

**Standing Committee**  
**NORTH CAROLINA STATE UNIVERSITY**

**Evaluation of Teaching (EoT) Minutes**

**Monday, October 8th, 2018: 1:30-3pm**

Clark Hall Conference Room, 4<sup>th</sup> floor

1. Approve Minutes from September 10, 2018
2. Updates on Continued Items from EoT Spring 2018
3. Communication around ClassEval – Faculty
4. Communication around ClassEval – Students
5. Assuming that SETs are used as summative evaluations in personnel decisions:
6. Other items for consideration?

Adjourn

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1:32 pm, called to order.

Present:

Anna Howard, Paul Williams, Mike Carter, April Kedrowicz, Penny Jeffrey, Diane Chapman,  
Jonathan Holloway, Jason Osborne, Mi Kim, Whitney Jones, Somanita Kheang, Matthew  
Warren

1. Approve Minutes from September 10, 2018. April Kedrowicz made a motion to approve. Mi Kim seconded the motion. Unanimous approval.
2. Updates on Continued Items from EoT Spring 2016
  1. 05.20.10 and 05.20.20. These are in the approval process.
  2. Anna Howard reported on her visit with the committee for Academic Policy (a subcommittee of the Faculty Senate.)
  3. The Comment Selection Tool will pilot in TECS and Forestry. The committee this year will need to determine a strategy for further roll-out this year.
3. Communication around ClassEval – Faculty
  - a) Note from Valerie Wurst, prior chair of the EoT committee, shared: best practices for administering Classeval (1) give class time to complete the evaluations, (2) notify students in advance to bring their technology to class that particular day  
<https://doi.org/10.1080/02602938.2018.1467878> and <https://doi.org/10.1007/s11162-017-9488-5>
  - b) SET histogram discussion. Should this be included in dossier? The committee basically thinks yes. No vote was taken on a plan to implement.

- c) Discussion of response rates. Data is valid at the level we're at.
- d) Does the committee recommend using department mean as a good evaluation tool? No consensus reached.
- e) Suggestion of confidence intervals on SET data. Depends on level and number of students. Above = good, below = bad. Thought to be ineffectual.
- f) Suggestion that evaluation of teaching move toward a multi-prong approach which should include faculty responses.
- g) Large discussion of what should be explained to faculty. SETs provide one data point only.
  - 1. Effected by:
    - grade distribution expectation – primary determinant of evaluations
    - work load
    - faculty gender, age, attractiveness, facility with English
    - innovation in classroom
    - level – undergrad vs grad students (correlation with course number)
    - histogram shape
    - response rate – weak correlation
  - 2. Peer evaluation vs SET (which can vary in quality). Grade distribution and workload aren't included in peer evaluations.
  - 3. What should it be used for? Helpful to look for patterns in your own teaching -- comparing you with you. One of the few places for students to voice concerns anonymously. Only one piece of the puzzle.
  - 4. What shouldn't it be used for? Shouldn't be used to provide a ranking for faculty. College committees are looking at data with no discussion included.
- h) Future Work: How do we want to disseminate that information?
  - 1. Letter to faculty:
    - Something to make faculty read it and believe it to be applicable.
    - Something distributable easily as a PDF which can be linked to in many places (classeval, Delta, OFD, web pages about preparing dossiers, each dept has their own webpage for RPT, etc).
    - Include positive as well: One of few places that we hear the student voice anonymously, Useful for seeing patterns in your students' experience
    - i) Anna Howard will begin working on one-page letter. Will edit at next meeting.
  - 2. The OFD FAQ comes from a deficit mindset. Penny Jeffrey will edit the FAQ and bring it back. Literature review should be updated.
  - 3. New Faculty Orientation information about Classeval: done a little bit.

4. Deans & Department Heads need to hear this. Faculty needs to know it so they can insist on it. (Department Heads change.)
5. Does the DVF ever get directions on how to handle RPT? How could we find out? PRT decisions at department have already happened. Next year is the first time that would matter.

4. Communication around ClassEval – Students – Tabled until next meeting.

Adjourn, 2:49 pm

There was no further business, and the meeting was adjourned.

Chair Signature		
Chair Name: (Print)	Chair Signature:	Date:
Anna Howard		11/6/1