

University Standing Committee on Extension, Engagement, and Economic Development

512 Brickhaven, 210-A

December 9, 2016; 11:00am-12:30pm

Meeting Minutes

Committee Members Present: Alex Mitchell, Autumn Belk, Lisa Chapman, Harriett Edwards, Alice Warren, Debbie Currie, Willa Casstevens, Art Bradley

Review and Approval of November Meeting Minutes: Minutes were reviewed. Autumn moved to approve the minutes; Harriett seconded. Minutes approved.

Old Business

Opal Mann Green – first call for nominations will go out next week. Autumn asked for anyone interested in serving on the review committee for this award. She is contacting the past winners so that one or two can serve, plus one or two from our committee and one or two from AOFEE committee. Debbie Currie offered to serve on the review committee. Harriett is going to get the names of members of the AOFEE committee and get them to Autumn.

Kellogg/Magrath – Autumn is meeting with Dr. Bowen this month to begin work on the packet.

O&E surveys – Jay is looking at all the data from the surveys and the staff version is being sent to IRB to be approved, so that it can go out to non-tenure track. If you received the survey again, it has been recommended that you fill this one out again. Jay met with Doug Wallace and one of his classes is going to be working on an O&E reporting system. Alice noted that the reason we are doing the second survey is because there is some disconnect between EPA and professional staff, and we want to make sure to include everyone and not leave anyone out. We wanted to capture true faculty and all the other EHRA professionals. Data will be kept separate from both surveys. The second survey will go out shortly after holiday break.

SEED grant – Alice mentioned that she and Tom Miller met with Alan Rebar to discuss the SEED grants. Alan's office has funded the SEED grants from the beginning. Muladen Vulk joined them in the meeting and Rick Liston, who is their development officer. Alan said he would love to fund this, but his funds have been cut. He offered \$80,000 with some stipulations. Follow-up reporting would have to be done, showing what kind of impact was achieved from the award? If award recipients do not follow-up and show impact, they will not be considered for future SEED grants. Alan is holding the committee more accountable for entire process. He suggested that Alice and Tom meet with Rubin Carbonelle. His office has money and perhaps Rubin's office can make up the difference to meet the \$150,000. Tom and Alice are trying to schedule a meeting with Rubin. It will most likely be after the holiday. The call for nominations may go out more towards the end of January as opposed to early January. Willa suggested that the idea of "impact" needs to identify what is meant by the term and be noted on the call for awards so it is clear what we're looking for in terms of "impact".

New Business

Gov. James E. Holshouser Award for Excellence in Public Service – First call for nominations will go to the Deans this month. Late February is the deadline for actual submission of nomination. Each college should narrow down their submissions, but will be allowed to submit more than one nominee. The committee decided to cap the nominations at 2 per college.

Harriett suggested that we should recognize the nominees, along with the winners.

Review period will be late February so in early March, we need the full packet, which is due in mid May.

Nominations package goes to Kathryn Stewart via the Chancellor's office, who writes an endorsement letter.

Kathryn will send the final package to UNCGA by early June. Autumn will reach out to other committee members to see if anyone would like to serve on this review committee.

2017 Engagement Scholarship Consortium Conference – Sept 24-27, Birmingham, Alabama

Deadline is March 15th for proposals. Alice encouraged everyone to see if they can get some proposals selected from their colleges so that NC State could have something on the program. Alice sits on the planning team for this event. It was suggested that Doug James could send out this notification to all faculty and staff to notify them of this event.

Subcommittees

Scholarship of Engagement: Alice, Willa, Harriet, Art

Willa asked if Autumn could invite Pat Sobrero to talk to us on the awards, but also about the consortium and ACES. They were wondering if there is any call for inductees to ACES. Willa will check the APLU website for the document regarding engagement. She will summarize that and bring back to the next meeting. Willa should follow up with the office of faculty development to see if we can help with their spring break engaged scholars program.

Communications: Alex, Autumn

Start collecting information and stories regarding O&E that we can use on our updated website. Try and gather interesting stories of what people are doing regarding O&E activities. We are still considering would it make sense to have a blog type of website?

High Impact Undergraduate/Service Learning: Debbie, Lisa

Phase 1: Review courses that were successful in getting that designation

Interview instructors to see what they are doing with those courses.

Phase 2: Develop guidelines to build an SVL course.

They will try and develop guidelines to build or evaluate a course. They will start with NC State.

Debbie suggested that they would like to have a website where faculty could find information regarding SVL courses.

CSLEPS – Melissa Green is the director – Debbie will check with her. Will contact her for information on SVL courses.

Willa mentioned that SVL courses were sometimes misinterpreted as credit you get for community service or volunteering.

Debbie - SVL course should be directly connected to the outcome of the course.

Lisa – faculty need lots of help in getting started knowing how and what to offer SVL courses.

Debbie - Could University communications write an article about a SVL course to showcase what they are?

Criteria for SVL courses – 5 service hours per credit – 15 minimum hours

Look at purpose – was it related to professional development – if so, not SVL.

Strictly community service was not SVL course.

There is a form for faculty to fill out to see if their course qualifies for a SVL course. Debbie will distribute that form to the committee. It was put together last spring. She will also share a report from this committee to identify the past SVL courses. It was done three years ago.

Debbie asked if we need a google drive site to share some of this information.

Announcements

Alice mentioned that our O&E awards ceremony is April 25th from 4-6pm.

At McKimmon Center with a reception after the ceremony.

Future Meetings were announced. Meeting Adjourned at 12:30pm.