University Standing Committee for

**Extension, Engagement, and Economic Development**

# Research III, Room 109

1:30 – 3:30 p.m. Friday, October 23, 2015

**Attendees** - Percy Hooper, Mark Megalos, Alice Warren, Stephanie Raney, Daniel Snedden, Willa Casstevens, Autumn Belk and Angkana Bode.

Mark Megalos will be note taker.

Angkana will take notes for November 13th meeting.

September minutes approved, edit to include attendees.

Stephanie Raney Presentation- update on O&E Strategic plan as it relates to awards and recognition. She presented an action plan on process mapping and marketing these awards on a larger scale in order to increase the applicant pool. Awards and Recognition Task Force: Contact Lisa Grable regarding process mapping resource.

Goal 4 action item- must be cognisant of exam schedule when dissemination date is set. We also plan to include numbers of winner applicants from last year.

Opal Mann Green- the submission request was edited and approved by vote of the committee.

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Motion to adjourn approved at 2:53pm