**Evaluation of Teaching (EoT) Meeting Agenda**

**Friday, September 16th, 2016: 11:30-1pm**

Clark Hall Conference Room, 2nd floor

1. Introductions
2. Doodle Poll Results: Preferred Meeting Times for Fall 2016
3. Updates on Continued Items from EoT Spring 2016
   1. Student government request for Course Detail Sheet and Additional ClassEval Questions
   2. Study Abroad: Paper evaluations for remote programs; Program directors vs. Instructor of record listed on ClassEval; Question overlap
4. Request to Release ClassEval Data to Faculty Member for Research Purposes
5. Formal Request to Delay ClassEval Question Review?
   1. Currently required every three years (last cycle 2013-2016)
6. Revisiting Idea of Pilot Test Group for ClassEval Comment Generator
   1. News from Erin and Doug?
7. Review of Suggestions for 2016-17 EOT Committee
   1. Additional suggestions or items for consideration?
8. Initial Discussion: Current Departmental Practices in NTT Peer Teaching Reviews

Adjourn

**Recommendations for the 2016-17 EoT Committee:**

1. Review the ClassEval questions (required every three years);
2. Continue the discussion with Student Government regarding their request for additional information regarding courses;
3. Review the NTT Peer review process. In the past few years, the committee clarified the timing and number of peer reviews for tenure track faculty. Last year’s final report (2014-15) suggested that similar guidelines for non-tenure track (NTT) faculty should be discussed and policies developed;
4. Pilot the random comment generator and use results to decide if any further action should be taken;
5. Continue the discussion with Study Abroad (SA) regarding both their program evaluations and evaluations of non-NC State instructors teaching SA courses.