

ANNUAL REPORT

University Standing Committee _____ University Standing Committee on Extension

Engagement and Economic Development

Academic Year Covered by Report _2015-2016

Date Report Submitted _____ June 1, 2016

Report Submitted by _____ Percy Hooper

Number of times committee met ___ 8 ___

SUMMARY OF DISCUSSION ITEMS/ACTIVITIES OF COMMITTEE

September 11, 2015

Review Committee Charge

Appoint Sub-committees and their Chairs

1 Website subcommittee

Chair: Mark Megalos

2 Scholarship Engagement Subcommittee

Chair: Willa Casstevens

3 Undergrad High Impact Student Engagement Subcommittee

Chair: Angkana Bode

Overview of 2014 – 2015 Committee Report

Review Task Force and Committee Timelines:

October 23, 2015

Review Opal Mann Green Submission Guidelines and Evaluation Criteria with Committee

Assign Opal Mann Green Subcommittee

Considered request of O&E Engagement Partnership Council to accept management of an Engagement Scholarship fund. Request declined citing a current heavy work load for the committee.

November 13, 2015

Review Opal Mann Green Procedure and Announce Sub-Committee

Sub-Committee break-out sessions

Review calendar of Events

December 11, 2015

Update of Opal Mann Green Process

Update of Seed Grant Process

Speaker: **John Doris**- Associate Director of Industry Expansion Solutions, Topic Seed Grant Process

Sub-committee Break-out Sessions with updates

Review of past annual reports

Review Kellogg-McGrath, January Deadline

January 8, 2016

Sub-committee Break-out Sessions

Question of Clarification: Should a college be permitted to submit more than one nomination for the Gov. James E. Holshouser, Jr. Award? Decision: Yes.

Speaker: Dominick Stephenson: *Changes in the Seed Grant Process*

February 12, 2016

Update on Kellogg-McGrath and Thanks to Committee

Update on the Gov. James E. Holshouser, Jr. Award Process

Rescheduling "Celebrating the Engaged University": *Beth Gargan*

Update on the Seed Grant Process and Scheduling- *Danielle Porter*

Sub-committee Reports needed by April 1st

Sub-committee Break-out Sessions with Update

March 18, 2016

Update on Outreach and Engagement New Engagement Forum- *Stephanie Raney*

Confirmation of Vice-Chair for next year, Lisa Chapman

Update on Gov. James E. Holshouser, Jr. Award

Final Sub-Committee Break-out Sessions with Update

April, 2016

Update and Review of Committee Highlights

Opal Mann Green Award- North Carolina Food Youth Initiative, Tessa Thraves

Gov. James E. Holshouser, Jr. Award- Dr. Steven McKeand, College of Natural Resources as NC

Seed Grant Award- Postponed until later in the year

Kellogg-McGrath Nomination- Voices into Action, Dr. Sarah Bowen, *Declined until next year*

Outreach and Engagement New Engagement Forum – Approximate date August 2016

ACTIVITY OF SUB-COMMITTEES

Scholarship of Engagement Sub-Committee

Chair: Willa Casstevens

2015-2016 Activities Report:

This academic year the Scholarship of Engagement Sub-Committee focused on collaborating with the Office of Faculty Development in order to increase engagement opportunities, and their visibility and impact, at NC State.

For the second year in a row, the sub-committee collaborated with the Office of Faculty Development to support the Community Engagement Institute during Spring Break 2016.

In addition, the subcommittee chair served as a panel member with Drs. James, Devine and Moore, at the Pathways to Achieving Civic Engagement (PACE) Conference at High Point University. The panel focused on community engaged scholarship at NC State.

High Impact Undergraduate Education Sub-Committee

Chair: Angkana Bode

2015-2016 Activities Report:

The sub-committee worked with UCC Service Learning Subcommittee on the shared mission. The results are as following:

As a result of our subcommittee presentation to the UCCC on Jan 18, 2015, a follow-up meeting between our two subcommittees was scheduled for September 2015 but it was cancelled.

“Possible Service Learning Courses”: in December 2015, UCCC Service Learning Subcommittee continued with the task to provide a report to UCCC indicating which courses the subcommittee thinks merit approval for the Service Learning attribute and document the findings.

UCCC Service Learning Check Sheet serves to inform those who are interested in generating a course that will be considered for the SVL attribute and also is intended for reviewers on the department, college and university committees to help determine if the course does qualify for the SVL attribute.

February 2016, UCCC Service Learning Subcommittee met after UCCC meeting and moved forward with the task.

April 2016, Mike Mullen, the VC and Dean for DASA, verbally confirmed that the Service Learning classes should be ready for a release in Fall 2016 but they will not be part of required courses for graduation.

Web Sub-Committee

Chair: Mark Megalos

2015-2016 Activities Report:

The Web sub-committee began the year with the intention of rewriting the support materials for the SEED grants on the webpage and shorten that write up to conform the current details as were known at that time- leading up to the typical December launch cycle. This was completed in the fall 2105.

Gave input on the new procedure for SEED grants

Discussed options for updating the new webpage link on Office of Faculty Development.

Decided on four tasks to complete:

#1 Rewrite the charge verbiage to reflect guidance to the committee, succinctly.

Completed Jan.- Feb Meetings 2016

1. Advise university leadership in matters of extension, engagement and economic development.
2. Recommend regulations and procedures which will facilitate continued improvement of the university-wide extension and outreach program.
3. Keep the University community informed of the need for, and support of, extension and outreach activities.
4. Advocate for adequate recognition in support of extension and outreach endeavors.
5. Communicate the signature image of the extension and outreach mission of the University.
6. Consult with the Faculty Senate's Resources and Environment Committee for consideration of policies, procedures or other matters pertaining to the faculty concerns.

#2 Relink the new webpage to existing (old) pages for continuity.

Completed Jan.- Feb Meetings 2016

The University Standing Committee on Extension, Engagement and Economic Development's comprehensive charge is:

For more information about the USCoEEED, including committee [reports](#), [meeting minutes](#) and [agendas](#), please visit the Provost's [Committee Governance page for Extension, Engagement, And Economic Development 2015-2016](#).

- Provost's Committee Governance page for Extension, Engagement
- USCoEEED Archives

3 Provide a direct link to photos of NCSU Engagement and Outreach in action.

Completed Jan.- Feb Meetings 2016

To see more of NC State Outreach & Engagement in action, visit the [NC State Photo archive](#).

4 Post a photo on the website of current membership to put a friendly face to the committee.

Completed Jan.- Feb Meetings 2016

RECOMMENDATION FOR REVISION OF CHARGE AND/OR MEMBERSHIP CONFIGURATION (if applicable)

No recommendations as to Charge or Membership

RESOLUTIONS

Regarding the question, "Should a college be permitted to submit more than one nomination for the Gov. James E. Holshouser, Jr. Award?", the committee's response in the affirmative may be reconsidered in the 2016-2017 year.

