

Date	11/21/2022 / Time: 10:00 - 11:00 am				
Invitees / Attendance	P James Bartlett	P Ying Xi	A	Carla Delcambre	
	P April Fogleman	P Jason Swarts	A	Holly Hurlburt	
	P Grae Desmond	P Whitney Jones	A	Andrey Kuznetsov	
	P Roger Narayan	P Rishika Rishika	A	Beth Wright Fath	
	P Diane Chapman	P Alice Lee			
	P Melissa Srougi	P Pierre Gremaud			
Action Items from last meeting	<p>The meeting was called to order in Zoom at 10:04 a.m. with a quorum present.</p> <ul style="list-style-type: none"> It was advised that the meeting would be recorded for use in capturing the Minutes and the recording would not be shared publicly. The October 24, 2022 Minutes were approved. Motion to approve by Dr. Jason Swarts, seconded by Dr. Roger Narayan. 				

Core Class Evaluation Questions

Discussion 1

- Discussions continued on [Proposed Changes To On-campus ClassEval](#) with specific focus on questions 9, 10, 11 and 12.
 - Course-related Questions** - some of the changes were as follows:
 - 9. The course materials (e.g., readings, videos, class notes, course packs, FAQs, websites, course webpage, and blogs) were valuable aids to learning/ **suggestions for changes were:** The course materials (e.g., readings, videos, class notes, course packs, FAQs, websites, course webpage, and blogs) **A.** Were appropriate to the course objectives. **B.** Increased my knowledge and skills in the subject matter. **C.** Helped me achieve the course’s learning objectives/outcomes.

- 10. The course assignments (e.g., homework, exams, quizzes, lab reports, papers, presentations, projects, portfolios, artistic impressions, critiques, blogs, and videos) were valuable aids to learning/**changed to:** The course assignments (e.g., homework, exams, quizzes, lab reports, papers, presentations, projects, portfolios, artistic impressions, critiques, blogs, and videos) helped me achieve the course's learning objectives/outcomes.
- 11. This course improved my knowledge of the subject/**suggestions for changes were:** **A.** The course gave me the confidence to do more advanced work in the subject. **B.** The course was organized in a manner that understands the underlying concepts.
- 12. Overall, this course was excellent/**changed to:** This course improved my confidence of the subject.
- Is the committee limited to 12 questions?
 - It was mentioned to possibly add the a question regarding issues related to diversity and inclusion as being a discussion and integrated into the course content as a critical element for consideration.
 - A link on the NC State [2021-2030 Mission, Vision, Values and Strategic Plan Goals](#) was provided. This link provides evidence that the university values diversity and inclusion as an important part of teaching and needs to be valued in the courses as well.

- Provost Task Force Committee

Discussion 2

- Dr. Chapman spoke to the committee regarding the Dossier Requirements for Teaching and Mentoring of Undergraduate and Graduate Students Task Force Committee. The charge for this task force is to make recommendations to the Provost by the end of Spring 2023 about how to achieve more equity, clarity and consistency in the teaching and mentoring section of the Dossier while maintaining a flexibility to serve the needs of the diverse disciplines across the university.
 - It was mentioned if the committee members have thoughts and suggestions on how to improve the Dossier, to please let those serving on the Provost Task Force committee know.

Outstanding Teaching Awards

Discussion 3

- Dr. Bartlett forwarded the participants on the [Outstanding Teaching Awards](#) to Judy Austin, Faculty Awards/Events Coordinator, in the Office for Faculty Excellence.
 - Judy Austin will reach out to each participant closer to the meeting dates.
 - Dr. Bartlett and Sunanda Dillon are working with McKenzy Heavlin, NC State Student Body President to find more Student Reps for more representation on the committee.
 - The Outstanding Teaching Award Representatives Are:
 - Board of Governors Award of Excellence in Teaching - Dr. James Bartlett.
 - Provost's Award for Excellence in Teaching (Professional Faculty Only) - Dr. April Fogleman.
 - Outstanding Teacher Award - Dr. Whitney Jones.
 - Alumni Distinguished Undergraduate Professor Award - Dr. Jason Swarts.
 - Gertrude Cox Award for Innovative Excellence in Teaching and Learning with Technology - Dr. Alice Lee.
 - EOT Student Representative - Ms. Ying Xi.

Announcements:

An announcement was made asking the committee members to please fill out the Doodle Poll for the spring semester committee meetings. Deadline is November 22, 2022 at 10:00 a.m.

Adjourn

The meeting was adjourned at 11:00 a.m.

Next Meeting:

TBD - Calendar Invitations To Come.