University Standing Committee for

**Extension, Engagement, and Economic Development**

# **Research III, Room 109**

**1:30 – 3:30 p.m. Friday, September 11, 2015**

## **Attendees-** Percy Hooper, Autumn Belk, Danielle Porter, Mark Megalos, Willa Casstevens, Carolyn Bird, Xiaoning Jiang, Alice Warren, Susan Barcinas, Lisa Chapman and Harriett Edwards.

## **AGENDA**

1:30 Convene, Welcome and Thanks- *Percy Hooper, Chair*

1:35 Introductions and Roundtable – *All*

1:55 Request for note-taker

1:56 Review and Approval of April Minutes – *Autumn Belk, Vice Chair*

2:00 USCOEEED Committee Charge – *Percy Hooper, Chair*

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1. **Advise university leadership** in matters of extension, engagement and economic development.

2. **Recommend regulations and procedures** which will facilitate continued improvement of the university wide extension and outreach program.

3. **Keep the university community informed** of the need for, and support of, extension and outreach activities.

4. **Advocate for adequate recognition** in support of extension and outreach endeavors.

5. **Communicate the signature image** of the extension and outreach mission of the University.

6. **Consult with the Faculty Senate's Resources and Environment Committee** for consideration of policies, procedures or other matters pertaining to faculty concerns.

7.  **Define and distinguish each of the three words: extension, engagement and outreach.**

**8. Linking the outreach & engagement site to the provost website to promote consistency of language in describing Extension, Engagement, and Outreach.**

2:10 Introduction of Subcommittees and their Chairs

**1 Website subcommittee**

Newly Appointed Chair: **Mark Megalos**

Previous Chair: **Autumn Belk**

**2 Scholarship Engagement Subcommittee**

Newly Appointed Chair: Willa Casstevens

Previous Chair: Sue Barcinas

**3 Undergrad High Impact Student Engagement** **Subcommittee**

Newly Appointed Chair: **Angkana Bode**

Previous Chair:Mohan Ramaswamy

**4 Opal Mann Green Subcommittee** (ByMid Oct)

**5 Kellogg/Magrath Award Subcommittee** (By Jan 25)

2:20 Overview of 2014 – 2015 Committee Report and Goals Discussion –*Percy Hooper, Chair*

2:30 Welcome from the Vice Provost for Continuing Education–  *Alice Warren*

2:35 Task Force and Committee Timelines:

· Opal Mann Green Engagement and Scholarship Award Subcommittee – Due by Mid Oct - **Danielle to check on past procedures for broad cross-campus dissemination**.·

Kellogg/MaGrath Award Subcommittee – Due by Jan 25th

· Extension and Engagement Seed Grant – Due by Mid-February, **Winners** Announced Late March - **Dr. Terri Helmlinger Ratcliff (THR) will meet with Alan Rebar to make request for funding at the same or level than last year to the person in her old position.**

· Rep on the Celebrating the Engaged University Planning Committee – Mid April -**volunteer from THR Office.**

· Board of Governor's Award for Excellence in Public Service Subcommittee – Due by May

· Scholarship of Engagement Subcommittee – All year - Willa

· High Impact Undergraduate Education Subcommittee – All year - Angkana

– *Percy Hooper, Chair*

2:45 Meeting Schedule & Calendar/ Choosing a place to meet:

Friday, September 11, October 9(**doodle poll as this is fall break**), November 13, December 11, January-April TBD

– *Percy Hooper, Chair*

2:50 Group Photo (If a high percentage of members are in attendance)- **photos with community partners**

3:00 Adjourn