

**University Standing Committee on  
Extension, Engagement, and Economic Development  
512 Brickhaven, room 203  
April 7, 2017 | 11:00am-12:30pm**

**Agenda**

**Call to order** – *Autumn Belk*

**Review and Approval of February Meeting Minutes** – *Lisa Chapman*

**Old Business**

**Award Updates** – *Autumn*

Opal Mann Green Award, Holshouser Award, Kellogg/Magrath Award

**SEED Grant Updates** – *Autumn/Samantha*

Tom Miller, Craig Brookins (O&E Faculty Fellow), Samantha Graham and Alice had a very productive meeting with Ruben Carbonelle, Director of the Kenan Institute for Engineering, Science and Technology at NC State. As a result of our discussion, Craig, Samantha and Alice will be submitting an application and proposal to the Kenan Foundation for a two-year, \$35,000 award (total \$70,000) for 2017-2019, effective July 1. The application and proposal from O&E is due to Ruben by April 7. The Kenan Foundation Board meets on April 18 to review the proposals and make decisions of which ones to award. If awarded, monies will be combined with the \$80,000 commitment from Alan Rebar for the Incentive Grants Award Program (new name for Seed Grants Program). Program will be a collaborative effort with Ruben, Alan and O&E/USCOEED. Representatives from each partner unit will serve on a committee to review Incentive Grant Proposals and make the decision on which proposals to fund.

**New Business**

**Outreach and Engagement Awards Ceremony:** April 25, 2017 at McKimmon (4-6pm)

Alice invites all of the committee members to attend, serving as event hosts, helping at the awards table, mingling with the guests, etc.

**Final Committee Report** – *Autumn*

Subcommittee reports due by May 1.

**Subcommittee Updates**

**Scholarship of Engagement** – *Willa/Harriett*

**Communications** – *Mark/Rudra*

**High Impact Undergraduate/Service Learning** – *Lisa/Debbie*

**Guest Speaker** – *Annette Moore, Parks, Recreation & Tourism Management*

Service Learning: History at NC State and best practices for developing courses

**Announcements** – *All*