.
- The proposals that were selected for funding last year are all posted on the website: <https://oia.ncsu.edu/internationalization-seed-grants/>
- Timeline - members will get written instructions and access to the proposals the week of January 19th and have until February 3rd to complete reviews.
- Jackson Rigney Award - this committee reviews nominations and selects recipients. Request for nominations to be announced in Feb. and review/selection will take place at the March meeting.

IV. **Planning for meeting with Provost near end of semester** (Rudi Seracino)

- At the last meeting we had the idea of inviting the Provost to the final committee meeting of the year to present the justification and proposal on the development of a university-wide international database (modeled after CALS) and internationalizing the tenure code.
- Provost is available on May 11th from 10:30-11:00am which coincides with IOC meeting. There will be a joint meeting where we will present our proposals. (This meeting will take the place of the May 5th meeting.)
- A 1-page written proposal for each idea is due to the Provost at least a week before the meeting.
- These ideas should be presented to the Faculty Senate for their support and consideration prior to graduation, before their fall agenda is full.
- Timeline for Preparation:
 - By January 29 -
 - Coordinate with IOC to ensure they are involved with the ideas being presented in May.
 - Members from the inventories Sub-Committee to meet with Marc Hoit to discuss the university-wide database.
 - By February 29 -
 - Draft Proposal Complete - Distribute among CIP members for feedback.
 - March 17th CIP Meeting -
 - Discuss draft proposal and make modifications
 - Review Jackson Rigney nominations and select winner
 - Early April -
 - Finalize proposal and send to Provost and Faculty Senate

V. **Internationalizing the Tenure Code** (Rudi Seracino)

- Point is not to require international work, but to encourage and incentivize it.
- Rutgers example - explicitly list international activities as options throughout the categories for promotion and tenure.
- Necessary to create a campus climate of international collaboration to encourage and reward faculty who are doing the work.

VI. **Progress update and discussion from 2015-2016 CIP subcommittees**

(subcommittee chairs)

- College inventories
- Generation Study Abroad
- Strategic Partners & Hubs

*This was mostly addressed in the above agenda items.

VII. **Any other business** (All)

- Chinese New Year - NC State's student groups and Confucius Institute will host events and will notify members of the details.

Meeting adjourned at 1:30pm.

Attachments:

Rutgers Tenure Form

Spring 2016 CIP meeting schedule:

All meetings are on Thursday in 5101 Talley – Executive Boardroom, 12:00-1:30pm.

01/14

02/18

03/17

04/14

05/11 from 10:00-11:30am (*changed from May 5 to accommodate Provost's schedule*)