University Standing Committee on

**Extension, Engagement, and Economic Development**

# Room 7 McKimmon Center

**March 13th, 2015**

**2:00-3:30pm**

## MINUTES

**Members Present:** Percy Hooper, Jenna Jeffrey, Jane Hoppin, Mohan Ramaswammy, Willa Casstevens, Angkana Bode, Autumn Belk, Karli Moore, Andrew Behnke, Mike Martin, Mark Megalos, Danielle Porter, Michael Devetsikiotis, and Veronica Mbaneme, scribe.

***Working Meeting…***

1. **Seed Grant Review Teams – Four Break Out Teams for Review Session**
* Reviewed proposals as individual teams
* Selected top 4 seed grants to propose for funding to entire committee
1. **USCoEEED Discussion**
* Selected top 12 proposals
	1. Reviewed each of the top proposals as large group, noted diversification amongst disciplines, engagement focus, potential future funding opportunity, and impact
	2. Voted to fund top 3 proposals from each selection committee (4)
		1. Unanimous vote
* Proposed change of question referring to 5 strategic areas from Likert scale to yes or no question.
	1. Elimination of potential bias
	2. Decrease reviewer’s need to interpolate or extrapolate intended purpose, justification, and benefits of proposed projects
* Proposed generation of team data collection spreadsheet for each review team to increase organization and facilitate effective comparison/discussion among team members
* Grayson’s Proposal marked as back up if one proposal is found unacceptable in later review by Provost.
1. **Danielle Porter**
* Will be replacing Jenna Jeffrey as administrative support to the USCoEEED committee
1. **Kellogg / Magrath Award**
* Information disseminated
* Requested proof reading volunteers for award submission material
* Volunteers
1. Mark Megalos and Jane Hoppin
2. **Awards Celebration**
* Flyers passed to committee members for posting and distribution around NCSU’s campus for advertisement purposes to increase overall program engagement and attendance
* Volunteer greeters requested
1. Autumn Belk, Veronica Mbaneme, Mark Megalos, and Percy Hooper???
* Instructed to bring at least one guest (students, staff, faculty, etc all welcome)
* Seed Grant Winners and USCoEEED members recognized during award ceremony
1. **Community Engagement Institute**
* Andrew Behnke and Willa Casstevens both presented in two separate ways during this inaugural meeting to train new faculty interested in engaged scholarship and service learning
1. **Faculty Fellows Program**
* Contact Andrew Behnke if you have questions or are interested in this resource
1. **Meeting Schedule Reminder**
* Friday, April 10, 2015, at the Flying Biscuit Cafe from 2-3:30pm
1. **Adjourn at 3:28pm**