

Evaluation of Teaching Committee:

Attendance: Beth Fath, Diane Chapman, Grae Desmond, Erin Robinson, Chris Becker, Paul Umbach, James Mickle, Alina Duca, Carrie Zelna, Doug James, Kimberly Ange van Heugten, Lisa Thompson, Valerie Wust, Kate Annett-Hitchcock, Mike Carter, Jason Delborne, Marta Klesath

Not present: Katherine Stewart, Hernan Marchant, Korinn Saker, Trey Standish

Notes:

- I. Introductions
- II. Review of suggestions for 2015-2016 EOT Committee
 - a. Peer Review template- Template and appendix are ready to go on the website. Some departments will start using it this year. Concerns by users will be addressed as they arise.
 - b. FAQs- Some members were concerned about "Concern#5" begin mis-leading. Further review and discussion will follow to address and resolve the issues.
 - c. Suggestions for ClassEval go to Grae, he will pass them along to Beth, she will verify with Katharine and then bring them to the group if needed.
 - d. Some members would like to look at the non-tenure track review guidelines
 - e. An overview of the proposed random sampling of student comments for the dossier was briefly introduced. A couple of examples of potential issues, such as how to "flag" inappropriate comments, were shared. A more in depth discussion will follow at a future meeting.
- III. Time for meeting? Spring meeting time? Some don't have spring schedules yet. Will re-discuss next meeting. Tentative date for December, hopefully we don't need this meeting.
- IV. Beth will send the link to the roster for the committee to the group in case we need to get in contact with one another.
- V. Adjourn