University Standing Committee for

**Extension, Engagement, and Economic Development**

# Research III, Room 109

1:30 – 3:30 p.m. Friday, October 23, 2015

## *AGENDA*

1:30 Convene, Welcome and Thanks- *Percy Hooper, Chair*

1:35 Introductions and Roundtable – *All*

1:55 Request for note-taker

1:56 Review and Approval of September Minutes – *Autumn Belk, Vice Chair*

2:00 Stephany Raney, Beth Gargan- Communications plan for awards and recognition

2:15 Review Opal Mann Green Submission Guidelines and Evaluation Criteria with Committee

**Opal Mann Green Award**

**Procedure**

The University Standing Committee on Extension, Engagement, and Economic Development must appoint 3 to 5 members, including the primary donor, and Academy of Outstanding Faculty Engaged in Extension (AOFEE) members.

Send out request for nominations Friday, October 23,

Deadline for nominations to come in- Friday, November 13th (21 days to submit)

Committee begins review and judging November 16-30th (14 days to review and judge)

Submission of Opal Mann Green recommendations to sponsor by December 1st.

2:45pm Approve Request for Nominations Friday, October 23rd

3:00pm Assign Opal Mann Green Subcommittee

3:05pm Review and Assign Terri’s Committee

Terry recently organized an Extension Advisory Committee to keep her informed of Extension activities on campus among other things. Jay Levine of Vet Med is appointed as Chair.

One point of discussion they advised that the USCOEEED consider is the formal establishment of an Engagement Scholarship fund. Apparently, this is a fund that has been run informally by Terri for years. Now, they want to formalize it and put it in the hands of the USCOEEED to manage. Below are the points the committee might consider:

Challenge:

Formalize the Engagement Scholarship Fund (Currently run by Terri)

Create an application process

Manage distribution of funds

Offer 4 scholarships @ $500 each as a start

Increase pot available to $12K by asking each College to give $1,000

Make it available to both students and faculty (For travel funds, conferences, etc.)

Terri wants the student portion named in memory of **Amanda Itlion.**

(Still investigating background).

These funds should encourage faculty to take risks to start Engagement programs

3:20pm Future committees:

5 Kellogg/Magrath Award Subcommittee

6 Board of Governor’s Sub-committee

7 Award Celebration Sub-Committee

3:25pm Approve Calendar for 2016 Committee Meetings

January 8

February 12

Spring Break March 7-11

March 18

April 8 at local restaurant

Monday, April 11, 2016 [Celebrating the Engaged University Recognition Ceremony](http://www.provost.ncsu.edu/governance/standing-committees/extension-engagement/2013-2014/documents/CelebratingtheEngagedUniversityPowerpointFinal.pptx)

Commencement May 7

3:30pm Adjourn *Percy*