

**Standing Committee
NORTH CAROLINA STATE UNIVERSITY**

Evaluation of Teaching (EoT) Minutes

Wednesday, October 14, 2020, 10:00 to 11:00 AM¹
Via ZOOM

Agenda

1. Vote to approve the minutes of Sep 9, 2020, meeting
2. Discussion on CE for Fall 2020, and impact on faculty going for RPT
3. Discussion on the teaching portion of the RPT dossier
 - a. Srini, Mimi, James, and Rishika
 - b. [EOT discussion document link](#)
4. Suggestions for other items to add to future meeting agendas?

Adjourn

*The Provost's Committee for the Evaluation of Teaching is subject to the Open Meetings Law in North Carolina. Public notice, agendas, and minutes are posted on the web.

Present:

Srinivasan Krishnamurthy, Business Management - EOT Committee Chair

Regina Schoenfeld, Molecular Biomedical Sciences - EOT Deputy Chair

James Bartlett, ELPHD, College of Education

Jason Osborne, Statistics

Mi Kim, History

Rishika Rishika, Business Management

Gary Beckman, Music

Roger Narayan, Biomedical Engineering

Stacy Supak, Center for Geospatial Analytics

Molly Vanhoy, Student

Harrison Andrews, Student

Lori Rothenberg, Textile & Apparel, Technology and Mgt.

Grae Desmond, Institutional Planning & Research (Classeval contact)

Diane Chapman, Director of the Office of Faculty Development

Jennifer Stanigar, Office of Faculty Development

Not Present:

Andrey Kuznetsov, Mechanical & Aerospace Engineering

Shweta Trivedi, Animal Science

Pierre Gremaud, Graduate School-Dean's Office

Katharine Stewart, Provost Office Liaison

¹ If necessary, the meeting time may be extended to facilitate and/or complete discussion.

Meeting called to order in Zoom at 10:02 AM with a quorum present.

1. The Minutes of [September 9, 2020](#) meeting were approved. Motion for approval by Dr. Schoenfeld and seconded by Dr. Osborne.
2. Chair Krishnamurthy advised that the meeting would be recorded for use in capturing the Minutes and not shared publicly.
3. Discussion on ClassEval for Fall 2020, and the impact on faculty going for RPT
 - a. Spring 2021 ClassEval will use the qualitative-only questions used in 2020
 - b. Provost has given a 1 year extension for RPT. See FAQ about the tenure clock: <https://provost.ncsu.edu/faculty-resources/reappointment-promotion-and-tenure/frequently-asked-questions/>
 - c. Provide department heads and department voting faculty with options for faculty who are going up for RPT in the next academic year FY 2021-22. Consider the type and amount of data needed to assess teaching during the pandemic.
 - i. Summarize ClassEval 2020 qualitative data for inclusion in dossier
 1. We know that student evaluations of teaching (SETs) are biased.
 2. Include a statement that SETs are biased, and encourage inclusion of a representative sample of qualitative comments, if used.
 - ii. Schedule and conduct peer evaluations of teaching
 1. Scheduling peer evaluations may be difficult for faculty who teach at unconventional times.
 2. All faculty are impacted by the pandemic (e.g., teaching in a format they are not used to) and peer review places emphasis on the challenges of teaching online.
 3. What are the qualifications of faculty members to evaluate their peers in synchronous or asynchronous environments?
 - a. This committee can establish best practices for peer review since departments may have their own systems in place.
 - b. Committee members are invited to email the Chair with feedback or suggestions on what measures to adopt for peer evaluations starting Spring 2021. These will be compiled, reviewed by Dr. Stewart and shared with DH and DVF.
 4. [Link to OFD resources for Peer Evaluation of Teaching](#)
 5. [Link to Quality Matters](#) - the eight General Standards of this Rubric could be used as a starting point
4. Discussion on Section II the teaching portion of the RPT dossier
 - a. What are the alternatives for evaluating teaching for annual review and RPT so it is both less biased and an effective assessment of teaching?

- b. Review summary of items currently used to evaluate teaching of NC State faculty
 - i. Teaching effectiveness, instructional development, mentoring activities, graduate committee membership
- c. Discussion of subcommittee findings of how peer schools (University of South Carolina, Texas A&M University, University of Washington, Virginia Tech) evaluate teaching in order to propose alternatives to the Provost
 - i. Candidate prepares a 1-page Teaching Statement
 - 1. Allows for focus on what is important for teaching the discipline and current standards or requirements for the profession/workforce
 - 2. Not everyone has the same freedom to develop their own course versus teaching required courses
 - ii. Evaluate teaching in context (required vs. elective course, past history, strict grading standards, etc.)
 - iii. Self-evaluation for every course (innovations that worked or not, application of SET comments to improve course and student outcomes)
 - iv. Provide choice to use SET or do self-evaluation
- 5. Future agenda items
 - a. Prepare memo to DH and DVF with options for using COVID-19 ClassEval data
 - b. Task force (James B/Lori R/Diane C) will add detail to the suggestions to be put forward to the Provost by the next meeting 11/11/20 and have final by 2/10/21
 - c. Establish procedure for dealing with requests for ClassEval reports from faculty who may have left the university

Meeting adjourned at 11:04 AM.